

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday December 10, 2015**

Board Chairman Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present was Supervisor Charles Quale; Treasurer, John Brula; Clerk Candace Kral; road maintenance employee Tim Turner; Bob Beaver, SEH, and three residents

Motion by Ron Smith, seconded by Charles Quale, to approve the December 10, 2015; motion carried.

The minutes from the November 12, 2015, Regular Board Meeting were approved on a motion by Charles Quale, seconded by Ron Smith; motion carried.

The minutes from the December 3, 2015, Special Board Meeting were approved on a motion by Charles Quale, seconded by Ron Smith; motion carried.

The treasurer reported the following fund balances for the period ending November 30, 2015: General Revenue Fund, \$186,352.36; Road & Bridge Fund \$376,615.63; Sewer Fund, 4,851.46; Road Repair (black topping), \$79,986.60; Fire Fund, \$104,853.84; Building Repair Fund, \$142,605.91; Parks & Rec Fund, \$54,058.87; and the Lease/purchase \$60,664.20; for a total in the checking accounts of \$1,009,988.87. The Road & Bridge CDs' total \$86,324.56; Building final payment CD, \$80,148.38; Sewer Fund CDs' \$90,354.71. Money market interest received in November 2015 was \$137.82. Receipts for the month were \$293,898.69. November disbursements were \$250,356.31. Motion made by Charles Quale, seconded by Ron Smith, to approve the treasurer's report; motion carried.

The board stated that last month's concerns regarding the thickness of the asphalt put down by Anderson Bros. on 202nd Place was inspected by Bob Beaver and the township as stated at the November regular board meeting. All asphalt work was found to be as contracted, two plus inches throughout the job. The hold of the final payment to Anderson Bros. was lifted. Bob Beaver reviewed the full charges of the project together with the final payment due, recommending the Township pay amount as stated in the claims. All paperwork is completed and included. Motion made by Charles Quale, seconded by Ron Smith, to approve the December 2015 claims and payroll totaling \$63,368.79; motion passed unanimously.

Correspondence: Lake Country Power November 2015 Newsline; SEH Holiday Greetings email; MDH The Noncom Scoop Fall/Winter 2015 issue; Riverwood Healthcare Center November 2015 Healthy Living; USDA Rural Development email news letter

Concerns from residents not on the agenda:

OLD BUSINESS:

Road report – Tim Turner reported that they have been blading, filling potholes with rock chips; 202nd Place Project work is completed, we still need the yield sign in place in the area by the Cajun Queen; cleaned shoulders on 202nd Place from Winegar's to the end; installed a "Dead End" sign on 517th Lane; Plowed all roads and sanded as needed; have been cutting trees and brush, mowing back shoulders; repair work on the grader, installed a starter solenoid; had repair work done on the John Deere tractor; The MACK truck is having various warning repair code lights coming on intermittently, malfunction indicator lamp, high exhaust system temp light, it will be monitored so that we can call for service when the code lights are on; we have gotten fuel and oil from McGregor oil this month; had new tires put on the chipper.

Long Point Place (Bridge Road) needs some trimming, trees removed and brush/shrubs cut just past 511th Lane for equipment safety purposes. Maintenance will mark trees that need to be removed and the clerk will mail letters to the affected property owners of the maintenance work to be performed. The impending maintenance work will be discussed again at the January regular board meeting.

Kodiak Plow – Bill Dean contacted the township with requesting the possible purchase of the Kodiak plow truck no that we have the new MACK truck. The board discussed the issue and decided that they have no intentions at this point in time to sell the Kodiak, stating that it is still getting general use and is a good backup plow truck if needed. The clerk will inform Bill Dean.

Keith and Connie Mielke presented to the board a desire for a variance request to increase the size of their drain field at their home located at 49025 209th Place. The Mielkes would like to add a 3d trench that would bring their drain field to within four to five feet of the township road. The road involved is not a township maintained road at this time. The board informed them that if the road is ever accepted as a township road and maintenance is performed by the township, the township will not be responsible for any damage caused by normal maintenance of the road due to the proximity of the drain field to the road. With the understating as stated above the board does not have a problem with the requested drain field increase and recommends that the county rules and regulations be followed on the request. Motion made by Charles Quale, seconded by Ron Smith, for the clerk prepare a letter to Aitkin County Planning and Zoning for the Mielkes stating the board's decision on the variance request; motion carried.

Big Sandy Lodge Tax Abatement – The clerk informed the board that the town attorney stated that the tax deferral agreement that the township has with Big Sandy Lodge is binding so a lien should not be necessary. The board discussed the issue further. They are concerned that the contract will not be honored correctly at the closing of the sale and the township would need to hire an attorney causing a higher expense to received payment of the monies owed in the agreement. The board would like to file for a lien to be safe. The clerk will contact the town attorney to acquire further information to file a lien. Motion made by Charles Quale, seconded by Ron Smith, to follow up on this matter and to take the steps necessary to ensure that the matter is documented, the Board Chairman can sign any necessary documents for the township. Motion carried.

Employee Insurance – the board was informed that the medical insurance was switched to a group plan under Shamrock Township through Blue Cross Blue Shield with Pam Hoover, insurance representative.

The board was given the new information for the price quotes for employee disability insurance.

The township will not apply for the grant for the possible fix of water flowage to the culvert/bridge on Bridge Road through FEMA/MN DNR due to cost and lack of effectiveness of a fix. The issue will be looked at again when the culvert/bridge needs to be replaced.

Aitkin County Land Department – Indian Portage Lots 12 thru 15 Blk 25 – the board was informed that Mark Jacobs, Land Commissioner, informed the clerk that he would recommend the property be non-conservation which does not require sale, but allows it. The clerk will contact Mr. Jacobs once the classification has occurred to discuss what need to be done regarding the 6-month hold, purchase, etc.

498th, 210th and 211th Bob Beaver will follow up with any information regarding a survey of the area for the location and realignment of the road.

NEW BUSINESS:

The 2015 Blacktop Repair fund tax money received from the county was paid into the Road & Bridge fund. Motion made by Charles Quale, seconded by Ron Smith, to transfer \$100,000 levied to the Blacktop Repair fund from the Road & Bridge fund as voted at the 2014 annual meeting and to purchase two \$50,000 certificates of deposits for the Blacktop Repair fund. Motion carried.

Meeting adjourned 2:18 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE JANUARY 14, 2016, REGULAR BOARD MEETING