

SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, January 10, 2013

Board Chairperson Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present was Supervisors Charles Quale and Jerry Pawlak; Treasurer John Brula; Deputy Clerk Candace Bartel, Tim Turner, road maintenance employee; and Dora Potts, from the Voyageur Press.

The minutes from the December 13, 2012, regular board meeting were approved on a motion by Jerry Pawlak, seconded by Charles Quale, motion carried unanimously.

The treasurer reported the following fund balances for the period ending December 31, 2012: General Revenue Fund, \$103,802.81; Road & Bridge Fund, \$274,692.30, Fire Fund, \$43,136.95 Building Fund, \$83,764.79; Sewer Fund, \$4,774.10; FEMA, 45,933.07; Road Repair, \$96,474.18; Parks & Rec Fund, \$77,389.22; and the Lease/purchase Fund, \$57,758.48; for a total cash \$787,725.90. The Road & Bridge CD's total \$344,287.62; Building final payment CD, \$78,237.94; Sewer Fund CD's \$86,460.44; Kirt Properties escrow CD \$4,702.84. Money market interest received December 2012 was \$260.72. Receipts for the month were \$70,381.40 and disbursements for last month were \$40,814.31. Motion by Jerry Pawlak, seconded by Charles Quale to approve the treasurer's report; motion carried unanimously. The treasurer noted that the next principal and interest payment on the maintenance building loan will be February 1 in the amount of \$71,485.50. Motion made by Jerry Pawlak, seconded by Charles Quale, to approve the January 2013 claims and payroll totaling \$16,108.52, motion carried unanimously. The safety deposit box rent will be added to the January claims when it is posted to the bank account.

Correspondence: Aitkin Co. Association of Townships (ACAT) meeting information; information letter from Lake Minnewawa Association president; MN Assn. of Townships year-end financial report; MN's Noncommunity Public Waters Systems newsletter; LTAP road maintenance workshop schedule; and the U.S. Census 2013 Boundary & Annexation Survey workshop information.

Road report – Tim Turner reported a sign inventory has been done in sections 13 through 24. A list of needed signs was presented; signs will be ordered. Roads have been sanded and winged as needed, equipment repair and routine maintenance has been done, and both leaf sites have been burned off with good results. Lake Country Power moved a power pole on 480th LN near the turn-around making more room for road maintenance equipment to turn around. A resident on 483rd Street has requested the board look at his driveway as it is too hard to get vehicles in and out; it was noted that he will be requesting a variance for garage remodeling. Tim reported there is about two-thirds of the salt/sand left.

FEMA – Updated project summaries were received from the FEMA representative. The township's request for a time extension has been approved until July 7, 2013.

Duck Pass Turn-around (472nd LN) – Mr. Bristol had previously requested a sign for the turn-around; the sign placed by the township has been removed by the property owner. After discussion on the issue, it was decided the township will not maintain this turn-around as it is located on private property.

Ball Field – Locates for underground wires have been done. Charles Quale reported some adjustments in the field size have been recommended by the fence company; it will be a little larger than Little League size. There was discussion on dugout options. The fence company makes dugouts; estimated cost for two dugouts is \$10,000 to 15,000 not including the concrete pads. Other dugout options suggested were having new ones made by Aitkin Co. Sentence-to-Serve or the McGregor school construction class, having concrete ones constructed or repairing the old ones. The fence installation will begin the week of January 14.

Aitkin County Commissioner Brian Napstad, Aitkin County Sheriff Scott Turner, and a representative from the McGregor Fire Department will be invited to attend future board meetings.

CYC camp – a letter was received from Mark Jacobs, Aitkin County Land Department, advising the township to get the questioned areas surveyed. There may be some county funds available to assist with the costs. The township would like to trade township properties with the CYC camp to allow for a designated public beach/ access area. Ron Smith will check with the county to see if a survey has been recorded; if not, the township will request a survey proposal from an area surveyor.

NEW BUSINESS:

Urban township status was discussed. The move to urban township status requires public hearings.

A worker's compensation claim will be submitted to cover Tim Turner's eye injury from last week.

No paperwork/bill has been received from Jeff Boelter for removal of the building on the Lily Avenue property.

The next ACAT meeting will be January 17 at 7:30 p.m. at the Aitkin VFW. Township officers plan to attend.

The meeting adjourned at 2:10 p.m.

Candace Bartel
Shamrock Township Deputy Clerk

Ronald Smith
Shamrock Township Board Chairperson

MINUTES WERE APPROVED AT THE FEBRUARY 14, 2013 REGULAR BOARD MEETING