

**SHAMROCK TOWNSHIP  
RE-ORG/REGULAR BOARD MEETING  
Thursday March 26, 2020**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Allen Eld; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; Chad DeMenge, DSW and LuRae Melaas, 202 Tavern.

Motion by Ron Smith, seconded by Allen Eld, to approve the March 5, 2020 agenda; motion carried.

Motion by Allen Eld, seconded by Ron Smith, to approve the March 5, 2020 Regular Board Meeting minutes; motion passed unanimously.

**Correspondence** Email – Regarding COVID-19 and PEIP, employees insurance stating that all cost sharing is waived for testing in regards to the virus; email from MAT regarding a conference call tonight at 6 pm regarding government and COVID-19; email from Snow Wing Cart LLC for assistance in installing their snow wing onto their grader; Email from Simply Surfacing regarding road services provided; google email regarding covid-19; and COVID-19 fact sheet; Talon Metals Corp Tamarack Project Update

**OLD BUSINESS:**

Road Report – Tim Turner reported they have been burning the brush piles, steamed four culverts open, pulled ice blades and wing from grader, bladed small areas, grounds is very wet and frozen; Installed digital speed sign on Bridge Road; Pulled concrete planks at Timbershore, Indian Portage and Ducpass accesses; Ordered new windshield, door handle and belts for Grader

Trader's Post Culvert Cleaning – no new information

Salt Shed – Motion by Ron Smith, seconded by Allen Eld, to approve and sign proposal for professional services with WSB for the construction of a new salt storage shed at the Shamrock Township facility; motion carried. The board determined that maintenance can start the tree removal and area clearing for the location of the salt shed. Actual size and final design will be decided when the area is available is confirmed

The board revisited the timing for the Bridge Road reconstructive project. The board was informed that in the current bond agreement, the township can pay off the bond early, however not before 2023. The treasurer was informed that Grand Timber Bank would work with the township regarding this provision; he will further discuss this with the bank. It was reiterated that at the annual meeting the property owners present were informed that the township intentions are to start the engineering next year (spring). The clerk provided the previous information that the township had on file from a previous surveyor.

Shamrock Recreation Area Project  
DNR Grant Application – application has been submitted  
DNR Lease Extension – no new information

New Full-time Employee - tabled

Due to COVID-19 and current Governor's Order and safety recommendations, the Spring Clean-up Day is cancelled

The board reviewed the liquor license request by LuRAe Melaas – 202 Tavern. Motion made by Ron Smith, seconded by Charles Quale, to approve and sign Resolution 2020-12, issuance of Liquor License as required by Aitkin County ; motion passed unanimously.

### **Reorganization:**

The Charles Quale was instructed in the Oath of Office by Candace Kral, clerk.

The clerk informed the board that according to the county auditor, the Deputy Clerk will be able to instruct her on her Oath of Office. That will take place in the next week.

Ron Smith made a motion, seconded by Charles Quale, to designate Allen Eld be the Chairman for the coming year. Motion passed unanimously.

Allen Eld made a motion, seconded by Charles Quale, to designate Ron Smith as Vice-Chairman for the coming year. Motion passed unanimously.

Motion made by Ron Smith to pass Resolution 2020-4, Designating Grand Timber Bank as the Legal Depository & Signature Authorization, seconded by Charles Quale. Motion passed unanimously.

Motion was made by Ron Smith to pass Resolution 2020-5 on the safe deposit box authorization, seconded by Charles Quale. Motion passed unanimously.

The board discussed salaries together with meeting rates and hourly rates of back-up snowplow driver and board members working as employees. Motion made by Ron Smith, seconded by Charles Quale, to pass Resolution 2020-6, Establishing a Policy for the Compensation and Reimbursement of Towns Officers increasing the board salaries as follows: Board Supervisors to \$300, Treasurer to \$750, and Clerk to \$1,500; leaving all meeting and hourly rates unchanged; motion passed unanimously.

Motion was made by Ron Smith to pass Resolution 2020-7, Allowing a Supervisor to Work as an Employee, seconded by Charles Quale; Motion passed unanimously.

Motion was made by Charles Quale to pass Resolution 2020-8 Authorizing Contract with Interested Officer for Ron Smith, seconded by Allen Eld; Resolution was approved on the following vote: Charles Quale, aye; Allen Eld, aye – Ron Smith abstained.

Motion was made by Ron Smith to pass Resolution 2020-9 Authorizing Contract with Interested Officer for Charles Quale, seconded by Allen Eld. Resolution was approved on the following vote: Ron Smith, aye; Allen Eld, aye – Charles Quale abstained.

Motion was made by Ron Smith to pass Resolution 2019-8 Authorizing Contract with Interested Officer for Allen Eld, seconded by Charles Quale. Resolution was approved on the following vote: Charles Quale, aye; Ron Smith, aye – Allen Eld abstained.

Motion made by Charles Quale, seconded by Ron Smith, for the approval and adoption of the Resolution 2020-11, Issuance of 3.2 Percent Malt Liquor License for Minnewawa Sportsmen's Club; motion passed unanimously.

Motion was made by Charles Quale to designate Voyageur Press as the township's official newspaper, seconded by Ron Smith. Motion passed unanimously. The clerk will also publish all ads and notices in the Aitkin Independent Age as a secondary paper for resident convenience purposes.

Motion was made by Ron Smith to designate the Shamrock Town Hall as official posting, seconded by Charles Quale. Motion passed unanimously. All notices and postings will also be posted at Sather's and on the township website – [TownofShamrock@Shamrocktwp.org](mailto:TownofShamrock@Shamrocktwp.org) for the convenience of the township residents.

Motion was made by Ron Smith to allow the town officers and the deputy clerk to attend training sessions and other meetings as needed, seconded by Allen Eld. Motion passed unanimously.

The board was presented with information regarding the board life insurance together with new information regarding disability insurance. The board agreed to continue the board life insurance same as last year, but will not purchase the disability insurance.

Motion made by Allen Eld, seconded by Ron Smith to set the meeting schedule for the 2020/2021 year scheduled at the Shamrock Town Hall at 1:00 pm unless otherwise stated as follows: May 7; June 9 at 7:00 pm; July 9; August 13; September 10; October 8; November 12; December 10; January 14, 2021; February 11; March 4; March 9, 8:15 pm (Annual Meeting); March 25; April 8; motion passed unanimously.

The board will not have an annual road view this year due to the COVID-19 virus; it was stated that the township has very dependable maintenance employees and they will inform board supervisors if there is a road that needs to be viewed, each supervisor will take care of viewing individually.

### **NEW BUSINESS**

Donation Requests - tabled

The board reviewed the variance request by Kevin Kruta. The Board has no objections to the requested variance and recommends that all county rules and regulations be followed.

The board was provided with an email regarding a Senior Elected Officials Class from Dan Guida forwarded by Anita, ACAT

The board discussed the possibility of the board being unable to meeting for the April meeting due to COVID-19. Motion by Ron Smith, seconded by Allen Eld, to allow the clerk and treasurer to process April claims and payroll in the board is unable to hold a meeting; motion passed unanimously.

Adjourn 2:10 p.m.

---

Candace Kral  
Clerk

---

Allen Eld  
Board Chairman

**MINUTES WERE APPROVED AT THE APRIL 9, 2020, REGULAR BOARD MEETING**