

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Tuesday November 14, 2019**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Ron Smith; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner and one resident (sign in sheet attached).

Motion by Ron Smith, seconded by Allen Eld, to approve the November 14, 2019 agenda; motion carried.

Motion by Allen Eld, seconded by Ron Smith, to approve the October 8, 2019 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, October 31, 2019: General Revenue Fund, \$130,154.22; Road & Bridge Fund \$67,875.42; Sewer Fund, 22,777.70; Road Repair (blacktop) Fund, \$233,106.95; Fire Fund, -\$19,176.33; Building Repair Fund, \$268,277.26; Parks & Rec Fund, \$88,382.47; Road Bond -\$40,657.65 and the Lease/purchase \$112,873.74, bond principal - \$500,000.00 – for a total in the checking accounts of \$863,613.78. The Blacktop Repair CDs' total \$192,421.03 and the Sewer Fund CDs' total \$91,707.57. Money market interest received in October 2019 was \$295.18. Receipts for the month were \$426.47. October disbursements were \$28,106.74. Motion by Allen Eld, seconded by Ron Smith, to approve the treasurer's report; motion passed unanimously.

Motion made by Ron Smith, seconded by Allen Eld, to approve the November 2019 claims and payroll totaling \$50,033.02; motion passed unanimously. Claims list attached

**Correspondence:** Minnesota Association of Townships letter; Minnesota Association of Townships Annual Conference; Minnesota Benefits Association Communications Change email; Lake & Pines FYI Board & Employee Newsletter, November 2019; Lake Country Power October 2019 Newslines; Lake Country Power Strictly Business, Winter 2019 MN LTAP training, Extending Pavement Life through Pavement Preservation Techniques, Strategies and Preventative Maintenance;

**OLD BUSINESS:**

Recreation Area Improvements Project – the board was informed that there has been a park committee formed and that the group met the previous week to go over the basics and to brain storm for this and future phases of improvements for the town recreation area.

Engineer/Council Firm Selection – the township received two proposals – WSB (Baxter among other locations) and HKGI (Minneapolis) – the board was supplied with said proposals via email for review prior to the meeting. The board discussed the proposals. Motion made by Ron Smith, seconded by Allen Eld, to accept the proposal supplied by Jason Amberg, WSB, hiring WSB as the engineer/consultant for the current town recreation project; motion passed unanimously. Motion made by Ron Smith, seconded by Allen Eld, to allow the clerk, Candace Kral, to be the main contact with WSB regarding said project in promoting the direction of the project, enabling her to sign contract with WSB regarding said project; motion passed unanimously.

Extended Land Lease – the application has been submitted and is being processed

Digital Scoreboard – is ready to be put up – Electrical wire is run, ready to be connected

Road Report – Tim Turner reported that they have been grading and graveling – cutting brush along the shoulders; equipment maintenance, both trucks are ready for snow season; had a recall on the 2018 MACK – was taken care of in Duluth; spent time prepping the new digital sign post bases;

replaced a couple of culverts; Leaf Sites – The leaf piles at both leaf sites have been rolled by Fredrickson Excavating – Tim Turner feels that David Fredrickson did a good job; has been keeping updated on the progress on 197<sup>th</sup>, basically finished, will keep a watch on it in the spring for soft spots

Gravel Pit Garage – Jon Hawkinson has replaced one of the doors so far – he will be doing the other three in the next week or so

Trader's Post Culvert Cleaning – it was stated that the DNR/ Amy Corps of Engineers is not planning on lowering the dam for the repairs that are to take place, Ron Smith informed them of the culvert cleaning project that the township is working on and the problems that it entails. The DNR/Amy Corps of Engineers stated that they would work with the township to assist in the matter – we need to check the depth of the water in the culvert they will assist us in lowering the water some for us – It was suggested that we check the base of the culvert for deterioration of the pipe before the township invest in cleaning it, the township may need to replace the culvert/bridge, making it not economical to clean the culvert at this time; The township needs to talk to John Welle and check on the availability/possibility of bridge grants.

Ron Smith gave a summary on the information he learned when he attended the meeting that was held at the Big Sandy Lodge by the Army Corps of Engineers regarding the reconstructive surgery on tap for Libby Dam

Digital Township Sign – the sign is here and the concrete base was completed by Dean Masonry. The sign should be able to be installed in the next week or so – the township may need to hire a boom truck for the placement of the sign on the pole.

Digital Radar Speed Signs – the board was provided with quotes for 13” solar signs and 11” portable battery powered signs for their review. A supervisor informed the board that it was suggested to him that the township should check with the county, that they may be able to get a better price for radar signs through the county supplier.

Medical Insurance – the board was informed that the employees agreed to changing their insurance group policy to PEIP – Blue Cross Blue Shield will still be the insurance company of choice – the current group policy will expire on December 31, 2019 and the new policy will commence on January 1, 2020.

## **NEW BUSINESS**

The clerk informed the board that she attended the McGregor Area Chamber of Commerce luncheon the previous week. The website information was discussed and supplied to the board with the handouts from the luncheon. They were also informed on how the lodging tax monies collected in the past have been used. The packet included the lodging tax funds received so far this year.

Aitkin County Tax Forfeited Land Sale – township received a the Aitkin County Tax Forfeited Land Sale list to be auctioned on December 13, 2019 for their review

Adjourn 2:12 p.m.

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Candace Kral  
Clerk

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Charles Quale  
Board Chairman

**MINUTES WERE APPROVED AT THE DECEMBER 12, 2019, REGULAR BOARD MEETING**