

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Friday October 5, 2018
Meeting Minutes**

Board Chairman Ron Smith called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; two property owners.

Motion by Charles Quale, seconded by Allen Eld, to approve the October 5, 2018 meeting agenda with the addition of a couple of issues on 508th Lane (Maple Road); motion carried.

Motion by Charles Quale, seconded by Allen Eld, to approve the September 13, 2018 Regular Board Meeting minutes; motion passed unanimously.

Motion by Charles Quale, seconded by Allen Eld, to approve the minutes from the Continued September 13, 2018 Regular Board Meeting reconvened on September 19; motion passed unanimously.

The treasurer reported the following fund balances for the period ending September 30, 2018: General Revenue Fund, \$169,962.40; Road & Bridge Fund \$119,134.49; Sewer Fund, 17,744.89; Road Repair (blacktop), \$313009.32; Fire Fund, -\$3,290.28; Building Repair Fund, \$221,004.29; Parks & Rec Fund, \$78,115.75; Road Bond -\$67,216.64 and the Lease/purchase \$49,103.73, bond principal \$500,000.00 for a total in the checking accounts of \$897,567.95. The Blacktop Repair CDs' total \$190,438.74 and the Sewer Fund CDs' total \$91,279.85. Money market interest received in September 2018 was \$178.55. Receipts for the month were \$1,039.00. September disbursements were \$426,199.88. Motion by Charles Quale, seconded by Allen Eld, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approve the October 2018 claims minus the Jeff's Roll-offs for the clean-up day dumpster in the amount of \$4,406.46 until cost confirmation and payroll totaling \$50,679.41; motion passed unanimously. Claims list is attached

Correspondence: Aitkin County Association of Townships July 19, 2018 meeting minutes and October 18 2018 agenda and treasurer's report; Minnesota Association of Townships October 2018 Update; Lake Country Power September 2018 Newsline and Dual Fuel heating program testing dates letter; Hardives, Inc. Winter Patch Mix portable plant site information memo;

Concerns from Citizens not on the Agenda:

John and Bonnie Montour – right side of access in Duck Pass. Due to the heavy rains, the road has been washing out really bad The water is not only washing out their driveway but also running into their basement. The road washout is clogging the current ditch causing the diversion of water. Different solutions regarding ditching for water diversion were discussed to help prevent the water from going into his driveway and basement. It was also stated that any culverts needed for driveways would be paid for by the home owner.

OLD BUSINESS:

Road Report – Tim Turner reported that they have been grading and graveling used 700 yards gravel; 16 loads reclaim on the hills by Prairie River Inn, 472nd Street and 210th place; will be taking the 2014 Mack Truck Monday to Litchfield for box repair patch and installation of backing camera; cold mix is \$120/per ton, we normally purchases 5 ton; need to replace a culvert on Bridge Road. The town hall building needs

another source for backup heat. The old fuel heater is going out and emits exhaust within the building causing bad air and odor. Switching to propane heat was discussed. Tim will get quotes from local contractors. The board agreed that the heat needs to be taken care of right away. Motion made by Charles Quale, seconded by Allen Eld, to spend up to \$15,000 to replace the furnace and to enable Ron Smith to oversee the project; motion passed unanimously.

The board also stated that the corner at the end of 208th Lane needs to be squared so that the road is off of personal property.

188th Avenue Project – Concern has been stated that upon completion of the project, there are still water issues (new and pre-existing) that the board expected to be solved

Concern was stated that the water drainage issues that existed in front of 47555 188th Avenue, Steve and Julie Freie, still remain an issue after the project is complete. It was stated that this water issue was one of the main issues that started the 188th Avenue project. The board held a conference call during the meeting. The board informed Mr. Freie that the engineers were not able to attend this meeting and that the board will be requesting their attendance at the next meeting. Mr. Freie stated that he has addressed his issues with Jason Newman, SEH engineer, throughout the project. Al Eld will meet with Steve Freie over the weekend to discuss the road project.

Gravel Crush – The board was supplied with the partially completed crushing permit application together with the 2014 crushing ad for review/rewrite for the current ad to be run. The board discussed the specifics of the permit application stating that the township should not have any different restrictions than what is expected from other crushing permits in the area. The clerk will finish the application and contact Ron Smith for review in order to submit as soon as possible. She will then inform Bill Pratt, per prior conversations with Mr. Pratt, that the application is submitted and the date of Hearing. The crushing ad will be run in the paper for three consecutive weeks in the newspapers starting the next week or two

The City of McGregor has not supplied the township with an invoice for fire services due and payable so the approved check is still not mailed.

508th Lane (Maple Lane) – The board was reminded of a complaint by a resident regarding the brush that is imposing onto the road, scratching her car. The board stated that at the last meeting it was decided that a letter would be sent to the property owner requesting he trim back his trees/shrubs. The maintenance and Ron Smith both viewed the area in question and came to the conclusion that the shrubs are not intrusive to the traveled portion of the road and a letter does not need to be sent. The location of the shrubs in question needs to be clarified with the resident who complained before any action will be taken.

Ron Smith informed the board of the washout issues that are happening on 508th Lane (Maple Road) and Greg Hanson's property. It is believed that the washout issue is caused by the change of water runoff due to a new house that has been built across the road. Ron will contact Aitkin County Planning and Zoning to set up a meeting on site to discuss a solution to the water.

NEW BUSINESS

Motion made by Charles Quale, seconded by Allen Eld, to appoint the Election Judges for the General Election as recommended by the clerk; motion passed unanimously.

Township Road Mileage Certification - Motion made by Charles Quale, seconded by Allen Eld, to confirm/certify Aitkin County Engineer's township maintained mileage of 52.053 in Shamrock Township for 2018; motion carried.

Motion made by Allen Eld, seconded by Charles Quale, to approve and sign the Minnewawa Estates Snowplowing Agreement Addendum for the 2018/19 snow plowing season; motion passed unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approved LuRae Melaas – Conditional Use Permit to operate a bar/restaurant located at 49482 202nd Place, McGregor; motion carried.

Blacktop CDs are not matured for cashing in. The road project fund is \$79,123.64 in the red. The blacktop repair fund is at \$313,009.32. The treasurer recommends that the town board transfer money from the blacktop repair fun (206) into road project fund (301) in order to zero out the fund. The account will no longer be used. Motion by Allen Eld, seconded by Charles Quale, to transfer \$79,123.64 out of fund 206 into fund 301 in order to balance out the funds; motion passed unanimously.

Tim Turner asked if the board had thought any more about making 183rd Avenue a through street. He stated that it would be easier to make the short stretch a through street rather than to continue turning around at either end. It was stated that the township will be doing this for the township's benefit not at the request of property owners. Maintenance will start to work on it this winter as time allows, by looking for property stakes/survey pins and clearing.

Adjourned 11:57 a.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE NOVEMBER 8, 2018, REGULAR BOARD MEETING