

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Tuesday June 11, 2019**

Board Chairman Charles Quale called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Ron Smith; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; Jayson Newman, SEH; and four residents

Motion by Ron Smith, seconded by Allen Eld, to approve the June 11, 2019 agenda; motion carried.

Motion by Ron Smith, seconded by Allen Eld, to approve the May 9, 2019 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, May 31, 2019: General Revenue Fund, \$121,284.99; Road & Bridge Fund \$102,430.56; Sewer Fund, 19,948.97; Road Repair (blacktop) Fund, \$176,772.46; Fire Fund, \$29,543.34; Building Repair Fund, \$234,594.92; Parks & Rec Fund, \$84,173.97; Road Bond \$0.00 and the Lease/purchase \$84,335.28, bond principal -\$500,000.00 for a total in the checking accounts of \$853,084.49. The Blacktop Repair CDs' total \$191,467.66 and the Sewer Fund CDs' total \$91,534.78. Money market interest received in May 2019 was \$292.20. Receipts for the month were \$1,096.38. May disbursements were \$29,637.31. Motion by Ron Smith, seconded by Allen Eld, to approve the treasurer's report; motion passed unanimously.

Motion made by Allen Eld, seconded by Ron Smith, to approve the June 2019 claims and payroll totaling \$22,320.40; motion passed unanimously. Claims list attached

Correspondence: Lake Country Power May 2019 Newslines; Lake Country Power Notice of Capital Credit Allocation; Riverwood Foundation donation thank you letter; McGregor Community Education – Big Sandy Water Institute program donation thank you card; Big Sandy Water Institute 2019 Summer Schedule; Census Meeting Invitation for June 14th in Aitkin; Resident email stating concerns for political sign on shoulder of county road;

Concerns from residents not on the agenda:

Katie Nelson and Jamie Muirhead would like to see the township improve the Shamrock recreation area. They stated that there are nearly 70 families that use the area. There has been a lot of growth in the area. They feel that the park area is less compared to other locations in the areas that they visit for ball games. The board would also like to see the recreation area improved. They will help in any way that they are able. The board suggested that the township invite Bill Lueck and Carrie Rudd to a meeting to help the township obtain the leased property or be able to obtain a grant somehow. Katie will put together a desired plan for the recreation area.

The board discussed the Tennis/Pickleball Courts and future possibilities.

The board informed the residents that the township is discussing the purchase of a digital scoreboard for the ball field, with support and donations from the community. Katie and Jamie stated that they could talk to the other parents of Sandy Lake Little League.

The township is also researching the purchase of a digital sign to replace the town hall sign by the road.

OLD BUSINESS:

Road Report – Tim Turner reported that they have grading and graveling, have hauled 550 yards gravel; marked out and applied calcium chloride; the grader is still down, waiting on a ram shaft in

order to complete the repairs; have performed a culvert inventory & prepared a culvert order; is going to start mowing road shoulders; the gravel crush is approximately half complete, product is good; has contacted Bergen Crack Sealing for quote on 188th Ave and parking lot

The board reviewed and discussed the summary provided to them recapping the annual road view performed on May 15 (summary attached).

188th Avenue Project – It was stated that Charles Quale and Tim Turner together with Jayson Newman toured the 188th Avenue Road project to determine the completion of the project and the items for the Punch List for approval from the board. The board reviewed and discussed the positives and negatives of the road project and items on the Punch List created being informed that Anderson Brothers has completed some of the tasks. The board agreed to the Punch List. Jason reiterated that he will ensure that Anderson Brothers completes the final Punch List as agreed upon by the board. The final pay application will then be submitted to the township for the July meeting.

Trees on Wotring Road – the clerk recapped that the board viewed the trees that Workman Township wants to have removed during the annual road view. The question of the township maintenance removing the trees was discussed, stating that if we do the work, the township needs to acquire the signed releases obtained by Workman Township from the property owners. Maintenance will wait to find out what the property owners want done with the wood, leave or clean up. Ron Will contact the property owners.

Ron Smith informed the board that there was a road view/meeting at 20672 508th Lane with Terry Neff, Aitkin County Planning and Zoning, John Welle, County Engineer, Tim Turner, the township clerk and he affected residents of 508th Lane to discuss possible solutions to the water run-off/washout issues. The new construction (roofline) and raised ground level does not support adequate water control. It was stated that the township is aware that the home owners have done what was asked of them by the county in regards to the building permit; however, the water running off from the property is causing property damage to the road and neighboring properties. Terry Neff stated that they would contact the home owners in an attempt to work with them to redirect the water coming from the property.

Maple Road – Tom Pretzel and Brad Truelson were present to request the board begin the process for their road to be blacktopped and assessed to the property owners. The board provided them with information received from the township attorney giving a brief description of three options that is available for this process. They stated that the residents had tried previously in an option that required a referendum ballot question that did not pass. They are requesting to following Special Assessment (Minn. Stat. Chap. 429) procedure. The board discussed with the residents that it would have to be decided on how much of the road to be blacktopped; if it will be the whole road, how to handle the section of road that has only a 20 foot top. The clerk will obtain a form petition for them from the township attorney. This is the most complicated procedurally for the township. The board informed them that once the process is started it will still take three to five years or more for the road to actually be blacktopped.

The board reviewed and discussed the Engineer Services Proposal for signature provided by Jason for services by SEH for the next twelve months. The proposal was table for further discussion.

John Brula provided the board with some digital sign information giving different types, sizes and styles for their discussion. It was stated that the board needs to decide on a size for the sign to get an estimate.

Clean-up Day – Cost Figures– the board was presented with a table prepared by the clerk showing the approximate true cost of clean-up day to the township. The board discussed the possibility of allowing Turner Township to become a part of the township service event. The fees to possibly be

charged per dumpster need to cover the township's cost included employee clean-up dime as well as the advertising, dumpsters etc. and may be approximately \$1,750. They stated that we would need at least two extra dumpsters if Turner Township is included. It was decided to discuss the extra work involved with the maintenance employees. The subject will be further discussed at the next regular board meeting.

The clerk relayed to the board that she was informed that the fire department is working on a proper records entry and an accurate budget

Twins Youth Clinic – the board stated that they feel that the township had a good turnout for the event. The gift bags were distributed to all kids that were present. Approximately 90 gift bags were handed out. The board members have heard positive feedback from the residents. A thank you from the township, that includes the little league, will be put together and mailed to all donators that helped make the event a success.

The board reviewed the letter regarding commercial use of the leaf sites. The clerk will file for the possibility of future use.

The board discussed the beaver huts near Minnewawa Sportsmen's Club. They stated that they will keep a watch on the beaver activity in that area.

NEW BUSINESS

Craig Meschke Variance Request – Ron Smith viewed the site and informed the board that the replacement building will not affect the road or neighbors.

Ron Smith will not be attending the short course training; the rest of the board will attend on Thursday, June 27th in Duluth.

The board also would like a letter sent to Midge Wilson stating their appreciation of and field dedication to Joe Wilson.

Adjourn 9:35 p.m.

Candace Kral
Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE JULY 11, 2019, REGULAR BOARD MEETING.