

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Tuesday, November 27, 2007, 7 p.m.**

Board Chairman Charles Quale called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Nancy Karjalahti, Treasurer John Brula, Clerk Candace Bartel; road maintenance man Marvin Turner, and resident Rich Biernat.

Nancy Karjalahti moved to approve the minutes from the November 8th regular board meeting as distributed with one spelling correction, seconded by Ron Smith; motion carried.

Correspondence: Information was received on upcoming LTAP workshops. Notice was received that Cutler-Magner is under new management.

OLD BUSINESS:

Building Project:

Construction Update: Ron Smith reviewed the revised construction schedule. The concrete floor was poured on November 23; it was noted that the floor has not been blanketed. The east side apron was poured on November 27. The west side apron was put on hold due to frost in the ground. Nancy Karjalahti suggested requesting a five-year guarantee on the floor from the general contractor. Concern was voiced over the township employee's unloading materials for the building. These concerns will be shared with the architect. It was noted that the steel for the roof is still holding up the construction but it should be here the first week in December. The architect is checking on the electrician's bill for the rough in to feed future flagpole lighting. It was reported that the box for the well and flagpole wiring will be on the outside of the building. Ron Smith requested lien waivers from the general contractor. After discussing door keying options it was decided to have the secure storage room keyed separately and the remainder of the doors keyed the same.

Road Report:

- Tim Turner reported they helped with the installation of the water line, 140 yards of pit run was put around the building, some of the roads were bladed before they froze, leaf sites are in good shape, some areas of blacktop were sanded today, CK Service leveled off some dirt piles on the east. Tim reported tires are needed for the pickup, he is getting prices and was given authority to order the tires. The maintenance men will start cutting and trimming trees.
- The petition to vacate/alter a portion of 197th Avenue was discussed. The clerk was directed to contact the township attorney to obtain verification that Jay Smedburg is authorized to represent Gary Kirt Properties and to check on the notification to an adjacent property owner in another plat. Motion by Ron Smith, seconded by Nancy Karjalahti, to set the escrow amount for the township's reimbursable expenses at \$4000; the clerk will notify Jay Smedburg. The clerk will check with Scott Nelson and Winifred Tillman to make sure they received notification of the hearing.
- It was reported that the shed in the right-of-way at of the end of 209th Place in section 5 has been moved.
- No new information has been received on the matting material Neal Sampson has for sale.

Morton Building will deliver the roofing materials to repair the hail damage on the current building on November 28.

The McGregor Fire Department agreed to extend the substation agreement to February 28, 2009. Motion by Ron Smith, seconded by Nancy Karjalahti, to extend the substation agreement to February 28, 2009; motion carried.

Ron Smith contacted Resource Conservation & Development Council regarding dry hydrants. He is still waiting to meet with a representative and inspect possible sites.

It was noted that the employee insurance premium rates increased with the November payment, not the December payment as originally reported.

The clerk forwarded the legal fees charged to the township for the Claussen easement to Cal Jacobson for reimbursement.

NEW BUSINESS:

The possibility of requesting funds from charitable gambling organizations in the township was discussed. Funds could be used to rebuild the recreation area.

Tim Turner questioned the need to bury the propane tanks for the new building. This will be discussed with the architect.

Nancy Karjalahti reported that BSALWMP will be doing a cost share with the county on erosion control on the west side of the Prairie River Bridge when the bridge is replaced.

Questions have been received regarding the tax statements that were recently mailed out from the county. Nancy Karjalahti discussed the township increases with the county auditor but did not get a clear answer. The township levy was not increased but some have noted increases in the township portion of their taxes.

John Brula reminded the board that two building CD's will mature in December. They will be cashed and transferred to the building fund.

At 8:50 p.m. Nancy Karjalahti moved to continue this meeting to December 6th at 4:30 p.m. (immediately following the public hearing) at the town hall to continue the agenda, allow the Board to discuss current issues with its attorney, and to take action as it deems appropriate, seconded by Ron Smith; motion carried.

Candace Bartel
Shamrock Township Clerk

Charles Quale
Shamrock Township Board Chairman

These minutes were approved at the December 13, 2007 regular board meeting.