

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday July 12, 2018**

Board Chairman Ron Smith called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; Jason Newman, SEH and twelve property owners.

Motion by Charles Quale, seconded by Allen Eld, to approve the July 12, 2018 meeting agenda; motion carried.

Motion by Allen Eld, seconded by Charles Quale, to approve the June 7, 2018 Regular Board Meeting Minutes; motion passed unanimously.

Bid opening meeting minutes were presented to the board for their review and signed by meeting attendees Supervisor Charles Quale and the clerk for the township records.

The treasurer reported the following fund balances for the period ending June 30, 2018: General Revenue Fund, \$182,076.48; Road & Bridge Fund \$208,388.61; Sewer Fund, 17,735.82; Road Repair (blacktop), \$312,849.28; Fire Fund, \$83,051.00; Building Repair Fund, \$220,891.30; Parks & Rec Fund, \$86,504.24; and the Lease/purchase \$49,078.63 for a total in the checking accounts of \$1,160,575.36. The Blacktop Repair CDs' total \$190,055.89 and the Sewer Fund CDs' total \$91,102.55. Money market interest received in June 2018 was \$139.81. Receipts for the month were \$403,660.19. June disbursements were \$43,096.59. Motion by Allen Eld, seconded by Charles Quale, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approve the July 2018 claims and payroll totaling \$29,574.62; motion passed unanimously. Claims list is attached.

Correspondence: Seven County Senior Federation Echoes June 2018 and Notice of Capital Credit Allocation memo; Lake Country Power June 2018 Newslines; Aitkin County Association of Townships meeting minutes and financial information; City of Palisade Community Center information

Concerns from Citizens not on the Agenda:

Dale Berg – 493rd Lane - stating concerns regarding Beach Road. Said that he has contacted Aitkin County Soil Council in the past regarding drainage system of the road that was installed 10-15 years ago. He also mentioned concerns of the drainage system being plugged and water not draining properly, basins are overflowing, expressing that it is in need of maintenance. The original system was designed/installed by Impact 6. The drainage system was installed on non-township maintained public access. The board suggested that he contact Steve Hughes, Aitkin County Soil Council, and that the township does not provide work on private property for the protection of private property.

Other citizens presented concerns regarding the 189th Avenue public access. There is someone tearing up the access, bobcat tractors tearing up the surface, clearing the land, building riprap walls, putting in flagpole. The board directed them to contact Steve Hughes, Aitkin County Soil and Water. Another citizen stated that there is also a similar issue on 483rd as well involving a

dock. The board mentioned setting a road view date to view these areas as well as other washout/drainage issue areas.

Dave Warwick approached the board recounting to them his past of trying to add onto his garage. Stating that even with his agreeing to the township stipulations, the county did not grant his variance request due to the garages current proximity to the road. He then presented a new plan to rebuild his garage. The garage will be 20 feet from the road, with the garage door opening sitting perpendicular to the road, similar to the current garage and will be two stories. Motion made by Charles Quale, seconded by Allen Eld, agreeing to provide a letter to the Aitkin County Planning and Zoning stating that the Township Board has no objections to the requested permit as presented to the board and recommends that the county rules and regulations be followed; motion carried. Ron Smith abstained from the vote due to current personal circumstances. The board was also informed that the road has gradually been build up and was asked to lower the road a bit so it would be easier for him to get into his driveway. The board recommended that when rebuilding his garage to put in a culvert to alleviate the road/driveway level difference to make it easier for him to get in and out of his driveway.

OLD BUSINESS:

Jayson provided the township a fully signed and executed copy of the road construction contract for the road project on 188th Avenue. The board was also updated that the road work began on Monday. Signs have been put up and silt fences for erosion control have been installed. The culvert installation is in progress. All temporary easements have either been signed or verbally agreed to. The permanent easement with the DNR is still un-agreed to its plans, the board discussed alternative plan that will not involve an easement with the DNR. The permanent easement for the drainage pipe on the Yankee property is also un-signed, again, an alternate plan that would make said easement unnecessary was discussed.

Road Report – It was stated that maintenance has been grading and graveling. There have been multiple washouts due to the excessively heavy rains in the past month.

Lu Rae Melaas approach the board with a request for a 3.2 Liquor License – Motion made by Charles Quale, seconded by Ron Smith, to approve and sign Resolution 2018-14, Issuance of 3.2 Percent Malt Liquor License; motion carried. Allen Eld abstained due to family relationship.

Ron Smith was contacted by a resident regarding a downed tree on Wotring Road. She was informed of the township's Townline Road Maintenance Agreement with Workman Township and directed her to call Jim Berg.

Ron Smith was also contacted by a resident on Bridge Road regarding the cable that SCI is installing. She is not pleased with the location of the cable box on her property. He supplied her with SCI's phone number. She also stated to Ron (as she had done in the past) that she is requesting the township to fill in a swamp that is located at the corner of 508th Lane and Long Point Place. Ron provided the township with a letter from Steve Hughes, District Manager Minnesota Soil and Water Conservation Districts, stating that swampland cannot be filled or drained. The letter is attached to these minutes and placed in the filing cabinet.

The board was presented with a quote from Bargaen Incorporated for crack sealing of various township roads. Roth Construction also gave a quote verbally to Tim Turner which was higher than Bargaen Incorporated's quote. Bargaen's quote was broken down by the costs for each individual road. The board discussed the quote, stating that Tim informed the board that not all roads needed to be repaired at this time. Motion made by Charles Quale, seconded by Allen Eld, to accept the

quote provided by Bargen Incorporated, repairing the roads per Tim Turners recommendation; motion carried.

Tim Turner obtained quotes from Darlow Excavating and Ekelund Excavating to perform ditched cleaning for Lake Minnewawa Public Access on 485th Street and 473rd Street. Motion made by Charles Quale, seconded by Allen Eld, to approve the hiring of Ekelund Excavating to perform the ditching cleaning project at the Lake Minnewawa Public Access on 485th Street; motion carried.

Motion made by Charles Quale, seconded by Allen Eld, to approve the hiring of Darlow Excavating to perform the ditching cleaning project on 473rd Street for \$6,000 with the condition that the price quoted includes that the excess materials removed from the project be hauled to the township gravel pit; motion carried.

Minutes for the 188th Avenue Project Bid and Bond Awarding are uncomplete and is tabled.

The board stated that they previously reviewed the Post-Issuance Compliance Procedure and Policy for Tax-Exempt Governmental bonds, Resolution No. 2018-15 and Memo provided by Gina Fiorini, Kennedy & Graven as emailed to them prior to this date. It was stated that the documents with the resolution are required as a result of a new law. The board did not understand the language of the documents and did not want the clerk to be responsible for something that they were unaware. The clerk will contact the attorney to clarify the documents and report her finding at the next meeting. Motion and signing of the resolution is tabled. The bond monies were deposited into the township account on Tuesday, July 10, the bond closing date.

Pickleball Courts - Roth Construction still has not sealed the cracks for the pickleball courts. Township is looking for another contractor to perform the job.

There is no new information for the new lease for the leaf site stump pile.

Motion made by Charles Quale, seconded by Allen Eld, to sign Lease #LMIS00411, the lease for the two leaf sites (lease for two storage areas; SESE S9, NESE & SESE S27, all in T49N, R23W); motion carried.

Fire Department - no new information

The board discussed the impending meeting taking place this evening with Reno Well and Steve Fenske and the other township's served by the McGregor Fire Department. It was acknowledged that this will be an informational meeting.

Calcium Chloride – was applied the 11th of June – all payments have been deposited

Gravel Crush – the board reiterated that they will advertise this fall for crush to be next summer.

NEW BUSINESS

Motion made by Allen Eld, seconded by Charles Quale, to appoint election judges as recommended by the clerk, individuals subject to Election Judge Training; motion passed

The board was provided with an email received from John Palmer that was sent to multiple agencies requesting 209th Place to be taken over by the township or other county department and be repaired. The board also reviewed the response to John Palmer's letter by John Welle, Aitkin County Highway Department, It was stated that John Welle's response stated the facts very well and that no action by the township was required.

The variance request by Patricia Evans was reviewed. The variance request is for ordinary high water set back. The Township Board has no objections to the requested permit as presented to the board and recommends that the county rules and regulations be followed on the requests.

2017 Population as of April 1, 2017 is 1,239 and Household Estimates is 645.

3:32 p.m. – meeting continued until July 19, 2018, 9:00 a.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE AUGUST 9, 2018, REGULAR BOARD MEETING