

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, December 10, 2009**

Board Chairman Ron Smith called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Nancy Karjalahti and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, Deputy Clerk Candi Kral, road maintenance employee Marvin Turner, and residents Craig Karjalahti, Jerry Pawlak, Rich Biernat, Dave & Jan Schluter, and Harlan and Barb Wicks.

The minutes from the November 5, 2009, regular board meeting were approved as corrected on a motion by Nancy Karjalahti, seconded by Charles Quale.

The treasurer reported the following fund balances for the period ending November 30, 2009: General Revenue Fund, \$41,931.23; Road & Bridge Fund, \$373,993.44; Fire Fund, \$61,281.44; Building Fund, \$186,757.26; Sewer Fund, \$4,528.65; Parks & Rec Fund, \$31,365.98; and the Lease/purchase Fund, \$61,687.59. The Road & Bridge CD's total \$224,509.83; Sewer Fund CD's \$80,480.92; Kirt Properties escrow CD \$5,600.24. Interest received November 30 was \$587.68, other receipts were \$244,090.59. Total cash and savings balance on hand as of November 30, 2009 was \$1,072,136.58. Liabilities are the building bond at \$625,000. Motion by Charles Quale, seconded by Nancy Karjalahti to approve the treasurer's report; motion carried. Motion by Nancy Karjalahti, seconded by Charles Quale, to approve payment of claims and payroll totaling \$21,754.14, motion carried

Correspondence: Letter was received from Gregory M. Pfiefer, introducing himself as the new president of the Lake Minnewawa Association (LMA). Information was received on the 70-Mile Trail and the MN technology Exchange newsletter and training schedule.

OLD BUSINESS:

Building: Township attorney has contacted the architect and is waiting for a reply. Nancy Karjalahti moved to have the township attorney proceed with what needs to be done for the finalization on the closure of the construction of the new building with a deadline date of the next board meeting (January 7, 2010), seconded by Charles Quale; motion carried.

Road report: Marvin Turner reported they cleaned a section of ditch by Eagle Nest (496th Lane), widened the public access on 198th Place and added gravel; motor oil was purchased from Phillips 66; the borings on 188th Avenue were done; the box on the Sterling and the plow were painted; hauled four loads of pit run to the leaf site on County Road 6; both trucks have been inspected; trimmed trees and cut back a couple banks on Floe Rd. (490th St.); trees were cut on the Island Lake Rd (492nd Lane) and on 170th Place; scraped and sanded the blacktops one time.

188th Avenue: The boring report received from AET was reviewed.

165th Place: (Barrett Road): Dick Salo contacted Ron Smith. He is going to talk to his neighbors and they will talk to us in the spring. They were informed that an engineer would be needed; the project is on hold until they decide what they are going to do.

Radio System Update: Candace Bartel and Ron Smith went to the November 19 county meeting. They were informed that we do not have to use the Armer system is more complex than the township needs and is quite expensive. Ron Smith contacted Martin Communications in Brainerd to get a bid on new or converted narrowband equipment. The estimated costs were

distributed. Candace Bartel will contact Karla White from Aitkin County Sheriff's Office to let her know that we are going to opt out of the Armer program.

Snowplowing policy: Additional time was spent on reviewing and revising the draft snowplowing policy. The draft will be sent to the township attorney for his review of the changes made by the board. The attorney's recommendations will be reviewed at the next board meeting. Craig Karjalahti gave verbal estimates from area snowplowers. The clerk presented the county's snowplowing rates for plowing township roads. Dave Schluter asked for continued snowplowing service on 209th Place with a small increase in fees. Harlan Wicks asked how long it takes to plow the section of 209th Place in question; Marvin Turner reported it takes about 5 minutes. Discussion on the price to charge residents on 209th Place for snowplowing was tabled to the next meeting.

NEW BUSINESS:

Eagle Nest Townhome Association CUP – The board recommended following the established county ordinances.

March Annual Election: The automatic voting machines will be required for use at the March election. Ballots will need to be purchased and programming done for the machines. This will be coordinated through the county auditor's office.

Township Insurance Policy: The MAT office recommends having blanket coverage of \$15,000 or \$20,000 coverage instead of an itemized list for the inland marine schedule of miscellaneous equipment. The clerk will check to see what the difference in premium will be.

Minnewawa Sportsmen's Club Fishing Contest Permit: The MSC permit for their fishing contest in February was presented for approval. Nancy Karjalahti moved to approve the permit request, seconded by Charles Quale; motion carried.

Kirt Properties CD: Nancy Karjalahti moved to cash the Kirt Properties CD when it matures at the end of the month, seconded by Charles Quale; motion carried.

A motion was made by Charles Quale to move the January 14 regular board meeting to January 7, seconded by Nancy Karjalahti; motion carried.

Meeting adjourned at 9:20 p.m.

Candace Bartel
Shamrock Township Clerk

Ronald Smith
Shamrock Township Board Chairman

MINUTES WERE APPROVED AT THE JANUARY 7, 2010, REGULAR BOARD MEETING