

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday August 9, 2018**

Board Chairman Ron Smith called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; Jason Newman, SEH and four property owners.

Motion by Charles Quale, seconded by Allen Eld, to approve the August 9, 2018 meeting agenda; motion carried.

Motion by Charles Quale, seconded by Allen Eld, to approve the July 12, 2018 Regular Board Meeting Minutes; motion passed unanimously.

Motion by Charles Quale, seconded by Allen Eld, to approve the July 19, 2018 July 12 Continued Regular Board Continued Minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending July 31, 2018: General Revenue Fund, \$180,238.84; Road & Bridge Fund \$186,192.14; Sewer Fund, 17,739.80; Road Repair (blacktop), \$312,919.46; Fire Fund, \$82,877.13; Building Repair Fund, \$220,940.85; Parks & Rec Fund, \$90,483.58; Road Bond \$492,500.00 and the Lease/purchase \$49,089.64 for a total in the checking accounts of \$1,632,981.44. The Blacktop Repair CDs' total \$190,099.02 and the Sewer Fund CDs' total \$91,148.58. Money market interest received in July 2018 was \$260.35. Receipts for the month were \$509,220.35. July disbursements were \$29,574.62. Motion by Charles Quale, seconded by Allen Eld, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to increase the election judge pay to \$15.00 per hour; Charles Quale – Aye; Allen Eld – Aye; motion carried, Ron Smith abstained due to family relation to a judge.

Motion made by Charles Quale, seconded by Allen Eld, to approve the August 2018 claims and payroll totaling \$312,227.82, with the stipulation to hold the check in the amount of \$85,671.33 for fire service until the township receives an invoice from the City of McGregor for fire service fees due and payable; motion passed unanimously. Claims list is attached.

The board also questioned the amounts billed for services by SEH. Jayson will follow up and inform the board of his findings.

**Correspondence:** Minnesota Fall Maintenance Expo information for October 3<sup>rd</sup> and 4<sup>th</sup> in Forest Lake; Lake Country Power July 2018 Newline and Strictly Business August 2018; MAT August 2018 update and District 11 meeting notice for August 29 in Walker; LMA Annual Meeting Information for August 11; Seven County Senior Federation Echoes July/August 2018; Lakes and Pines Board & Employee Newsletter July 2018

**Concerns from Citizens not on the Agenda:** Dale Berge asked the board about 493<sup>rd</sup> Lane drainage issues as a follow-up from the July board meeting. The board informed him that they viewed the area individually since the last meeting. It was suggested that a screen be installed over the grate to catch pine needles and other natural debris and/or planting grass around it may help the drainage through the pipe.

Mary Streeter asked the board about filling in a swamp area on the corner of 508<sup>th</sup> Lane (Maple Road). The board gave her a copy of the letter the township received from Steve Hughes regarding her concern stating that the wetlands are important to the environment and cannot be drained or filled. She stated that the swamp area is a safety issue and should be taken care of and that it is the responsibility of the township. Ron Smith informed her that in the next 2-5 years the township is planning on starting improvements to Long Point Place, Maple Road and other roads in that area.

She also stated that SCI has placed their cable posts in an area that is causing her yard maintenance hardships and when she contacted SCI they were unwilling to accommodate her request of moving the post. She also stated that they are making a mess of the ditches where they are performing work. Ron will contact SCI on behalf of the township in an attempt to resolve the current conflicts.

The board informed that there is a property owner that has trees and shrubs that need to be trimmed in the Maple Road area. The plants are encroaching into the road and causing driving and car issues. The board will try to contact the owner to have him take care of the required maintenance.

Township Meeting Times – a member of the board was asked why the board meetings are at 1:00 p.m. and for how long – It was stated that the township has been conducting the meetings during the day for four or more years. They also explained that by the township conducting the meetings during the day, they are able to contact professionals, (i.e. township attorneys, contractors) when needed and is easier for professionals to attend (i.e. township engineer, county officials) the meetings. When tracking attendance, there is no more or less attendance than the evening meetings. It was acknowledged that the board understands that it makes it difficult for some citizens to attend but it is also easier for others.

The board was asked about the township having a leash law for dogs. It was stated that the township or county does not have a leash law and has no intentions of making one due to the amount of expense and man power that would be required to enforce such a law or ordinance.

### **OLD BUSINESS:**

Road Report – Tim Turner reported that they have been grading, some graveling; has performed some shoulder repair; cleaned out some culvers; some ditch cleaning/maintenance; on Saw Mill Road – they have reshaped and put down some fabric to help with washout and drainage.

Pickle Ball Courts – Brian Roth still has not repaired the courts. The board was presented with a bid from Barga Incorporated to crack seal the courts. It was stated that to cut out and fill the cracks would be a better repair. The board placed a call to Brian Roth during the meeting. They informed him that they had another option to get the courts repaired if he was too busy. Brian stated that he would be here the following day to perform the repairs required on the larger cracks to make the pickle ball courts usable. The township will have Barga Inc. crack seal the small remaining cracks.

Tim informed the board that the door on the gravel pit building needs to be replaced. They are having trouble opening it to get the equipment out. The board instructed Tim to get quotes to replace the doors on the building.

Clay from Dean Anderson has been hauled to the gravel pit for future use.

The refrigerator in the shop is on the verge of quitting and will need to be replaced very soon. The board agreed to get a new one.

188<sup>th</sup> Avenue Project – Jayson Newman gave the board a schedule update for the project, and also updated the board on the work being completed. He addressed the board's concerns regarding the condition of the ditches and property owner's yards where it appears that the contractors may be finished. He was assured that they are not finished and the yards/ditches will be left in better condition. The drainage was discussed. The township was billed for part of the project for work completed to this point. Jayson suggested increasing the length of asphalt aprons at an additional cost on some of the intersecting roads to assist in the prevention of the intersecting roads washing out on the 188<sup>th</sup> Avenue. Estimated cost includes extra class 5, subgrade preparations, extra swell length as well as the tonnage for the BIT. Motion made by Charles Quale, seconded by Allen Eld to approve the addition asphalt aprons as recommended by Jayson Newman at an increase cost of \$15,059; motion carried. Charles Quale stated concern of standing water in a couple of areas on the road that will still be a problem when the project is completed. Jayson will address the concerns with the contractor. Tim informed Jayson that he has had to perform maintenance on the

construction area and is keeping track of his time. It was stated that the township should not have to maintain the project while under construction; it should be maintained by the construction company performing the project work. Jayson will notify the contractor of extra grading being done to maintain the project site.

209<sup>th</sup> Avenue – Tim would like to change the culvert pipe due to corrosion of the pipe on the township section of the road. It was agreed that he will replace it with a plastic pipe to try to increase the life span of the pipe.

Mud Lake Beaver Dams – the board reviewed a price comparison for beaver trapping provided by the clerk. Motion made by Charles Quale, seconded by Allen Eld, to hire Nuisance Animal control – Quinn Cummings for beaver trapping at a cost of \$50.00 per beaver on Mud Lake by the Sportsmen’s Club; motion carried. Tim will contact Quinn Cummings to arrange service.

**NEW BUSINESS**

The board set the fall clean-up day for Saturday, September 8, at the town hall from 9:00 a.m. until 2:00 p.m. No changes to fees charged.

State of Minnesota/Brad Busbey – Interim Use Permit – Temporary Asphalt Plant – the board reviewed the interim use permit.

The township received the Drinking Water Test Results for the town hall from the Minnesota Department of Health stating that no coliform bacteria were detected.

The board was informed that the township received an informative binder from Minnesota Soil and Water Conservation Districts. “Minnesota Noxious Weeds” gives information and full color pictures to help with recognition of noxious weeds to watch for along roads, ditches and other areas within the township.

The board discussed changing the October meeting date due to the possibility of members of the board being unable to attend on October 11<sup>th</sup>. A tentative date has been set for October 5 at 10:00 a.m.

The clerk informed the board that Lisa Kahn, Seven County Senior Federation, has set the date for the next event at the town hall for October 2 with the subject being “Open Enrollment”. The notice will be in The Mercury as well as the usual postings and papers.

It also stated that contractor trucks have been seen dumping in the leaf sites.

The board was informed the board that in an article in the Aitkin Independent Age Terry Neff stated that Shamrock Township has the only leaf sites in Aitkin County. It was suggested that the township should contact the county to request assistance in the maintenance of the leaf sites.

Adjourn 3:30 p.m.

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Candace Kral  
Clerk

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Ron Smith  
Board Chairman

**MINUTES WERE APPROVED AT THE SEPTEMBER 13, 2018, REGULAR BOARD MEETING**