

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday April 9, 2020**

Board Chairman Allen Eld called the video meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner, Chad DeMenge & Chris Sonmor, WSB; and 1 property owner;

The board was provided with Resolution 2020-13 Establishing the Ability to Conduct Open Meetings by Telephone or Video Conference. Motion made by Charles Quale, seconded by Ron Smith, to approve and sign Resolution 2020-13, motion passed unanimously on a roll call vote

Motion by Ron Smith, seconded by Charles Quale, to approve the April 9, 2020 agenda; motion carried.

Motion by Charles Quale, seconded by Ron Smith, to approve the March 26, 2020 Re-Organization/Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, March 31, 2020: General Revenue Fund, \$105,989.53; Road & Bridge Fund \$120,554.53; Sewer Fund, 25,046.26; Road Repair (blacktop) Fund, \$78,163.01 Fire Fund, -\$74,205.42; Building Repair Fund, \$296,424.77; Parks & Rec Fund, \$85,863.80; Road Bond \$3,940.46 and the Lease/purchase \$15,581.76; bond principal -\$244,000.00 – for a total in the checking accounts of \$656,358.70. The Blacktop Repair CDs' total \$155,682.57; Equipment CD's total 50,093.49 and the Sewer Fund CDs' total \$92,054.97. Money market interest received in March 2020 was \$250.03. Receipts for the month were \$4,174.46. March disbursements were \$343,351.35. Motion by Ron Smith, seconded by Charles Quale, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Ron Smith, to approve the April 2020 claims and payroll totaling \$29,594.73; motion passed unanimously. Claims list attached.

Correspondence: Riverwood Foundation letter giving COVID-19 update in relation to Riverwood clinics and hospital and the safety precautions being taken; Buckhorn takeout menu; Lake Country Power March 2020 Newsliner; Carlson Software announcement that they are now a State of Minnesota SWIFT CVP Contract holder; email MN PERA, COVID-19 for Employers information;

Concerns from residents not on the agenda:

Gary Anderson requested an update on the acquisition of an engineer in relation to road projects. He owns property on 493rd and has a water runoff issues that leaves condiment in

the lake. The board informed him that the township is in contract with a new engineering firm, but has not discussed his road with them yet this spring. The board stated that due to the COVID-19 pandemic, the board will view the issued and further discuss the issue when the township is able to get back to business as usual.

Mr. Anderson also stated that he commends the township on the new sign and the information that is provided on it.

OLD BUSINESS:

Road Report – Tim Turner reported they have provided equipment maintenance on the Grader windshield, sweeper, pickup, and plow; have been doing some blacktop cold mix patching; steamed some culverts; trimming of brush and trees; have started blading and adding material in some areas; added riprap along 488th Lane; started clearing for the new salt shed; after being held back from placing a second salt order last year, salt order was doubled for the coming year, with the larger salt shed, we have the space to store it; and the board was provided with information for new work shirts for the employees with the Shamrock logo; the board stated to order shirts that are needed, having some for backup.

Ron Smith stated that he has had positive comments of the township's new digital speed signs.

Salt Shed – the area has been surveyed, getting elevations; WSB is working on the design and drawing to fit the designated area for the boards review;

Shamrock Recreation Area Project – No new information

DNR Grant Application – No new information

DNR Lease Extension – No new information

Allen Eld stated that he has heard for residents that they think the township went too high of an increase to the Park & Rec Levy especially with what is going on at present. He wanted to know if the township is obligated to the annual meeting vote or if the town board can change it. The clerk informed the board that she believes that when the levy is set at the annual meeting by the residents; that the amount set is a max amount that the board can spend and that the board can set a lower levy if they feel is necessary. She will verify the information by the next meeting. She also stated that the board has always set the levies according to the electors' vote at the annual meeting.

New Full-time Employee – tabled

The board was supplied with the donation information from last year. They were informed that the Big Sandy Water Institute has not yet supplied the township with donation request letter. It was acknowledged that the township supports this organization every year. Motion made by Charles Quale, seconded by Ron Smith, to donate the amounts to the following organizations

as listed: ANGELS, \$2,000; Riverwood Foundation, \$1,500; Seven County Senior Federation, \$1,000; for a total donation amount of 4,500; motion passed unanimously.

The town board stated that monies will designated \$2,000 to the Big Sandy Water Institute but withholding the funds until a request letter is obtained, the board will at that time entertain a motion on the matter.

NEW BUSINESS

Port-a-Potty tabled due to the Stay-at-Home Order and COVID-19 stating that a portable toilet is not necessary or recommended at this time

Board of Appeals and Equalization – the clerk informed the board that she has spoken with the county assessor’s office. The meeting must take place. The meeting can take place via video conference. Mike Dangers will keep the township informed the success of the first couple video conferences that they hold for the board to make a more informed decision. Different ways of holding the meeting at the town hall were discussed. Recommendation to continue the April Regular Board Meeting to make the decision regarding this meeting until after further information is obtained by the clerk from the assessor’s office.

1:51 pm - Meeting continued until Thursday April 16 at 9:00am to be conducted via Zoom

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE MAY 7, 2020, REGULAR BOARD MEETING