

SHAMROCK TOWNSHIP

**SPECIAL BOARD MEETING
Tuesday, August 14, 2007, 4:30 p.m.**

Board Chairman Charles Quale called the meeting to order at 4:30 p.m. Present were Supervisors Ron Smith and Nancy Karjalahti, Treasurer John Brula, Clerk Candace Bartel, John Geissler, dsgw Architects; Marty Carlson, M.G. Carlson Construction Company, Inc.; and residents Terry Roy and Jack Hooper. The road maintenance employees, Tim and Marvin Turner, arrived during the meeting.

The purpose of the meeting was to award the construction contract for the township maintenance building.

John Geissler stated that the bids had been opened on August 9th. Low bidder was M.G. Carlson Construction Company, Inc. of Baxter, MN. John provided background information on the company that includes a letter from the bonding company, letters of recommendation, project references, architect references, and a letter from the Midwest Bank. dsgw recommended awarding the contract to M.G. Carlson Construction Company, Inc. for \$738,000.00. Ron Smith moved to accept M.G. Carlson Construction Company, Inc.'s bid for \$738,000.00 and not accept the additional alternate bid #1 in the amount of \$12,000, seconded by Nancy Karjalahti; Smith, aye; Karjalahti, aye; Quale, aye; motion carried.

John Geissler recommended having one supervisor appointed as the board representative to work with the architect and the general contractor. Motion by Charles Quale, seconded by Nancy Karjalahti, to appoint Ron Smith as the board's representative; motion carried. A pre-construction meeting was scheduled for Wednesday, August 22, at 2 p.m. The maintenance men are welcome to attend.

John clarified that the recommendations made by the township attorney have been added to the contract and the general contractor will provide the builder's risk insurance. John will send a letter of notice to proceed on August 15. He also provided a proposed construction budget of ~~\$801,000~~ \$810,000. This includes the construction fees, architect fees, construction testing fees, a contingency allowance, and gravel fees but does not include the financing fees. The clerk was directed to contact Bruce Kimmel, Springsted, Inc. for figures on borrowing \$600,000, \$650,000 or \$750,000.

The meeting adjourned at 5:27 p.m.

Candace Bartel
Shamrock Township Clerk

Charles Quale
Shamrock Township Board Chairman

These minutes were approved as corrected at the August 23, 2007 regular board meeting.