

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, December 12, 2013**

Board Chairman Charles Quale called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Jerry Pawlak; Treasurer John Brula; Clerk Candace Kral; road maintenance employee Tim Turner; Greg Kimman, Short Elliott Hendrickson Inc. (SEH) Project Engineer and residents Candace Bartell.

The December 12, 2013, meeting agenda was approved as amended on a motion by Jerry Pawlak, seconded by Ron Smith; motion carried unanimously.

The minutes from the November 14, 2013 regular board meeting were approved on a motion by Ron Smith, seconded by Charles Quale; motion carried unanimously.

The treasurer reported the following fund balances for the period ending December 31 2013: General Revenue Fund, \$137,858.09; Road & Bridge Fund, \$289,744.43; Fire Fund, 42,829.33; Building Repair Fund, \$99,071.40; Sewer Fund, 4,825.40; FEMA, \$-2,161.17; Road Repair (black topping), \$196,975.25; Parks & Rec Fund, \$49,299.94; and the Lease/purchase Fund, \$57,268.78; for a total in the checking accounts of \$875,711.45. The Road & Bridge CD's total \$352,078.61; Building final payment CD, \$78,962.17; Sewer Fund CD's \$88,453.91; Kirt Properties escrow CD \$4,714.46. Money market interest received in November 2013 was \$178.51. Receipts for the month were \$296,194.45. November disbursements were \$134,543.03. Motion made by Ron Smith, seconded by Jerry Pawlak, to approve the treasurer's report; motion carried unanimously.

Motion made by Jerry Pawlak, seconded by Ron Smith, to approve the December 2013 claims and payroll totaling \$59,577.86, motion carried unanimously.

Ron stated interest in getting a dollar amount before the annual meeting for the addition to the maintenance building for a new townhall for the residents' information

Gravel crush in the gravel pit will probably be needed by next fall due to the road improvements next year, the township will have to have trees removed/logged in the spring.

Correspondence: LMA – Shamrock Lakes Association with information about the New Years Fireworks and requesting donations; Mercury; CTAS Rewrite Update email

OLD BUSINESS:

Road Report – Tim Turner reported that they did some grading and gravel to the roads before the snow fell; started burning leaf sites; cut some trees on 510th Lane, 501st Lane, 520th Lane; replaced the right-of-way stakes with Icon Pins and took pictures of their location; fill the salt barrels back up; snow plowed three times complete; right now they are winging everything now; got new tires on the front of the Sterling; the new truck should be ready the 18th of this month, next week; the ball field was seeded before the snow fell; Marcy from Aitkin Abstract contacted Ron Smith regarding section 18 and section 13 in Shamrock and Workman Townships wanting to know if an old cartway was maintained, she was informed that it is not a maintained road; the supervisors have been receiving calls from property owners wanting to have their roads plowed, they are being informed that the roads in question are not township maintained roads

Road Improvements – the board discussed the road improvements to be performed on road sections of Long Point Place, 202nd PL, and 201st Avenue. The work on Long Point Place will not be completed at this time due to the resistance of the property owners/residents to the project. The board would like to go ahead with the work to be done on 202nd Place and 201st Avenue and to resurface the blacktop up to

the newer blacktop that is just past the narrows near Hillcrest. Greg Kimman will get information for the board on the cost for the additional blacktopping together with the 202nd Place and 201st Avenue. The board will make a decision on the road improvements for this section of the roads at the regular January meeting

Ball Field –Sentence-to-Serve has been working on the dugout roofs; Jerry Pawlak informed the board that Wayne Floe contacted him regarding the benches for the dugouts

“No Trespassing” signs – the “No Trespassing” signs posted on the township gravel pit property need to have 2 inch lettering to be a legal notification; the legal signs will help to protect the township of any trespasser who may get injured on the property; the township will have aluminum signs made up and posted and have the property surveyed in the spring

Change February 13 Regular Board Meeting - A motion was made by Jerry Pawlak, seconded by Ron Smith, to change the Regular Board Meeting in February from the 13th to the 6th; motion carried unanimously.

NEW BUSINESS:

Stephen Danmeier – Variance Request – the board was informed that the chairman had reviewed the variance request for maximum structure height and setback distance from the lake upon receipt of the application and recommended that the county rules and regulations be followed.

Michael Louisiana – Variance Request - the board was informed that the Chairman had reviewed the variance request upon receipt of the application and requested that the county give the township a 60-day time period on the variance request to allow the Town Board time to review at the next regular board meeting. The Chairman’s request was granted. The clerk will send a letter to the county stating the Board’s concerns and objections to the variance request as it currently is designed stating the Township’s standard minimum setback from the road right-of-way is 20 feet with the garage door set perpendicular to the road for road maintenance purposes, the current plans allow for a 15.5 foot setback from the road right-of-way with the garage parallel to the road; concerns regarding the design of the septic mound system, that it may cause drainage issues; and to request that the County review the Shoreland Performance credits listed in the application.

A motion was made by Jerry Pawlak, seconded by Ron Smith, to schedule the Board of Audit meeting on February 3, 2013, 1 p.m.; motion passed unanimously.

The board further discussed the addition to the maintenance building for the townhall. A budget should be provided to the voters at the annual meeting.

The township will need to crush next fall, after the survey, we will need to remove trees. It will be a good summer logging project for someone because of the high ground. The board will re-discuss this issue at the regular board meeting in April 2014.

The meeting adjourned at 2:42 p.m.

Candace Kral
Shamrock Township Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE JANUARY 9 2013 REGULAR BOARD MEETING