

## **Shamrock Township Board Meeting Thursday, April 12, 2007**

Chairman Ron Smith called the regular Board meeting to order at 7:07 p.m. and led the Pledge of Allegiance. Present were Supervisor Nancy Karjalahti, Treasurer John Brula, Clerk Candace Bartel, Marvin Turner, road maintenance man, residents Terry Roy, Dave and Jan Schluter, Rick Eidem, Karen Reid, Rich Biernat, Ron and Mary Ellen Richardson, and John Welle, Aitkin County Engineer. Supervisor Charles Quale was not in attendance.

Nancy Karjalahti moved to approve the minutes from the March 8, 2007 regular board meeting as distributed, seconded by Ron Smith; motion carried.

The treasurer's report for the period ending March 31, 2007 gave the following fund balances: General Revenue Fund, \$2,379.53; Road & Bridge Fund, \$135,181.80; Fire Fund, \$27,556.11; Building Fund, \$97,348.09; Sewer Fund, \$21,422.89; and the Parks & Rec Fund, \$6,125.97. Building Fund CD's total \$165,372.95; Road & Bridge CD's total 207,000.00; Sewer Fund CD \$50,000.. Total cash and savings balance on hand as of March 31 was \$712,387.34. Motion by Nancy Karjalahti, seconded by Ron Smith, to approve the treasurer's report; motion carried. Motion by Nancy Karjalahti to pay the claims as presented, seconded by Ron Smith; motion carried.

Correspondence: Big Sandy Lake Assn. meeting minutes and agenda were distributed; ACAT meeting information and meeting agenda were distributed; Northspan Group, Inc. information was received and will be filed for reference.

Terry Roy requested the board explore the possibility of developing a snowmobile trail in the ditch along 487<sup>th</sup> Street to keep the snowmobiles off the blacktopped road. The board will look into this request.

The agenda was changed to allow John Welle to present information on the Long Point Place bridge. He stated that he's not alarmed by the condition of the road. There is very little left to be done on the bridge. The top needs to be paved, pilings need to be painted, phase 2 riprap needs work and steps to the lake need to be placed. The approaches need to be sloped, top soil added, shaped, and paved. John will check on stray timbers and pilings in the channel. The board approved extending the guard rail. Nancy Karjalahti inquired if the township's expenses for additional rock can be recovered. John will check on this. Rick Eidem, AET, will check with John on when to do the compaction checks. The board agreed to do edge stripping on the new blacktop.

### **OLD BUSINESS:**

Building Committee: Chairman Terry Roy presented the committee's proposal to allow \$800,000 with a five percent override for the construction of a maintenance building. Terry will check with CAM and DSGW for clarification. The board will check with the township attorney to see if this can be presented to the electors. Public information meetings will need to be scheduled prior to the June 5 continued annual meeting.

### Road Report:

Marvin Turner reported a lot of time was spent on equipment maintenance, new batteries were put in the Kodiak, a used road sweeper was purchased, they have been working on repairing the John Deere tractor and started grading roads. Permission was given to

order safety vests and shirts. The maintenance men will help with clean-up day on April 28. Nancy Karjalahti will order dumpsters for the clean-up day and check with LMA on use of their garage.

Calcium chloride information from the county engineer's office was reviewed. The cost to township will be \$160 per 400 feet. Motion by Nancy Karjalahti to set the cost to residents/property owners at \$80 per 400 feet, \$20 for each additional 100 feet, seconded by Ron Smith; motion carried.

Culvert order information was received from the county engineer's office. The maintenance men will order culverts as needed.

Annual road view dates were set: May 2<sup>nd</sup>, 4:30 p.m. beginning at Big Sandy Sports, May 7<sup>th</sup>, 4:30 p.m. at the townhall, and May 14<sup>th</sup>, 4:30 p.m. at the townhall.

Nancy Karjalahti will check with Janet Smude on the survey on 198<sup>th</sup> Place. The maintenance men will put right-of-way stakes in as soon as the survey stakes are placed. LMA and BSLWMP have funds for improving the public access at the end of 198<sup>th</sup> Place.

Nancy Karjalahti will check on the status of the 493<sup>rd</sup> Lane (Eklund Sawmill road) project.

Election Results: Annual election results from the March 13<sup>th</sup> election were as follows: voter turnout was 24% (208 voted of the 853 voters registered at the beginning of the day), Supervisor, Terry Roy, Sr. 60; Ron Smith 147; Gerald Sheffield (write-in) 1; Treasurer: John Brula, 184; Neal Sampson (write-in) 1.

Clean-up Day: Tire fees will be the same as last year; \$10 will be charged for appliances with Freon. There needs to careful restriction on building materials. No commercial/business loads will be accepted. Eight dumpsters will be ordered.

Spring Short Course: Minnesota Association of Townships training course summary was shared by the clerk. It was recommended that each township should adopt an administrative policy, develop written policies, have written job descriptions for each board and employee position. The legislative update was shared. There may be funding available for replacement of township road signs. Marvin Turner will check on the list of signs in the township. Information on insurance available through the MN Benefit Association was shared. It was noted that the state sesquicentennial will be next year. Local celebrations are encouraged.

#### NEW BUSINESS:

Funding Requests: Review of the requests for funding was tabled to the next meeting to allow all supervisors to be present.

Zoning Requests: The conditional use permit request by Big Sandy Lodge was reviewed. Nancy Karjalahti moved to request that the established county ordinances be followed; motion died for lack of a second. After further discussion; no recommendation was made. The variance request by Richard Peck was tabled to the next meeting.

Port-a-Potty: After reviewing the current rates Ron Smith moved to contract with Kangas

for a port-a-potty with weekly service, seconded by Nancy Karjalahti; motion carried.

Dennis Hasskamp has inquired about the possibility of putting a well on township property. Charles Quale agreed to talk with Mr. Hasskamp and report at the next meeting.

Urban Township Short Course will be Thursday, April 26, in Maplewood. All members of the board plan to attend.

Information on the Lake Country Power annual meeting and election was shared.

Information was received from Sue Marxen, Aitkin Area Chamber of Commerce, regarding the Aitkin County Fair. She is requesting assistance from townships to help promote Aitkin county at the fair and would like help manning the fair booth. No board action was taken.

The maintenance men were given permission to rent a mower for ditch mowing this summer.

#### REORGANIZATION:

Motion was made by Nancy Karjalahti to appoint Charles Quale as board chairman for the coming year, seconded by Ron Smith; motion carried. Appointment of the vice chairman was tabled to the next meeting.

The following regular board meeting schedule was adopted: Tuesday, April 24, Thursday, May 10 & 24, Thursday, June 14 & 28, Thursday, July 12 & 26, Thursday, August 9 & 23, Thursday, September 13 & 27, Thursday, October 11 & 25, Thursday, November 8, Thursday, December 13, Thursday, January 10, Thursday, February 7, and Thursday, March 13. All meetings will begin at 7 p.m.

The Voyageur Press was designated as the official township newspaper for the publishing of legal notices. The posting places for township notices will be the same as last year (the townhall, Sather's Store, Willey's Bait Shop and Whispering Pines). Motion by Nancy Karjalahti, seconded by Ron Smith, to designate Grand Timber Bank as the township's bank; motion carried. The clerk reported that the annual town financial report had been submitted to the state auditor's office. Motion by Ron Smith, seconded by Nancy Karjalahti, to allow the board to attend training courses during the year; motion carried.

The meeting adjourned at 9:01 p.m.

Candace Bartel  
Shamrock Township Clerk  
Chairman

Ron Smith  
Shamrock Township Board

**THESE MINUTES WERE APPROVED AT THE**

**APRIL 24, 2007 REGULAR BOARD MEETING**