

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday May 9, 2019**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Ron Smith; Treasurer John Brula; Clerk Candace Kral.; maintenance Tim Turner; Jayson Newman, SEH; Jim Berg, Workman Township and two residents

Motion by Ron Smith, seconded by Allen Eld, to approve the May 9, 2019 agenda; motion carried.

Ron Smith announced to the board that he was contacted by Warners stating that they received a notice from the county giving their approved assessment changes, also wanting to thank the board for taking care of all the owners on Warners' Point not just the party with the assessment appeal letter.

Motion by Allen Eld, seconded by Ron Smith, to approve the April 11, 2019 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, April 30, 2019: General Revenue Fund, \$133,963.56; Road & Bridge Fund \$118,029.98; Sewer Fund, 19,942.36; Road Repair (blacktop) Fund, \$176,713.87; Fire Fund, \$29,771.47; Building Repair Fund, \$234,517.17; Parks & Rec Fund, \$84,115.18; Road Bond \$0.00 and the Lease/purchase \$84,307.33, bond principal -\$500,000.00 for a total in the checking accounts of \$881,360.92. The Blacktop Repair CDs' total \$191,308.03 and the Sewer Fund CDs' total \$91,367.69. Money market interest received in April 2019 was \$313.53. Receipts for the month were \$1,832.00. April disbursements were \$38,824.86. The board discussed voiding the check and letting Lakes Sanitary Services be aware of the issue. Motion by Ron Smith, seconded by Allen Eld, to approve the treasurer's report; motion passed unanimously.

Motion made by Ron Smith, seconded by Allen Eld, to approve the May 2019 claims and payroll totaling \$29,637.31; motion passed unanimously. Claims list attached

Treasurer informed the board that check 15581 to Lakes Sanitary Services in August 2018 has not cleared through the bank. Lakes Sanitary Services has not rebilled us for the services covered by that payment. Motion made by Ron Smith, seconded by Allen Eld, to void check No. 15584 to Lakes Sanitary Services in the amount of \$90.48 and inform the Lakes Sanitary Services that the check has not processed through the bank; motion passed unanimously. The clerk will notify Lakes Sanitary Services of the check issue and their actions.

Correspondence: Seven County Senior Federation *Echoes* mailing list request memo; Lakes and Pines April 2019 FYI Board & Employee Newsletter; Lake Country Power Summer 2019 Strictly Business and 2018 Annual Report;

Concerns from residents not on the agenda: Gayleen Toughy – 50584 Long Point Place – informed the board that the water has been washing out the end of her driveway – she questioned if there was ever a culvert at that point and if there are issues concerning the water running into the lake. She asked if there anything the township could do to correct the problem. The board discussed different possibilities and stated that a swell may possibly help from what comes over the road, but they can't do anything regarding the hill. They will view the location on their annual road view. She also stated concerns regarding beaver – the board informed her that the township only traps beaver that affect the township roads; they do not trap for property owners.

A concerned resident stated that he has seen people loading large trucks with black dirt from the leaf site. The individual took several loads, which was all of the black dirt. He wanted to know if we can do anything regarding the commercial use of the leaf sites; or of individuals abusing the sites. Ron stated that he confronted the gentlemen asking him to be respectful to the other residents in regards to the

materials available. It was stated by the board that when the leaf site started it was intended to be for Shamrock Township residents only, no commercial use, also that the DNR was to help in the maintenance of the sites and the lake association were supposed to monitor. It was suggested that the next time the pile of leaves is rolled for black dirt, that the township put a pile at the town hall to ensure that individuals needing smaller amounts will always have access to black dirt. It was also suggested that considering how many Turner Township and Workman Township residents use the site they be asked to help in the cost of the maintenance of the leaf sites.

Jim Berg, Workman Township, relayed to the board that Workman Township has acquired signed permission/waivers from Shamrock residents on Wotring Road, a shared townline road, for the removal of trees along the road. Jim advised the board that although there is an agreement between the townships for the maintenance of the road, Workman Township does not have the ability or the extra funds to hire someone to remove the trees. They are requesting that either Shamrock Township removes the trees or agrees to pay the cost of Workman Township hiring out the job. After discussion of the issue the board agrees to have our maintenance employees perform the task and that the board will view the trees/road during the annual road view.

Jim Berg also informed the board that Workman Township is looking into getting a helipad for emergencies. He has spoken with emergency personal and they stated that at times of emergencies they do not like landing on highways, they would prefer a landing pad. Workman Township would like to see a helipad at the north end of Shamrock Township near the Shamrock/Workman Township boarder and would like Shamrock to cost share the project. He informed the board that would also like a substation at the same location. He has talked to Palisade Fire Department regarding the installation of a truck at that location, they do have a spare truck; however, we would need the fire fighters.

McGregor Fire Department – the clerk informed the board that she was contacted by John Ehret on Monday, May 6th, as a follow up to the previous meetings and conversations that we have had in the past. She gave the board a brief summary of the conversation regarding the lack of the fire department's communication/ budget. The board was provided with list of training dollars available to the McGregor Fire Department – used and unused amounts. Also provided to the board for their review were two emails to Ron Smith from Jim Berg, Workman Township.

Motion made by Ron Smith, seconded by Allen Eld, to approve and sign the Sub-Station Agreement Between McGregor Fire Department and Shamrock Township; motion passed unanimously.

Jim stated that he is planning a meeting with the City of McGregor City Council regarding fire department communication issues. Jim Berg is inviting a member of the Shamrock Town board to attend a meeting he will be hosting with several township's to be held at Fireside Super Club on Tuesday May 14 at 4:15. There is consideration of Ron Smith attending.

OLD BUSINESS:

Road Report – Tim Turner reported that they have done some snowplowing and steamed culvers; Tim Turner, Marvin Turner and Tom Besch attended Aitkin County Safety Training; Performed equipment maintenance; Tom Besch has been informed that he needs to have a doctor's release to return to work; they have swept blacktops, the sweeper air cleaner hose has been loose, drawing dust and now burns oil; they have been grading with difficulty due to frost boils, Tim and Marvin helped with clean-up day and have done follow-up cleaning of the yard; leaf sites have had an excessive amount of commercial usage – i.e. dump trucks (local companies) hauling tree stumps and leaves, hauling black dirt out; we need to hire a dozer to roll the pile for more black dirt; installed culvert at Randy Garvey's driveway, it was done by the township because Mr. Garvey had been asked to wait until the ditch work was completed, when the contractor did not do the ditch work in a timely manner, Tim replaced culvert, the ditch still needs to be cleaned on 473rd (Dump Rd), the board decided to requote the ditch cleaning job and to hire accordingly with the condition that the job is completed by the end of September. Tim informed the board that he has done research regarding the cost of rebuilt parts to repair the road grader and the cost of a

new road grader, giving the board general possible costs of both; The board agreed to fix the road grader and to start planning for the purchase of a new one.

Charles Quale informed the board that the beaver dams in the area of the Minnewawa Sportsmen's Club that had been trapped last year are beginning to be built-up again. When asked by the Minnewawa Sportsmen's Club about cost sharing for the removal of the beaver, he informed them that it is a board's decision. It was noted that if the beaver dams started to affect the road, the township would have to respond.

The board discussed the replacement of the salt shed, moving the new salt shed by the property line of the DNR's property. Different options and types of salt sheds were reviewed.

The board was provided with Detailed Parcel Report for Lot 103 & 104 Sheshebe Point 2nd Addition as mentioned last board meeting and they discussed the benefit of the lots to the township for road readjust and parking for the public access – the board will view the lots during their annual road view.

Engineering Expenses – the board was provided with basic information for engineering expenses

The clerk informed the board that Turner Township approach her with the request to join Turner Township into Shamrock Township's clean-up days. They informed her that Turner Township would help with the expense and help provide man power for the events. The clerk will figure the total cost, including payroll expenses for the after clean-up of the event.

Clean-up Day – There was 192 sign-ins and \$1332.00 was collected in fees. Supervisors Charles Quale, Ron Smith and Allen Eld and road maintenance men Tim Turner and Marvin Turner were assisted by Bruce Johnson, Kathie Serfling and Jeff Backowski. 5 dumpsters were delivered. It was a cool/cold and overcast. The board stated that the event went very well. It was stated that multiple truck and trailer loads from the same residents are becoming an issue. The board acknowledged that at a certain point the resident should be obtaining their own dumpster due to the quantity. Charles Quale also suggested that the township contact certain local organizations to assist handicapped or elderly residents for removal of stuff for the township clean-up days.

An email received by a snowbird requesting a later date for spring clean-up date – it was stated that that is the reason why the township has a spring and fall clean-up day

Twins Youth Clinic – the board was informed of the progress of the event preparations. The clerk presented the items for the participants gift bags.

Ball Field park sign – Ron Smith talked to Glen of Glen's Sign Dezine, Glen will be by to view the sign location

The board will have digital signs researched for replacement of the Shamrock Township sign, which is getting weather worn.

Gravel Crush no new information

188th Avenue Project – the board discussed some trouble spots that still exist or issues that seem to have been caused by the construction, the board will inspect the project construction during their annual road view.

Jason Newman provided the board with a memorandum for their review. He stated that it was brought to his attention that the 10% prime contractor fee was not accounted for on the previous change order. They have requested the change and this will be adjusted for on the next pay application and is estimated at approximately \$400. Motion made by Ron Smith, seconded by Allen Eld, to approve Jayson

Newman's recommendation to pay the requested 10% prime contractor fee of approximately \$400; motion passed unanimously.

Jayson also forwarded Young's Excavations claim for an additional trucking cost (\$2,660 + 10%) due to the lack of suitable stockpiling locations for salvaged top soil on the project. Stating that the bid item, Common Excavation, did include all work associated with the salvaging and reinstall of top soil. Young's claim would cover the additional trucking time and material it took to transport the top soil. Upon discussion with the maintenance and Jayson it was revealed that to anyone's knowledge, Young's did not at any time request or ask for a closer or alternate location for the transporting of the top soil. Motion made by Ron Smith, seconded by Allen Eld, to refuse payment of the additional fee being requested by Young's Excavations due to the fact a closer location was never requested. Motion passed unanimously.

In response to Jayson's question regarding the ditch extension along 188th Avenue that was discussed last fall, whether the township has decided to use Anderson or an outside contractor, was tabled until after the road view and after the current project of closed. Jayson Newman will do some follow-up with Anderson Bros. and stated that he would like to see the project completed to the board satisfaction and the project be closed.

The board discussed a location for the tennis/pickleball courts that would qualify for DNR grants

Motion made by Ron Smith, seconded by Allen Eld, to approve and sign the Sub-Station Agreement Between McGregor Fire Department and Shamrock Township; motion passed unanimously.

NEW BUSINESS

The board reviewed the variance request applied for by Roger Hoglin for a bluff set back and county road right of way setback.

The board reviewed Anthony Rinta/Sathers Brothers Properties, LLP Conditional Use Permit request to operate a storage facility.

The board discussed the continued washing out of the township road as well as neighbors' properties that has been an issue that started 2-3 years after the county allowed the house to be built at 20672 508th Lane. The water that currently runs across the road is of a greater quantity and moves faster than before the house was built causing damage. The board of supervisors will view this location during their annual road view this spring to observe the continued damage caused by the water runoff on Maple Road. The board recommended that a meeting be set consisting of Terry Neff, Director Planning and Zoning, together with Bill Pratt, County Commissioner, and the county engineer, for assistance, as a follow-up meeting/road view in order to find a solution to the current water issue. The clerk will prepare and mail a letter to Terry Neff. The property owners will also be notified so that they may attend.

The board considered the Short Course training dates. Ron Smith will be unable to attend. The remainder of the board will attend either on June 26th at Breezy Point or June 27th at DECC in Duluth.

Annual road view has been scheduled for Wednesday, May 15, starting at the town hall at 9:00 a.m.

Adjourn 4:25 p.m.

Candace Kral
Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE JUNE 11, 2019, REGULAR BOARD MEETING