

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING – CONTINUED
Thursday May 28, 2020**

Board Chairman Allen Eld reconvened the May 7th Regular Board Meeting via Zoom at 10:30 a.m. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Marvin Turner; Chad DeMenge and Chris Sommers, WSB.

Chris Sonmer screen shared plans and surveys for the salt shed construction location. The board stated that they would like to have the location closer to the front of the town hall building. The board discussed design and best fit for the location. The board is trying for a completion date of September 1 with the final completion date of September 15.

The clerk informed the board of Sourcewell, a cooperative purchasing organization; Chris Sommers confirmed them that townships do save through this organization. He also stated that by the township purchasing the materials directly and then hired a contractor separately for the construction of the project there would be a cost savings there as well.

- Jason Kadelbach, developer of Pine Haven Estates consisting of a road that he wishes to become a township maintained road, informed the board that the road (216th Place) will be a through road rather than containing a turn-around. They have started on the road construction and in is the process of obtaining an easement from Wayne Floe for the completion of the road and providing right-of-ways.

The board was informed that for the township to officially accept 197th Avenue road as a township maintenance road a Resolution containing a description of the road needs to be accepted. The clerk is trying to contact Bruce Johnson in order to obtain the required information.

Trader's Post - Culvert Cleaning/Replacement – When Allen Eld talked to John Welle, he was informed that John is required to have 2 feet of sand/soot on the bottom of a bridge/culvert at the time of installation. It was stated that the board will unlikely be able to clean the culvert at this time.

The board discussed the construction of the Small Ball Field. Once the township gets the survey and final plan from WSB, it was stated that maintenance department can start on the clearing and construction of the field as time allows or hire a local company to perform the job. The township will talk to the DNR regarding the removal of the trees required for the ball field.

The clerk informed the board that the township has been provided with a letter from the County Auditor's Office giving Election Day Safety Precautions. The clerk also stated that she will be contacting the election judges to give them the option of working for the Primary and General elections. She will inform them that if they are uncomfortable with providing services for the upcoming elections, they are not obligated to perform this duty. These recommendations are for the safety of the election judges as well as the electors. The clerk was requesting permission to purchase recommended equipment. Suggestion include: Plexiglas to be placed between judges and electors – gloves, masks and sanitizer. The board also suggested sanitizer dispensers to be placed at each door. Motion made by Charles Quale, seconded by Ron Smith, to approve the expenditures of the suggested safety recommendations as necessary; motion passed unanimously.

The board was informed that Tom Besch provided the township with a copy of a paid medical bill for the required physical for the retention of his CDL. He was questioning if the township paid for such

expenses. The clerk informed the board that the township does pay this expense for the full-time employees. Motion made by Ron Smith, seconded by Charles Quale, to approve the expenditure of medical exams required for CDL of the part-time employee; motion passed unanimously. The clerk will proceed to reimburse Tom Besch for said medical expense as part of the June claims.

Charles Quale informed the board that it has been brought to his attention that there are a few individuals interested in the new full-time employment position that has been discussed for township. It was recommended that the township advertise for the position and to ask Brian Zimple for his assistance in the interview process as was done in the past. The clerk will find the documents used for the previous process for full-time employee hire; application, job description, etc.

DNR Lease – the board was informed that the clerk contacted Joe Rokala to get any new information regarding the extended lease – He stated that Amy Marrier, Senior Realty Specialist, is processing the lease and may have it mailed out to you in the next two weeks. She informed the board that he did not give the time length of the lease.

Portable Potties – tabled until June 9th meeting.

The question as to the installation of the tennis net for use of the tennis court was brought to the board's attention. The board agreed that the net should be installed for the public's benefit.

Kurt James Mears – Conditional Use permit to flood proof a new garage. The clerk gave the board the basics of the permit requested as she did not time to provide the board members with electronic copies of the documents. The board did not have any objections to said permit request and recommends all county rules and regulations be followed.

Jason Kadelbach is requesting an 8-lot Preliminary Plat in an area zoned shoreland. The clerk gave the board the basics of the permit requested as she did not time to provide the board members with copies of the documents. The board is familiar with this project and did not have any objections to said permit request and recommends all county rules and regulations be followed.

The clerk forwarded an email received by the township from Kenneth M Snyder regarding the township's approval of cabin construction. The location and construction project of the cabin was discussed. The email was received with little time for the board to become familiar with the property. By the information received, it appears that the cabin is being positioned to close to a platted undeveloped road. The board stated that they would like the clerk to provide to Planning and Zoning a letter requesting the decision be postponed until the township's next regular board meeting to allow the board members the allotted time to view said property.

Possible solutions for the water run-off on Gary Anderson's property were discussed. It was agreed that the best way to handle this issue would be for township to request the assistance of Aitkin county Soil and Water and an engineer in finding any possible remedies.

Adjourn 12:27 p.m.

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE JUNE 9, 2020, REGULAR BOARD MEETING