

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, March 6, 2008, 7 p.m.**

Board Chairman Charles Quale called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Nancy Karjalahti, Treasurer John Brula, Clerk Candace Bartel; road maintenance man Tim Turner, and Don Pearson, Rich Biernat, Winifred Tillman, Jerry Pawlak, Jay Smedburg representing Kirt Properties, and Mike Heaser from the *Voyageur Press*.

Nancy Karjalahti moved to approve the minutes from the February 7th regular board meeting, seconded by Ron Smith; motion carried. The minutes from the February 21, 2008 Board of Audit/Budget meeting were approved on a motion by Nancy Karjalahti, seconded by Ron Smith. The treasurer reported the following fund balances for the period ending February 29, 2008: General Revenue Fund, \$5,527.81; Road & Bridge Fund, \$390,604.60; Fire Fund, \$62,817.35; Building Fund, \$216,936.43; Sewer Fund, \$23,696.65; Parks & Rec Fund, \$14,328.69; and the Lease/purchase Fund, \$137,932.44. The Road & Bridge CD s total \$111,828.04; Sewer Fund CD \$52,256.09. Receipts and interest received totaled \$53,632.83, disbursements were \$233,004.11. Total cash and savings balance on hand as of February 21 was \$851,843.97. Motion by Nancy Karjalahti, seconded by Ron Smith to approve the treasurer s report; motion carried. Ron Smith moved to pay the claims and payroll as presented, seconded by Nancy Karjalahti; motion carried. Nancy Karjalahti questioned the architect s fees; the clerk will provide details of the billings.

Correspondence: Three issues of the *Session Weekly*, *The Noncom Scoop* newsletter, *Advocates Against Domestic Abuse* newsletter, *Mille Lacs Energy Cooperative* newsletter, *Aitkin County Historical Society* newsletter, and information from Central Applicators on right-of-way maintenance were received; they will be filed for reference. BSLWAMP will be hosting a meeting on March 12 dealing with the Sandy River feasibility study.

OLD BUSINESS:

197th Avenue: After lengthy discussion on the proposed road alteration and vacation order, Chairman Quale placed a call to the township attorney, Troy Gilchrist. The road order was amended to include requiring a performance bond of 125% of the construction bid amount and a cash deposit of 25% of the construction bid amount to be held for five years; actual figures will be determined once the construction bid is received. The board will review the final road design prior to beginning of construction. The map to be attached to the road order will be from the final road design. Kirt Properties was given 60 days in which to get bids for the road construction. Mrs. Tillman voiced continued concern over the percent of grade on the proposed road; it was noted that it would be about the same or possibly less than the current road. It was clarified that a covenant against Lots 2, 3, and 4 would be recorded informing the owners that they are responsible for maintaining the new portion of road. Motion by Ron Smith, seconded by Charles Quale, to approve the order altering and vacating a portion of 197th Avenue (Township Road T-141) was approved unanimously.

508th Lane: The order setting forth initial descriptions and setting a hearing date for the alteration and vacation of a part of 508th Lane (Maple Road) was approved on a motion by Nancy Karjalahti, seconded by Ron Smith. The hearing will be held on April 14 at 5:30 p.m.

Road Report:

Tim Turner reported they have cut trees from the road right-of-way on 510th Lane; the roads have been sanded as needed; they have used about 75% of the salt/sand mix; the new air compressor for the fire truck has arrived and the old air compressor has been moved to the new building; they have been cleaning and sorting in the maintenance area in the old building; information was shared on products available for bank stabilization and matting for road repair; the main lift cylinder on the Kodiak truck box is leaking and will need repair; information on backhoe prices was given to the Board members. The floor in the new building will be sealed on March 12.

Bridge Construction: John Welle, Aitkin County Engineer, requested the township s certification that the construction of the Long Point Place bridge has been satisfactorily completed so he can make final payment. The board tabled signing the certification until the supervisors can inspect the bridge and the bridge approaches.

Building Project Construction Update: There will be a walk through of the building on March 10 at 2 p.m. Board members, the general contractor, and architect will be in attendance. This will be a punch-list meeting.

No information was presented on resurfacing the tennis courts. It was mentioned that the McGregor Lions Club may be willing to assist with the project.

NEW BUSINESS:

Resolution 2008-1 allowing for the issuance of off-sale and on-sale 3.2 percent malt liquor licenses was approved unanimously on a motion by Nancy Karjalahti, seconded by Ron Smith.

The McGregor Fire Department s annual report was reviewed.

The agenda for the annual meeting was reviewed.

The township s taxable market value and net tax capacity figures were received from the Aitkin County auditor. For the assessment year 2007, the total taxable market valuation is \$425,444,700 and the net tax capacity is \$4,327,355.

The spring clean-up day will be Saturday, April 26th, from 9 a.m. to 2 p.m. Sites will be the townhall and the Lake Minnewawa Association garage (pending their approval).

Motion by Ron Smith, seconded by Nancy Karjalahti, to set the next regular board meeting date as April 10, at 7 p.m.

The clerk reported the required 2007 annual reports have been filed.

There will be an Aitkin County Planning Commission special hearing on April 7 at 4 p.m. to review and discuss proposed amendments to the county subdivision/platting regulations.

The Minnesota Association of Townships spring short courses were discussed. Board members plan to attend the Urban Township training on April 24th in Maplewood.

Residents have requested a lift be put in 209th Place in Section 5. A road view will be scheduled in the spring to look at the road.

Ron Smith reported he attended the recent ATV Trail meeting. Discussion was held on the proposed trail location. Ron has agreed to serve on the committee but on a personal level; not as a representative from the town board.

Meeting adjourned at 9:50 p.m.

Candace Bartel
Shamrock Township Clerk

Nancy Karjalahti
Shamrock Township Board Vice-Chairman

**THESE MINUTES WERE APPROVED AT THE
APRIL 10, 2008 REGULAR BOARD MEETING**