

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday August 10, 2017**

Board Chairman Allen Eld called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; Tim Turner, maintenance, Bill Pratt, Aitkin County Commissioner and Bob Beaver, SEH, and John Grones and Sarah Libbon, Voyageur Press.

Motion by Charles Quale, seconded by Ron Smith, to approve the August 10, 2017 agenda; motion carried.

Motion made by Ron Smith, seconded by Charles Quale, to approve the July 13, 2017 Regular Board Meeting Minutes; motion passed unanimously.

Motion made by Ron Smith, seconded by Charles Quale, to approve the July 24, 2017 Special Board Meeting Minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending July 31, 2017: General Revenue Fund, \$176,950.04; Road & Bridge Fund \$308,778.47; Sewer Fund, 12,587.99; Road Repair (blacktop), \$209,427.22; Cartway/Road Vacation, 2,596.94 (Bartz & Vorlicky); Fire Fund, \$2,250.28; Building Repair Fund, \$189,623.20; Parks & Rec Fund, \$74,488.80; and the Lease/purchase \$32,806.37 for a total in the checking accounts of \$1,007,509.31. The Blacktop Repair CDs' total \$188,552.38; Building final payment CD, \$80,920.89; Sewer Fund CDs' \$90,802.50. Money market interest received in July 2017 was \$172.40. Receipts for the month were \$4,275.50. Building bond interest was paid by the bank in on July 5 rather than the due date of August 1. Motion made by Ron Smith, seconded by Charles Quale, to approve the corrected claims list for July, motion passed unanimously. July disbursements were \$27,566.72. Motion by Charles Quale, seconded by Ron Smith, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Ron Smith, to approve the August 2017 claims and payroll totaling \$26,548.19; motion passed unanimously.

Correspondence: Lakes and Pines FYI Newsletter; Lake County Power July 2017 Newslines; LMA Announcement from Anna Bosch; email from Aitkin Area Chamber of Commerce, What's Goin' On

OLD BUSINESS:

John Grones and Sarah Libbon, Voyageur Press, informed the board that the website created in 2004 is antiquated which makes it difficult and time consuming to update. The Voyageur Press has discontinued the service of doing websites. John informed the board that the website host fee cost went up to \$460.00, which he considers to be high. The township's website domain name is good until 2023. John recommended a new website be built by Paul Gregorson at a cost of \$750.00 using a WordPress programing; the clerk can then perform the updates and maintain the website. Motion made by Ron Smith, seconded by Charles Quale, to proceed with the new website to be built by Paul Gregorson, motion passed unanimously.

Tim Reported that they have been grading and graveling; road mowing; replaced culverts on 470th Street and 200th Avenue; reshaped road in front of Randy Anderson. Equipment Maintenance – ordered 4 sets of blades from Diamond Mowers and ordered new laser; Sentence-to-serve can paint the building

on the gravel pit after Wild Rice Days. We are still waiting on the culverts ordered through the county, the county is not sure when they will be in – the board agreed for maintenance to order culverts needed for 473rd Street from another supplier. Kern Excavating has excess clay to get rid of for the cost of hauling, the township will need the clay when we need to do a rush in a couple years, he will get back to us with a price. SCI has been burying cable on Floe Road and is doing a good job, as clean as possible, a culvert was replaced they damaged while laying the cable; Tim has been keeping 197th Avenue on Sheshebe Point bladed.

The run off from the new house on Maple Road (508th) was discussed. The new construction is much larger, with a different roof line and changed the water flow from the property. The water is going across the township road onto a neighboring property causing issues. It was stated that when the county gives a building permit they need to consider the resulting runoff of the new construction. Bill Pratt suggested that the township contact Jessica in Planning and Zoning to have a representative attend a meeting.

Salt Shed – no new information regarding a new building plan – Maintenance has been working on repairs to the current building

188th Avenue – no new information – is still in the plans for the bidding to go out in the spring of 2018, Bob Beaver should have more information on bonding of the project at the next regular board meeting

Vorlicky Road Vacation/DNR Easement Application – the board attended the public hearing August 10 at 10:00 a.m. – no final decisions have been made, stating that the public hearing has been continued to September 14, 2017, 1:00 p.m. as part of the regular board meeting.

Bartz Road Vacation Escrow Account - the road vacation is complete and all expenses have been paid out of said escrow fund. The balance of \$972.86 will be refund with next month's claims.

Bill Pratt updated the town board on the county's preliminary approval regarding moving forward with public meetings and stated changes to the ATV Ordinance. They are hoping to hold several public meeting in different areas to allow for as much input from residents as possible. Information for the planned road project on County 3 was also discussed – the project is currently planned for next year. A summary of the new courthouse facility was given stating that the final floor plans are almost complete and may be at a cost less than expected.

Allen Eld presented information giving classification and regulations concerning the use of golf carts on roads; Concerns over the safety of their use on the roads were also voiced.

NEW BUSINESS:

Riverwood Foundation – Katie Nelson – was not present

Travis Johnson – Septic system property line variance request – the clerk will provide a letter for Mr. Johnson stating that the board does not have any issues with the request as it does not involve a township road and to recommend following county rules and regulations

Spring Clean-up Day Summary the board was presented with the costs and receipts related to the spring clean-up day. Tire costs included the tires received for the last few clean-up days

Fall Clean-up Day is set for September 16, 9:00 a.m. – 2:00 p.m. at the town hall. The clerk will contact Jeff's Roll-Offs

Recreation DNR Lease – the board was presented with an email from the township attorney giving a direction for the township in the possible acquiring of the recreational leased land adjacent to the township’s property

Aitkin County Tax Forfeited Lands – the list of properties were viewed and discussed, the board noted that there was nothing on the list that was of interest to the township

The board was presented the Notice of Hearing – Aitkin County Buffer Ordinance – Bill Pratt informed the board that the county is working on the buffer ordinance in response to the state’s law on buffers to waterways and that the county took responsibility for overseeing the issue rather than the state having control.

District 11 meeting notice and the new law book distribution – the board will not be attending, the clerk will contact another township regarding the retrieval of the new law books that will be available

The board reviewed the high water setback variance request for Steve Olson.

The results of the town hall and maintenance building water testing were reviewed and discussed.

Jeanette Board (Ordonez) Road Vacation – the board reviewed the information on a draft Petition to Vacate emailed to the township regarding the road vacation of Kenneth Avenue.

Adjourn 2:48 p.m.

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE SEPTEMBER 14, 2017, REGULAR BOARD MEETING