

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, December 13, 2007, 7 p.m.**

Board Chairman Charles Quale called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Nancy Karjalahti, Treasurer John Brula, Clerk Candace Bartel; road maintenance man Marvin Turner, and Marty Carlson, M.G. Carlson Construction Co.

Nancy Karjalahti moved to approve the minutes from the November 27th regular board meeting as distributed, seconded by Ron Smith; motion carried. The minutes from the continued portion of the November 27th regular board meeting were approved on a motion by Nancy Karjalahti, seconded by Ron Smith.

The treasurer reported the following fund balances for the period ending November 30, 2007: General Revenue Fund, \$34,355.23; Road & Bridge Fund, \$394,719.93; Fire Fund, \$60,872.78; Building Fund, \$124,374.22; Sewer Fund, \$31,309.86; Parks & Rec Fund, \$13,017.88; and the Lease/purchase Fund, \$446,793.77; Building Fund CD's total \$88,106.76; Road & Bridge CD's total \$110,600.98; Sewer Fund CD \$51,682.70. Receipts totaled \$826,898.89, disbursements were \$198,443.83. Total cash and savings balance on hand as of November 30 was \$1,355,834.11. Motion by Ron Smith, seconded by Nancy Karjalahti to approve the treasurer's report; motion carried. Ron Smith moved to pay the claims as presented in the amount of \$149,759.94, seconded by Charles Quale; motion carried.

Correspondence: The Aitkin Co. Historical newsletter/request for funding; CCC Services request for sponsorship; Water System Planning seminars, LUCA letter from Gov. Pawlenty, the Springsted newsletter; Mille Lacs Energy Cooperative newsletter, and Congressman Oberstar's newsletter were received and will be filed for reference. A needs assessment survey was received from Lakes & Pines; Nancy Karjalahti volunteered to complete the survey.

OLD BUSINESS:

Building Project:

Construction Update: Marty Carlson, M.G. Carlson Construction Co., presented a revised building schedule; pending the delivery of the steel for the roof. It could be delivered December 14 or early the week of December 17. Marty explained the process in ordering construction steel. The floor will be fully cured after 28 days of above freezing temperatures. American Engineering Testing is continuing to run tests on the concrete. Marty will check on the status of the temporary electric service to the new building. The septic tank will be inspected to ensure no damage was done to it by a construction vehicle running over it. Marty stated his company will stand behind the floor per the terms of the contract. Aitkin County issued the township a certificate of compliance for the recently installed septic tanks. *Before leaving, Mr. Carlson stated he would guarantee the floor for five years.*

Road Report:

Marvin Turner reported they have plowed the township roads twice after recent snowfalls, spent considerable time on truck maintenance, refilled the sand barrels, and have been cutting trees on Ponderosa Point and 498th Lane.

The public hearing held on December 6th relating to the petition to alter/vacate a portion of 197th Avenue was continued to January 9, 2008 at 5 p.m.

Ron Smith contacted Resource Conservation & Development Council regarding dry hydrants. He is still waiting to meet with a representative and inspect possible sites.

The McGregor Fire Department substation agreement has been signed by all parties and will expire on February 28, 2009. It was noted that the McGregor Fire Department was recently awarded a \$30,302 grant from the Department of Homeland Security. It is to be used for the purchase of equipment and training.

Motion by Nancy Karjalahti, seconded by Ron Smith, directing the clerk to write a letter to the Tamarack Sno-Flyers and the Minnewawa Sportsmen's Club requesting funding from their charitable gambling receipts to assist with rebuilding the recreation area; motion carried.

NEW BUSINESS:

Reports from the county variance board meetings were distributed. Terry Roy's request to amend the conditions of the conditional use permit for his park model campground was reviewed. This request was acted upon at the November 8th board meeting.

The PERA rates for employees will increase effective January 1, 2008. The December payroll deduction will be figured at the current rate; the January payroll deduction will reflect at the new rate.

The candidate filing period will be January 2 through January 15. Openings will be for one supervisor for a three-year term and the clerk for a two-year term. The township election will be March 11, 2008.

Sheriff Scott Turner will be invited to attend the January 10th regular board meeting.

Meeting adjourned at 8:45 p.m.

Candace Bartel
Shamrock Township Clerk

Charles Quale
Shamrock Township Board Chairman

**THESE MINUTES WERE APPROVED AS CORRECTED AT THE
JANUARY 10, 2008 REGULAR BOARD MEETING.**