

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday August 13, 2015**

Board Chairman Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Allen Eld; Clerk Candace Kral; road maintenance employee Tim Turner; and seven Shamrock residents.

Motion by Charles Quale, seconded by Allen Eld, to approved the August 13, 2015 agenda with the addition of gravel pit garage; motion carried unanimously.

The minutes from the July 9, 2015, Regular Board Meeting were approved on a motion by Charles Quale, seconded by Allen Eld; motion carried unanimously.

The minutes from the August 6, 2015, Special Board Meeting were approved on a motion by Charles Quale, seconded by Allen Eld; motion carried unanimously.

The treasurer reported the following fund balances for the period ending July 31, 2015: General Revenue Fund, \$157,010.22; Road & Bridge Fund \$416,740.98; Sewer Fund, 4,848.23; Road Repair (black topping), \$302,706.40; Fire Fund, \$79,603.14; Building Repair Fund, \$129,801.73; Parks & Rec Fund, \$54,131.79; and the Lease/purchase \$32,652.70; for a total in the checking accounts of \$1,177,495.19. The Road & Bridge CDs' total \$86,181.13; Building final payment CD, \$79,892.52; Sewer Fund CDs' \$90,204.58. Money market interest received in July 2015 was \$200.73 Receipts and interest for the month were \$5,102.23. July disbursements were \$26,148.05, which includes a \$10.00 processing fee from Grand Timber Bank taken out on July 31, 2015 instead of August 1, 2015 as scheduled with the Bremer interest payment. Motion made by Allen Eld, seconded by Charles Quale, to approve the treasurer's report; motion carried unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approve the June 2015 claims and payroll totaling \$49,915.43; motion carried unanimously.

Correspondence: Lake Country Power July 2015 Newsline; Lakes & Pines FYI Board and Employee Newsletter; notice from Mark Pawelski, MA- Annual BBQ and Fundraiser at Banns Sat August 15; notice from Mark Pawelski, LMA, Zebra Mussel testing in Lake Minnewawa – No sign of zebra mussels were found in lake Minnewawa; Aitkin County Historical Society newsletter; MAT District 11 Meeting Notice - Wednesday August 26 Walker Area Community Center, Cass Co

Concerns from residents not on the agenda:

Adam Marotz presented the board with a verbal request to vacate a road, 486th Road, that runs between his property lots. The wedged property was created by when the county re-did County Road 14. He would like to have the road vacated so he can attach the wedge piece to the rest of his property. The board recommended that Adam go to the County Courthouse to obtain a recordable land description for that portion of the road or if he would need a surveyor for a legal description. He was also informed that he would need to provide \$1,500 with the petition for an escrow account to cover the township expenses, any unused balance will be refunded at the end of the vacation process.

OLD BUSINESS:

Road report – Tim reported that they have used 950 yards gravel, have been performing routine grading and blading, washout repairs; cleaned the ditch on 210th Place; replaced the culvert on 170th Place; had new tires put on the pickup at A&M in McGregor; did price checking on wheel loaders; spoke with the DNR regarding the placement of the stumps from the back side of the tennis court and were informed that they cannot be buried on their current location, we could probably put them on the township's existing pile; Maintenance marked three trees on Eagle Nest Road that need to be removed.

202nd Place Project – On August 12th Bob Beaver talked to Loren, foreman with Anderson Brothers. Loren informed Bob they anticipate starting the reclaiming around September 14th. SEH will coordinate with Anderson Brothers on the schedule as we get closer. Anderson Brothers plan to cut in the concrete snowmobile crossing after the paving operations. Bob will keep the township informed of any schedule updates he receives.

498th Lane Street Project - The pre-construction meeting was held on Monday, August 10th. The minutes provided by Bob Beaver are attached for reference. The contractor plans to start working on the project Monday, August 17th and will be complete before school starts.

One possible change from the original bid that was discussed at the pre-construction meeting was to have the Township utilize the excess excavated material to raise the grade on an existing Township road. Maintenance thought the material would be best utilized on 490th Street (Floer Rd.). There are several low areas that would benefit from the fill and the location is relatively close to the project. The contractor has provided a price of \$2.50 per cubic yard to haul the excess material to the low areas. It is anticipated that there will be around 1500 CY of material; this equals \$3,750 for an additional cost.

A motion made by Charles Quale, seconded by Allen Eld, to have Rocon Excavation transport the extra material from the 498th Lane project to 490th Street (Floer Road) at a cost of \$2.50 per cubic yard; motion carried.

483rd Street – John Bautch Water Run-Off – the board performed a road view on July 15th upon the request of John Bautch to assess the erosion caused by water runoff on their driveway. Maintenance found a couple survey stakes on the 50 foot easement that measured out right. Pipes were then located. When measured out three measured out correctly but the fourth pipe was off by a considerable amount. They are not sure if the pipes are legitimate markers or not. The survey stakes were put in by Northstar Surveying – Northwoods Inc. – Jason Cadillac; the township will contact him to ask for assistance in this matter. The board discussed the run-off issues in the area, the surrounding property owners and possible solutions.

211th Place – Water Run-Off – Dave Jezierski is building a pole barn and has started to build a berm and a pond to help elevate/redirect the water run-off in the area. The board has all performed an individual road view of the area. He has been repairing his driveway over the years and the township has been grading/repairing the road continuously. He is asking the township to help find a permanent solution to the run-off issue, possibly find a way to direct the water into the holding pond he is building to help keep the water from running down his driveway. The board viewed the plat map and discussed with Mr. Jezierski different possible solutions. The board informed Mr. Jezierski that the township has a current road project on 498th Place that should be completed within a month that may help the flow/drainage of some of the water that is running down to his driveway. It was also acknowledged that there is a curve in the road that does not follow the platted road, a survey needs to be performed to find where the road should be. By re-shaping the road in that area, the water flow would be redirected and it would make it easier for the larger maintenance trucks to get through as well. The township will schedule a survey of the road for the purpose of a road alignment issue.

188th Ave – Standing Water – the Ron Smith received phone call from Wally Freitag regarding standing water in the road. The standing water problem was an issue that the township has discussed in the past, prior to the 2012 flooding (emails had been previously received from Julie Frie). Julie Frie's driveway is the lowest area and most of the work would need to be on her lot. Possible solutions and the timing of the project were discussed. Mr. Freitag was informed that the township has very little working room within the area and that he would need to organize with his neighbors to enable the township to perform any work in that stretch of road.

Sir Lines-A-Lot – After a discussion with Allen Eld, an email was received from Chaise Van Overbeke at the recommendation of Allen Eld to explain to the town board the reason for the \$500 mobilization charge. The email stated that the fee was because “the job wasn't as advertised” – the road was not straight and that some of it was narrow. Tim Turner stated that he told Mr. Van Overbeke that “we had 4.5 miles of road that needed to be double yellow striped”. It was stated that the extra fee was not mentioned when the job was completed, only after the township requested that a curved section of the road needed to be restriped. The explanation given to Allen Eld verbally and the explanation stated in the email were not the same. Motion made by Charles Quale, seconded by Allen Eld, to pay Sir Lines-A-Lot \$250 of the \$500 as final payment accompanied by a letter stating our dissatisfaction of the job and the poor professionalism of the company, with a copy of the letter also being sent to Aitkin County Highway Engineer, John Welle, and The Better Business Bureau; motion carried. A recommendation will be put into the Sir Lines-A-Lot file that the township not use their services in the future.

Purchase of Loader – Tim Turner went to view a demo Caterpillar loader model. When compared to John Deere, Caterpillar model has 7” more bucket clearance when dumping than John Deere model does and also the Caterpillar transmission has a variable speed that works better with certain attachments. Different options for the loader and their costs were discussed. Tim contacted the Caterpillar sale representative, John Monroe, and scheduled a meeting for September 10, 9:00 a.m. for review and final selection of desired options and the purchase of a new loader.

Tennis Courts – the board was presented with a notice to be posted at the entrance of the tennis court for all players to sign a form provided and placed by the town hall front door for the town board to survey the usage of the tennis courts. The board agreed to post the notice.

It was suggested that in the future the township may be able to develop a recreational area; fenced, for a playground, tennis courts, picnic area, etc. at the east of the Township's gravel pit property. The township would then be able to apply for the DNR grants for the whole project being that the property is owned not leased.

Catholic Youth Camp (CYC) – Ron Smith informed the board that he did a view by boat the beach areas previously discussed on both sides of the camp. The water shore lines are about the same, the main difference is the access to the shoreline. Ron will recheck in the winter when the water is frozen for a more accurate depth range.

Maintenance Contract – the maintenance crew was okay with the changes for the contract.

Lake Country Power – Jennifer Otten was not present. Lake County Power is requesting that a portion of 484th Lane be vacated. The board discussed 484th Lane, the ownership of the property and possible solutions and consequences of the vacation. A suggestion of working out an agreement to make that portion of the road a permanent utility easement was made.

Clasen Road Vacation – the clerk informed the board that the Judge's order regarding Bob Aslop's Notice and Petition for Costs and Disbursement in relation to John Clasen's road vacation court case in the amount of \$556.50 for costs and fees was received. The Judge ordered Mr. Clasen to pay the township the \$556.50; the amount does accumulate interest from the date ordered until paid.

Jim Metzen Garage – Ron Smith received a message from Mr. Metzen regarding the rebuilding of his garage. Ron will return his call.

NEW BUSINESS:

The Fall Clean-up Day has been scheduled for September 12, 2015, 9:00 a.m. – 2:00 p.m. at the town hall location. The board decided to add a \$5.00 fee for mattresses.

Mark Rader – the board viewed the information provided to them in an email from Mr. Rader regarding a garage relocation and the property in question. It was determined that Mr. Rader’s property is not in Shamrock Township, he is in Workman Township. The clerk will inform Mr. Rader.

Tim Turner will talk to contractors regarding the garage doors for the garage in the gravel pit.

Motion made by Charles Quale, seconded by Allen Eld, to change the time for the October Regular Board Meeting from 1:00 p.m. to 9:00 a.m. on Thursday, October 8; motion carried.

Meeting adjourned 3:58 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE SEPTEMBER 10, 2015 REGULAR BOARD MEETING