

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, August 23, 2007, 7 p.m.**

Board Chairman Charles Quale called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Nancy Karjalahti, Treasurer John Brula, Clerk Candace Bartel, road maintenance employee Tim Turner, fifteen residents and Mike Heaser, from the *Voyageur Press*.

Ron Smith moved to approve the minutes from the August 9<sup>th</sup> regular board meeting, seconded by Nancy Karjalahti; motion carried. Nancy Karjalahti moved to approve the minutes from the August 14<sup>th</sup> special board meeting as corrected, seconded by Ron Smith; motion carried.

Correspondence: The Big Sandy Lake Association newsletter and PERA meeting information were distributed; information on a November financial meeting put on by Springsted was shared.

**OLD BUSINESS:**

Beach Road access project. Eleven contractors requested information. Five bids were received and opened. Anderson Excavating, \$15,112.00; Jack Olson Construction, \$18,378.00; R&R Landscaping, \$14,616.50; Roth Construction, \$42,694.00; Landwehr Construction, Inc., \$37,459.16. The bids were reviewed and a decision was tabled to later in the meeting. The cost estimate from the engineer was \$10,188.

Building: The pre-construction meeting was held August 22 with the general contractor, the architect, the excavator, the electrician, Ron Smith, Candace Bartel, and Tim Turner. If all the paperwork is in place, work will begin Monday, August 27. Lists of the subcontractors and construction schedule were distributed. The next construction meeting will be September 12 at 2 p.m. Motion by Nancy Karjalahti, seconded by Charles Quale, to authorize Ron Smith to make minor decisions/changes relating to the construction project as needed, any major decisions will need to be made by the board; motion carried, Ron Smith abstained. The board set the building corner markers. After reviewing the financing options, consulting with Bruce Kimmel by phone, and receiving input from residents in attendance Nancy Karjalahti moved to borrow \$625,000 for the construction fund with a 10-year loan, seconded by Ron Smith; Karjalahti, aye; Quale, aye; Smith, aye; motion carried. Bruce Kimmel will attend the September 13 meeting to set the sale of bonds. The clerk will ask if the \$25,000 costs of issuance and rounding amount can be paid up front.

Roads: Tim Turner reported they'd used the rented excavator to clear a 150-foot swath along the edge of the property in preparation for the building construction. They used the rented excavator and worked on two boat landings on Lake Minnewawa and replaced a culvert on 493<sup>rd</sup> Lane. Tim was given permission to order a dumpster for the ~~ereset~~ creosote timbers from the bridge.

For sale ads for the tractor/mower have been placed in the *Voyageur Press*, *Aitkin Age* and the *NewsHopper*. Offers will be accepted until September 12 and reviewed by the board at the September 13 regular board meeting.

The clerk will provide Lake Minnewawa Association with a breakdown of the costs incurred in repairing the boat landings.

Ron Smith will check with Jeff Hooper on hauling the clean-up day dumpsters off as soon as possible to avoid interference with the building project. The clean-up day will go on as planned if the dumpsters can be removed quickly. Fees will be the same as in the spring.

The possibility of replacing the salt shed was discussed. Ron Smith will check with John Welle on regulations and a suitable location.

Discussion on 496<sup>th</sup> Lane was tabled.

The fences on Bear Ridge Road have been removed.

Quotes were received from Anderson Brothers on blacktop repair on Long Point Place and Sheshebe Point. Ron Smith said John Welle gave two options on the Sheshebe project: 1) fill it over with blacktop or 2) dig out any hollow spots, subcut and repack. The board decided to wait until spring to do any repair.

Bridge update – Ron Smith reported that John Welle indicated that there are several areas of concern that the county will be following up on. Guard rails will be attached to the bridge; additional guard rails will be installed after Labor Day.

Ron Smith reported that it is legal to put the neighborhood watch signs on the stop/speed signs but it is distracting and invites other unauthorized signs to be added. The board will work with the lake association to get the signs put up.

Nancy Karjalahti talked with a representative from the Onanegozie Resource Conservation & Development Council regarding dry hydrants. He would like to meet and inspect possible sites. Ron Smith will contact him.

Troy Gilchrist's revised bill was reviewed and the additional fees were approved. This will be included in next month's claims.

Jim Hanni checked the air conditioners and will report his findings to Ron Smith. Ron will contact Serfling Construction to fix the downspout and adjust the installation of the air conditioners.

Mr. Hasskamp is rethinking his offer to put a well on township property. He may have found another option for getting water for his well-drilling business.

The clerk sent a letter to New Century Communications relating to the revision in the bond amount required. No reply has been received.

The employee's work agreements were signed.

Information on local update of census addresses was received. No board action was taken. It was noted there isn't time or manpower to do this.

Review of the bids on the Beach Road access project. It was noted that some needed materials were overlooked on the bid schedule but listed in the plans. Charles Quale moved to allow Nancy Karjalahti to contact the two lowest bidders regarding the overlooked materials, allow them to amend their bid with the addition of missed materials or to stand with their submitted bid, and award the project to the lowest bidder upon verification of the bid, seconded by Ron Smith; motion carried.

**NEW BUSINESS:**

Motion by Ron Smith, seconded by Nancy Karjalahti, to certify the levy to the county auditor as approved at the March 2007 annual meeting; motion carried.

Information was received on HAVA grants available. Deadline for submitting a grant is September 12.

Information was shared on the Arrowhead Regional Development Commission's proposed budget, tax levy, and public hearing.

The meeting adjourned at 9:50 p.m.

Candace Bartel  
Shamrock Township Clerk

Charles Quale  
Shamrock Township Board Chairman

**These minutes were approved as corrected at the September 13, 2007 regular board meeting.**