

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Tuesday December 12, 2019**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Ron Smith; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner, Chad DeMenge, WSB and one resident (sign in sheet attached).

Motion by Ron Smith, seconded by Allen Eld, to approve the December 12, 2019 agenda; motion carried.

Motion by Allen Eld, seconded by Ron Smith, to approve the November 14, 2019 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, November 30, 2019: General Revenue Fund, \$139,735.07; Road & Bridge Fund \$164,406.83; Sewer Fund, 24,886.17; Road Repair (blacktop) Fund, \$275,299.44; Fire Fund, \$18,597.93; Building Repair Fund, \$293,529.11; Parks & Rec Fund, \$94,626.80; Road Bond -\$40,657.65 and the Lease/purchase \$134,143.74, bond principal - \$500,000.00 – for a total in the checking accounts of \$1,104,567.44. The Blacktop Repair CDs' total \$197,586.66 and the Sewer Fund CDs' total \$86,881.23. Money market interest received in November 2019 was \$293.48. Receipts for the month were \$190,693.20. November disbursements were \$50,033.02. Motion by Ron Smith, seconded by Allen Eld, to approve the treasurer's report; motion passed unanimously.

Motion made by Ron Smith, seconded by Allen Eld, to approve the December 2019 claims and payroll totaling \$38,086.38; motion passed unanimously. Claims list attached

Correspondence: Lake Country Journal, November 2019; Lake Country Power November 2019 Newline; Mercury; Minnesota Benefits Association enhancement to the Township Officer Benefit Program email; Talon Metal Corp – Tamarack Project Update; an article shared by Ron Smith from the 12/12/2019 Duluth News Tribune Edition regarding home rentals and property taxes

OLD BUSINESS:

Road Report - The maintenance were plowing during the meeting – Prior to the meeting Tim Turner reported to the clerk that they have been plowing and winging – performing equipment maintenance – one of the trucks need steer tires – Tim has not talked to Jon Hawkinson to know if he is finished with the garage door but all 4 doors have been replaced on the gravel pit garage;

Project Recreation Area Improvements – the clerk informed the board that in the past month there has been two meetings (one was a video conferences) with Jason Amber, WSB, regarding the plans for the recreation area. A time line was set up at the Start-up meeting. Three Concept plans 2 Alternative Concept Plans (all supplied to the board for their review) The clerk recited the changes the Park Committee would like to see, combining different aspects of each plan for Jason to design the Master Plan. The board discussed their preferences and priorities. The clerk will contact Jason to inform him of the board's priorities and recommendations. The next video conference will be on January 6th Jason will have the Master Plan for the clerk's review.

The board renewed the discussion the building of the new salt shed that was started last year. The style, size and location was discussed with Chad DeMenge, WSB. The group viewed the preliminary plans that the township had on file from the previous year. The board wants to build the shed with future

growth, usage and changes in mind. Chad will provide the board with plans and estimate for the construction of a new salt shed.

The clerk also stated that Chris Johnson, Recreation Specialist, Aitkin County Land Department – a member of the committee – sent a grant application and info to us – No Child Left Inside – that he thought would be something we could apply for. It is a DNR grant and it appears that land ownership is not an issue. The grant is from \$5,000 to \$49,999. – She requested Jason to provide us the masterplan and estimate a couple days earlier than our scheduled video conference/meeting so that we would have the information for the application. The Park Committee will be contacted/brought together to assist in getting it completed – the application is due January 9

Land Lease – no new information

Trader's Post Culvert – Tim Turner did measure the culvert to the base of the culvert. The board will obtain that information from Tim when he is available.

Digital Township Sign – has power to it, we can upload messages to it via usb port but there is an issue with the wi-fi to enable us to do it by cellular service – Stewart Signs tech department is working with us to fix the problem.

It was mentioned that people are leaving garbage cans in the road for days at a time and vehicles are being parked on the road not leaving room for larger vehicles such as the plow truck or emergency vehicles to pass. Allen Eld contacted the garbage company to suggest that they give their customers reminders to remove their garbage cans from the road and that the township is not responsible for damaged garbage cans due to plowing.

NEW BUSINESS

The board was informed that Whispering Pines has been sold and will be opening under the new ownership, Becky Knoop, at the end of January. Motion made by Ron Smith, seconded by Allen Eld, to approve and sign the Round Lake Resort & Bar, LLC, applicant Becky Knoop, Liquor License; motion passed unanimously

Frontier Communications provided the town board with information and maps for a request for permission to perform: a locate, construct, operate and maintain telephone facilities along a township road. The board stated that they had no objections to the request for permission for this project.

The board discussed the proximity of Marvin Turner's retirement and that the township should start looking to hire another year-around full-time employee. It is understood by the board that it takes time to find an individual that wants to be in a position long term and they also stated that they would like multiple years for a person to be completely trained.

The fund balances, deposits and disbursements, were given to the board. The age and condition of the Grader was discussed and the need for future replacement was acknowledged. The board directed the treasurer to purchase two \$50,000 CDs, one for Road Repair and one for Equipment.

Adjourn 2:23 p.m.

Candace Kral
Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE JANUARY 9, 2020, REGULAR BOARD MEETING