

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, December 13, 2012**

Board Chairperson Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present was Supervisors Charles Quale and Jerry Pawlak; Treasurer John Brula; Clerk Candace Kral, Marvin Turner, road maintenance employee; Dora Potts, Voyager Press and residents Candace Bartel, Jan Schluter, Tisa Lawrence and Michelle Sheldon.

The minutes from the November 8, 2012, regular board meeting were approved on a motion by Jerry Pawlak, seconded by Charles Quale, motion carried unanimously.

The treasurer reported the following fund balances for the period ending November 30, 2012:

General Revenue Fund, \$107,454.56; Road & Bridge Fund, \$308,733.42, Fire Fund, \$43,110.68 Building Fund, \$83,711.90; Sewer Fund, \$4,772.50; FEMA, (\$21,545.40); Road Repair, \$96,276.07; Parks & Rec Fund, \$77,777.88; and the Lease/purchase Fund, \$57,606.48; for a total cash \$757,898.09. The Road & Bridge CD's total \$344,287.62; Building final payment CD, \$78,237.94; Sewer Fund CD's \$86,460.44; Kirt Properties escrow CD \$4,698.27. Money market interest received November 2012 was \$171.29, Receipts for the month were \$292,630.49 and disbursements for last month were \$48,513.69. Motion by Charles Quale, seconded by Jerry Pawlak to approve the treasurer's report; motion carried unanimously. Board reviewed Property Tax Statement. Motion made by Jerry Pawlak, seconded by Charles Quale, to approve the December 2012 claims and payroll totaling \$40,814.31, motion carried unanimously.

Correspondence: Lake Country Power Newsliner; Lake Minnewawa Association letter from the president; The Mercury; Technology Exchanges newsletter; Minnesota Local Technical Assistance Program training registration form; Cost-Share for Cleaning or Sealing Flooded Wells form

Road report: Marvin Turner reported that they have been doing maintenance on the trucks and have gotten the DOT inspection completed; have ordered a barrel of oil; gradually working on FEMA sites; Ritter and Ritter cleaned the drainage pipe on Sawmill Rd.; have plowed, scraped and sanded as needed; plowed all the roads on December 9th; received new signs and barricades and are ready for use; cut and chipped trees on Tower Pines loop; seeded ball field with help from Charles Quale; met with Anderson Bros. at the gravel pit to clarify what each of the piles are; township owes the DNR for 5312.85 yards of material; will need to go to Little Falls to get shoes for snowplows, shipping is too expensive and will get cutting edge for Caterpillar in Brainerd at the same time; need to order adjustable legs for the shoes on them.

Ball Field – Freedom Fence did not respond with a quote for the fencing; Century Fence and Colbert did present the township with a quote; Jerry Pawlak made a motion to hire Century Fence to provide and install the fencing for the ball field, seconded by Charles Quale. Motion passed unanimously.

Lily Ave. house demolition: the project is completed; an invoice has not been submitted for payment.

Lily Ave. house – garage roof: the project is completed.

Flood Mitigation Control: Ron Smith attended an Upper Mississippi Flood Mitigation (UMFM) meeting the Army Corp. of Engineers on November 30. Ron Smith explained that this was the Upper Mississippi Headwaters board subcommittee and it had to do with mitigation of flood control in Itasca County/Aitkin County. This was an invitation only meeting of approximately 40 people. Flooding and damage along the Mississippi, comparisons and control options were discussed at the meeting with various groups, representatives and state departments.

Variance Packets - Ron Smith spoke with Brian Napstad regarding the timing of the CUP and Variance packets received from the county and hearing dates. The county will try to send the packets to the township at the same time that they are sent to the county board. This should get the packets to the township in time for the regular board meetings.

CYC camp – Brian Napstad suggested that Ron Smith talk to Mark Jacobs regarding the private/public areas of the camp area

Minnewawa Estate Snowplow Contract: The clerk informed that board that the addendum requested at the last meeting stating that the board reviewed the agreement was completed. Candace Bartel requested that the board review the cost rate of \$30.00 per plow. She believes that the township is possibly making a profit as the time it takes to plow that part of the road is only about 5-8 minutes versus the 15-20 minutes the rate was based on. The board reviewed the time/cost to plow the road referred to in the agreement. A motion was made by Charles Quale, seconded by Jerry Pawlak to change the cost in the current agreement between the Township and Minnewawa Estates to \$15.00 per plow. Motion passed unanimously.

Jan Schluter asked the board if the township would ever consider grading the non-township-maintained portion of the road in Minnewawa Estates twice a year. Ron Smith informed her that using the blade on a road is looked at differently legally then using a plow and that the township would probably not be able to.

NEW BUSINESS:

Roger D Myrkle – Conditional Use Permit – the board discussed the CUP requested, they stated that they had no issues to flood proof the garage by raising it, however, the board stated their concerns with the addition of the garage putting it is too close to the road. A letter will be sent/faxed to the county board.

Charles Quale informed the board that he was asked if the township would plow the Minnewawa Public Access parking lot. He told them that if it got bad enough we could plow it out so that people do not need to stop on the road to unload 4-wheelers or snowmobiles, the board agree that it would be okay.

Michelle Sheldon requested that payment be made in her name for the demolition of the Lily Ave. house as she and Jeff Boelter are starting a new company. She was informed that the contract was given to Jeff Boelter, dba Sandy Lake Sand and Gravel, that is the name that the payment needs to be made to. If they give legal document(s) showing a sale of the contract to

another, the township will then check with their attorney regarding payment to another name/entity.

Brett Allen Roy, dba Eagle Point Lounge, requesting a liquor license – Motion was made by Charles Quale, seconded by Jerry Pawlak, to accept Resolution No. 2012-9 Issuance of Liquor License to Brett Allen Roy, DBA Eagle Point Lounge. Motion passes unanimously.

Charles Quale informed the board that the McGregor Fire Department is buying another truck and would like to put a second truck at the Shamrock Township Hall. The fire department was informed that the township board had already discussed it and would like to find a way to accommodate another truck. Further possibilities to accommodate a second truck were discussed.

An email was received from Jan Cherry, ANGELS, regarding the maintenance of 185th Place. The road in question is a non-township maintained public road. An email was returned to Jan Cherry informing her that the road is not maintained by the township and that the township is not responsible for the maintenance or plowing of the road.

Ron Smith received a call from a resident of Point North wanting to make sure that nothing is going to be done on that project before he returned in the spring.

Resident Candace Bartel suggested that the board invite Brain Napstad and Scott Turner to periodically attend regular board meetings to inform the board and township residents of any updates. Charles Quale suggested that the fire department also be invited periodically.

The meeting adjourned at 2:36 p.m.

Candace Kral
Shamrock Township Clerk

Ronald Smith
Shamrock Township Board Chairperson

MINUTES WERE APPROVED AT THE JANUARY 10, 2013 REGULAR BOARD MEETING