

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday January 9, 2020**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisor Allen Eld; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner, Chad DeMenge and Chris Sonmor, WSB (sign in sheet attached).

Motion by Allen Eld, seconded by Charles Quale, to approve the January 9, 2020 agenda; motion carried.

Motion by Allen Eld, seconded by Charles Quale, to approve the December 12, 2019 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, December 31, 2019: General Revenue Fund, \$138,411.48; Road & Bridge Fund \$140,662.58; Sewer Fund, 24,8893.99; Road Repair (blacktop) Fund, \$275,385.98; Fire Fund, \$18,235.42; Building Repair Fund, \$293,621.38; Parks & Rec Fund, \$95,681.43; Road Bond -\$79,342.35 and the Lease/purchase \$14,185.91; bond principal - \$500,000.00 – for a total in the checking accounts of \$1,080,420.52. The Blacktop Repair CDs' total \$242,982.60; Equipment CD's total 50,000.00 and the Sewer Fund CDs' total \$91,881.23. Money market interest received in December 2019 was \$359.99. Receipts for the month were \$190,693.20. December disbursements were \$38,086.38. Motion by Allen Eld, seconded by Charles Quale, to approve the treasurer's report; motion passed unanimously.

Motion made by Allen Eld, seconded by Charles Quale, to approve the January 2020 claims and payroll totaling \$37,441.78; motion passed unanimously. Claims list attached

Correspondence: Minnesota LTAP Technology Exchange, December 2019; Lake Country Power December 2019 Newsline; ACAT minutes and meeting notice

OLD BUSINESS:

Road Report – Tim Turner, Maintenance, reported that they have been plowing snow, winging the roads, sanding and scraping; they have been working on pushing back the banks; have performed equipment maintenance; trimming low limbs that have been hitting the trucks; started burning brush piles; salt/sand amounts on hand is still adequate

Trader's Post Culvert Cleaning – No new information

Gravel Pit – Garage Door Replacements – the project is complete and an invoice has been submitted and processed for payment – payment was approved with the January claims. The board discussed putting electricity/power into the garage at the gravel pit.

Salt Shed – the board was provided with rough estimates of salt sheds – the board discussed styles and board preferences for the construction of a new shed

WSB Professional Services Agreement – tabled

Project Recreation Area Improvements – the clerk gave a brief summary of the events of the past month and provided copies of the master plan and estimate. She informed them that there was a video conference with herself, the park committee and Jason Amber, WSB to discuss the final copy of the master plan. She gave the committee's desired changes, most of which were money saving related.

The board discussed the master plan and costs – stating any changes that they would like. The clerk will relay the board’s preference to Jason Amber.

The clerk also requested permission to contract with WSB to complete the DNR Outdoor Recreation Grant for the township. She stated that it is an extensive grant and once this is done the township and committee can use the information to complete the smaller, less extensive grants. Motion made by Allen Eld, seconded by Charles Quale, to approve the clerk contracting with WSB for the preparation of the above referenced grant

Land Lease – the clerk stated that she reached out Dale Lueck for assistance

The board was provided with quotes for speed signs from a company that was recommended by the county. Motion made by Allen Eld, seconded by Charles Quale, to order Digital Speed Signs. Order to include three solar signs and one portable battery sign; motion passed. The clerk will order the signs.

The board directed Tim Turner to order “No Parking” signs and “No Parking Between Signs” signs.

Full-time Employee – tabled

NEW BUSINESS

Kurt Sparks – Lake Taxes - tabled

Township Sign – notice requests - tabled

The Board of Audit Meeting has been set for February 13, 2020 at 12:00 p.m.

Motion made by Allen Eld, seconded by Charles Quale, to approve the election judges for the Presidential Primary as recommended and presented to the board by the clerk; motion passed.

Allen Eld, seconded by Charles Quale, to approve and sign Resolution 2020-1 – Appointing the 2020 Absentee Ballot Board, as recommended and presented to the board by the clerk; motion passed.

Motion made by Allen Eld, seconded by Charles Quale, to approve the election judges for the Shamrock Township Election as recommended and presented to the board by the clerk; motion passed.

The board reviewed the Interim Use Permit request by Rick Pexa, Tom Meixell, Lake Minnewawa Vacation Rental LLC – to operate home rental located at 48445 197th Avenue in Shamrock Township. The Board has no objections to the requested Interim Use Permit and recommends that all county rules and regulations be followed.

Adjourn 2:23 p.m.

Candace Kral
Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE FEBRUARY 13, 2020, REGULAR BOARD MEETING