

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, December 13, 2018
Meeting Minutes**

Board Chairman Ron Smith called the meeting to order at 1:10 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; Jayson Newman, SEH; Debora Roth, Roth Construction; and Gary D. Hoffman, Hoffman Gravel.

Motion by Charles Quale, seconded by Allen Eld, to approve the December 13, 2018 meeting agenda moving the "crush bid" to immediately follow the agenda approval; motion carried.

The township received bids from three crushing companies. 1) Rocon Paving –opened first – bid read by Charles Quale – \$2.70 per yard for a total of \$81,000; 2) Hoffman Gravel and Excavating, Inc. – opened seconded – bid read by Charles Quale - \$3.35 per yard for a total of \$100,500; 3) Hammerlund Construction Inc. – bid read by Charles Quale - \$2.85 per ton – the total was not given, the board figured it to be \$136,800 for a total (1.6 x 30,000 = 48,000 x \$2.85 = 136,800). The board discussed the bids. The board confirmed that the township has already received the crushing permit. Stating that the permit is for crushing to be completed by July 2019 and that they would like it to be done as soon as possible in the spring. Motion made by Allen Eld, seconded by Charles Quale, to award the bid to Rocon Construction, stating that it is the lowest bid at \$2.70 per yard for a total of \$81,000 for 30,000 yards of modified class 5; motion passed unanimously. Certificate of Insurance was together with the bid.

Charles Quale informed the board that he spoke with Mike Kruse. Mr. Kruse has a pit with clay that the township could buy for \$1.50 per yard for the purpose of the upcoming crush. Tim Turner will check the product to be sure that it is what the township would want. Motion made by Charles Quale, seconded by Allen Eld, to approve the purchase of 1,500 yards of clay from Mike Kruse if the product is acceptable; motion passed unanimously. It was also agreed to hire additional help for hauling the product to the township pit.

OLD BUSINESS:

The board attended a road view with Terry Neff, Aikin County Planning and Zoning and Jayson Newman, SEH, on 508th Lane at 12:00 pm prior to this board meeting. The board wanted the county to view the road issues that are being caused by some of the large homes being permitted to be built that are drastically changing the flow of the water drainage. 508th Lane has a few of examples that are causing extensive washouts to the road and neighboring properties. Ron Smith stated that he believes that the road view was successful, that Terry Neff saw the township issues that were represented at the road view.

188th Avenue Project

Anderson Brothers and Young are checking on the split rail fence that was knocked down during the construction of the project. Jayson will keep track of the situation.

Tim Towinski – water damage payment – Jayson Newman informed the board that Mr. Towinski has been paid by Anderson Brothers and the matter is settled.

Freie – water sitting on road – Jayson Newman presented the board with a ditching option estimate to correct the water issue that still remains in the road. He obtained prices from

Anderson Brothers for his estimate. Jayson continued to describe the project and explain how it will solve the current problem. The board discussed the specifics of the project. It was stated that the board should not have to be doing this ditching project, it should have been done as part of the original project on 188th Avenue since this water issue was the main reason for starting the project. The board can have the changes performed by Anderson Brothers as a change order to the original road project or they can close the original project and rebid or hire another company to perform the new ditching system using the engineer's plans as a new project.

There is a high spot in the ditch that is not allowing the water to flow through the culvert properly causing it to freeze in the culvert and will have to be checked and fixed in the spring. It was questioned that it should not be a new township expense to repair, stating that is due to an error at time of construction. Jayson will bring it to Anderson Brothers attention for their spring turf examination.

Road Report – Tim Turner reported that they have been sanding and scraping, have plowed all the roads one time; performed some shoulder repair; did some truck maintenance and cleaning; the 2018 Mack was taken in for a computer update that was needed; they have been trimming overhanging limbs that are rubbing against the equipment; they are currently working on 170th, they have found the survey pins and are going back about 5-6 feet from the traveled portion of the road for road right-of-way clean up; he contacted Gravel to get started on the new town hall heat system; Ferrell Gas will set the propane tank; It was stated that the township's TowMaster Trailer, which is basically new, does not get used, the township may want to consider selling it in the spring – it is wearing just by not being used; the crack in the dugout is getting larger, the board discussed having Ernie Darlow inspect the dugout for repair,

Fire Department – Ron Smith informed the board that he received a call from Reno Wells requesting that Ron contact Steve White, Fire Service Specialist, East Region, Minnesota State Fire Marshal Division. Mr. White wanted to set up a meeting consisting of himself and John Ehret, co-worker, regarding the McGregor Fire Department communication issues. The meeting was scheduled for December 12 at Minnewawa Sportsmen's Club attended by Ron Smith, Jack Brula and Candace Kral and Steve White and John Ehret, Minnesota State Fire Marshals. Steve and John asked about the township's concerns regarding the fire department. Ron gave them a history of Shamrock Township and the fire department. He informed them that the township has been trying to set a meeting to discuss certain aspects of the fire department's budget. The large increases to the service fees and all sources of income and transparency have also been points of concerns. It was stated that our issues stem from a lack communication. A list was made of the township's concerns by John. Steve and John will facilitate a meeting with the City of McGregor Mayor, fire chief and the township. The town board was informed that the fire marshals will act as mediators between the township, city and fire department in an effort to help get answers and to help the fire department and the township to work together more productively.

Ron Smith also informed the board that Dake Olson, new-elect City of McGregor Mayor, contacted him to request a meeting to discuss the township and city working together, Chamber of Commerce, the township's lodging tax and the fire department. Ron, together with the clerk, will meet with him the following Tuesday.

The clerk reported to the board that the Twins Youth Clinic application was submitted on Thursday November 29th. She had Anthony Pierce's assistance in completing it.

The board was notified that Amanda Ingels, Rio Tinto, was contacted regarding the Kennecott Tamarack Project Update. It was recommended that the update be held at the February meeting, she should have more information for the update due to the fact that Talon will be signing their agreement at the end of January.

Motion by Allen Eld, seconded by Charles Quale, to approve the November 8, 2018 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending , November 30, 2018: General Revenue Fund, \$184,751.29; Road & Bridge Fund \$197,649.84; Sewer Fund, 19,758.01; Road Repair (blacktop) Fund, \$186,396.83; Fire Fund, \$116,364.24; Building Repair Fund, \$233,228.104; Parks & Rec Fund, \$87,606.93; Road Bond \$0.00 and the Lease/purchase \$81,683.30, bond principal - \$500,000.00 for a total in the checking accounts of \$1,107,438.55. The Blacktop Repair CDs' total \$190,522.18 and the Sewer Fund CDs' total \$91,267.18. Money market interest received in November 2018 was \$233.68. Receipts for the month were \$282,990.35; the outstanding check to the City of McGregor for fire service fees for \$\$85,671.33 was voided and re-entered into the accounts. November disbursements were \$55,085.87. Motion by Charles Quale, seconded by Allen Eld, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approve the December 2018 claims and payroll totaling \$37,694.60; motion passed unanimously. Claims list attached

The clerk updated the board that she has acquired a list from the planning and zoning of permitted private home/vacation rental properties and is working on a letter for the individual home vacation rentals regarding the township lodging tax ordinance.

Correspondence: Lake Country Power November 2018 Newsline; Minnesota Association of Townships Financial Statements; Riverwood Foundation thank giving you letter and stated that the township donation was used towards a new portable ultra sound machine in McGregor; Minnesota Benefits Association Medicare information; Love Your Lake event update; Minnesota LTAP workshop information regarding Asphalt Pavement Rehabilitation: Projects, Processes and Strategies; Minnesota LTAP Technology Exchange December 2018;

NEW BUSINESS

Randa Family Trust after the fact Variance Request – The board reviewed the variance request for a covered deck that has been attached to the lake side of their home.

Ron Smith reported that he spoke with Jim Berg of Workman Township regarding the trees that were marked for removal last spring. It was brought to the township's attention that the paying for the tree removal was in question. The clerk retrieved the township line road agreement. The board discussed the agreement and having the township maintenance department cut the trees. The amount of time that our maintenance department has spent on said roads was deliberated. The board feels that the two township's need to re-discuss the township line road agreements.

The board was informed that there were complaints during the month of a public road (203rd Place) and a lake access (near Saw Mill Road) that was partially or completely blocked by personal belongings. The board was supplied with letters, together with pictures, that were sent to the property owners (Mr. Robert Ecker, Mr. Gerald Olegar and Mr. James Western) requesting that the items be removed. The board was also supplied with, and reviewed, responses received by some of the property owners.

Tim Turner requested that he and Marvin Turner have permission to attend the Minnesota LTAP workshop information regarding Asphalt Pavement Rehabilitation: Projects, Processes and Strategies – the Board approved.

The clerk requested permission to attend a training course in January provided by MAT Strategies – the Board approved.

The board discussed the new heating system, the installation of the propane tank and the benefits of buying or renting a tank.

Adjourned 3:42 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE JANUARY 10, 2019, REGULAR BOARD MEETING