

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday March 5, 2020**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Allen Eld; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner and 3 property owners (sign in sheet attached).

Motion by Allen Eld, seconded by Ron Smith, to approve the March 5, 2020 agenda; motion carried.

Motion by Allen Eld, seconded by Ron Smith, to approve the February 13, 2020 Regular Board Meeting minutes; motion passed unanimously.

Motion by Ron Smith, seconded by Allen Eld, to approve the February 13, 2020 Board of Audit and Budget Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, February 29, 2020: General Revenue Fund, \$130,414.22; Road & Bridge Fund \$136,009.83; Sewer Fund, 25,039.97; Road Repair (blacktop) Fund, \$78,143.38 Fire Fund, \$20,145.41; Building Repair Fund, \$296,350.57; Parks & Rec Fund, \$90,715.09; Road Bond \$203,889.24 and the Lease/purchase \$15,577.85; bond principal -\$444,000.00 – for a total in the checking accounts of \$995,285.56. The Blacktop Repair CDs' total \$155,195.68; Equipment CD's total 50,000.00 and the Sewer Fund CDs' total \$92,054.97. Money market interest received in February 2020 was \$287.81. Receipts for the month were \$36,679.05. February disbursements were \$37,441.78. Motion by Allen Eld, seconded by Ron Smith, to approve the treasurer's report; motion passed unanimously.

The board discussed the extra payment to be made to the bond principle. It was decided to change the payment amount to \$200,000, making it an even payment amount. Motion made by Ron Smith, seconded by Allen Eld, to approve the March 2020 claims with the adjustment of the bond payment to \$200,000 and payroll totaling \$343,351.35; motion passed unanimously. Claims list attached

Correspondence Central appliances letter offering roadside rights-of-way vegetation management; 26th annual township & city forum by Anderson Brothers for April 21; Minnesota LTAP Technology Exchange March 2020 and Minnesota Roadway Maintenance Training and Demo Day info; McGregor School District Mercury; Letter/email from Lisa Kruse announcing her retirement from Community Education program; Lake Minnewawa membership brochure and related info; Lake Country Power February 2020 Newsline; Letter from Kangas Enterprise, Inc. announcing that they will no longer be renting out portable toilets, servicing personal outhouse units or camper/RVs

Shelly – Liquor License – Mini Mart #6 – Motion by Ron Smith, seconded by Allen Eld, to approve and sign as required by Aitkin County the Liquor License for Mini Mart #6; motion carried.

OLD BUSINESS:

Road Report – Tim Turner reported they put ice blades on the grader; scraped and sanded roads; replaced seals in the Sterling; on Grader has an oil leak and need to replace air compressor; fixed ice ridge at Indian Portage Access; checked other accesses; worked on frozen culvert on 186th Ave; need new gauge cluster in pickup; speed signs need 400' straight stretch to read speed, will do

some temporary spot checking; suggested that the power company be asked for permission to use power poles for temporary sign installation

Salt Shed – no new information

Shamrock Recreation Area Project – the clerk received a call from a playground company who would like to bid our park equipment and stated that they also have a 50/50 match grant available

DNR Grant Application – the draft application was reviewed and a few changes were suggested, WSB has sent the draft to the DNR for their review for completion before the final application is submitted

DNR Lease Extension – Charles Quale and the Clerk will be meeting with Joe Rokala, DNR, regarding information to discuss the lease extension.

Katie Nelson approached the board regarding the township's Park & Rec Fund. She has done research within the community and the county auditor as to the impact of a \$100,000 increase to the Park & Rec Fund would be to people and property taxes. She inquired of the board's opinion of her suggesting the fund be raised \$80,000 rather than the board's recommended \$10,000 to the residents at the annual meeting. Stating that this increase would bring the fund to \$100,000 enabling the park project to be completed in a more timely manner. The board further discussed the pros and cons of this suggestion, informing her that it would be her decision to make the suggestion and the resident's to approve the levy. The clerk will make copies of the park master plan and estimate for the annual meeting.

New Full-time Employee - tabled

Clean-Up Day – the board was presented with a chart of fees by 3 companies that were contracted regarding dumpsters for clean-up day. The board reviewed the information, noting that electronics are an issue with all companies. Various options for dumpster pricing and what to do regarding electronics were discussed. It was decided that at this time Countryside offers more beneficial services and pricing.

Full-time Employee – will be further discussed at a later meeting.

NEW BUSINESS

The taxable market value and net tax capacity report from the Aitkin County Auditor was distributed for review. For the assessment year 2019/tax year payable 20 the township's total taxable market valuation is \$461,532,895 and the net tax capacity is \$4,735,888.

McGregor Fire Department 2021 Service Fees were provided to the board for review.

Motion by Ron Smith, seconded Allen Eld, to approve and sign the McGregor Fire Department Sub-Station Agreement; motion carried

Property Assessment Charges for the 2020 year, payable in 2021 was provided to the board for review.

Presidential Nomination Primary – the township has 799 registered voters – 4 new registrants on Election Day and total votes for the day were 137 – it was noted that all absentee voting was handled through the county

The board was provided with the 2020 Annual Meeting Agenda for their review and discussion.

Aitkin County 2020 Land Classification Public Meeting was distributed for the board's review.

Grant Lindberg – Driveway Installation The board was informed that the township received a call regarding a permit for the installation of a driveway. The clerk referred him to the Aitkin County Planning and Zoning.

Adjourn 2:46 p.m.

Candace Kral
Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE MARCH 26, 2020, REGULAR BOARD MEETING