

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, January 10, 2019
Meeting Minutes**

Board Chairman Ron Smith called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner and two residents.

Motion by Charles Quale, seconded by Allen Eld, to approve the January 10, 2019 meeting agenda; motion carried.

Motion by Allen Eld, seconded by Charles Quale, to approve the December 13, 2018 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending , December 31, 2018: General Revenue Fund, \$185,024.22; Road & Bridge Fund \$169,245.09; Sewer Fund, 19,763.15; Road Repair (blacktop) Fund, \$183,468.55; Fire Fund, \$116,219.51; Building Repair Fund, \$233,288.74; Parks & Rec Fund, \$85,480.61; Road Bond \$0.00 and the Lease/purchase \$81,704.54, bond principal - \$500,000.00 for a total in the checking accounts of \$1,074,194.41. The Blacktop Repair CDs' total \$190,828.74 and the Sewer Fund CDs' total \$92,267.18. Money market interest received in November 2018 was \$287.96. Receipts for the month were \$5,278.11. December disbursements were \$37,694.46. Motion by Charles Quale, seconded by Allen Eld, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approve the January 2019 claims and payroll totaling \$39,644.94; motion passed unanimously. Claims list attached

Correspondence: Members Cooperative Credit Union giving the most recent interest rates; Lake Country Power December 2018 Newsline; Lake Minnewawa Lake Improvement District 2018 annual report; Aitkin County Association of Townships quarterly meeting info and minutes

OLD BUSINESS:

Road Report – Tim Turner reported that the township is set up with clay for the gravel crush, they hauled 149 loads (1937 Yard of clay from Mike Kruse's pit with the assistance of Darlow and Roth, 54 of the loads were hauled by the township trucks. Roth used his backhoe in order to load the clay. Charles Quale also assisted in the task. They have fixed the ice ridge on an access for Minnewawa, they have been snowplowing, ice scraping and sanding, have used $\frac{3}{4}$ of the sand supply and will need to order more for this winter; have repaired the broken sander motor on the 2018 truck and headlight on the loader; picked up cutting edges for the grader and trucks; acquired three quotes for pickup tires from Meyers Repair and Auto Smith presenting a copy of each to the board; they need to order new ice blades

The meeting with the City of McGregor Mayor, Dake Olson; the McGregor Fire Department and the township set up by John Ehret, State Fire Marshall has been set for January 22 to be held at the McGregor fire hall. Ron Smith will attend the meeting with the clerk and treasure. The board was informed that John Ehret had provided the fire chief with a copy of the list of questions stating the township's concerns.

Gravel Crush – no new information

188th Avenue Project – there is no new information – the township needs to wait until spring before anything new can be finalized.

Workman Township – Wotring Rd Tree Removal – Ron Smith, together with the clerk, will attend the Workman Township regular board meeting on January 16th at 4:00 p.m. to discuss certain road maintenance/repairs and the cost associated with said maintenance. They will also discuss the township line maintenance agreements between Shamrock Township and Workman Township.

Vacation/Home Rental Properties - Lodging Tax – the clerk informed the board that a letter has been sent out to all property owners that have obtained a vacation rental permit through the county. Names and permit numbers were supplied to the clerk by the Aitkin County Planning and Zoning.

Amy Eidenschink informed the board that they were unaware of the 3% lodging tax ordinance and has not been collecting it from the renters of their vacation home rental in the past. She stated that they will start to collect from this point forward. She asked the board if they needed to back-pay for 2017/18; the board agreed that they could start with 2019.

NEW BUSINESS

The board reviewed the Conditional Use Permit request by Neal Benkofske. The Board has no objections to the requested CUP and recommends that all county rules and regulations be followed.

The board requested a letter be written to the Aitkin County Planning & Zoning stating the township's concerns regarding water run-off on all building permits that are granted. The letter will state that the water run-off of the new construction will be controlled and will not become an issue for either other property owners or the township.

Schedule Board of Audit & Budget Meeting has been scheduled for February 21 at 1:00 p.m. to be held at the Shamrock Town Hall.

Motion made by Charles Quale, seconded by Allen Eld, to approve Resolution No. 2019-1 – Appointing the 2019 Absentee Ballot Board; motion passed unanimously.

February Regular Board Meeting has been rescheduled to Tuesday, February 12 at 6:00 p.m.

Clean-up Day has been scheduled for April 27 9:00 a.m. – 2:00 p.m. to take place at the Shamrock Town Hall.

Adjourned 3:42 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE FEBRUARY 12, 2019, REGULAR BOARD MEETING