

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday May 7, 2020**

Board Chairman Allen Eld called the video meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner, Chad DeMenge & Chris Sonmor, WSB; and 1 property owner via telephone to the town hall.

Motion by Charles Quale, seconded by Ron Smith, to approve the May 7, 2020 agenda; motion passed unanimously.

Motion by Charles Quale, seconded by Ron Smith, to approve the April 9, 2020 Regular Board Meeting minutes; motion passed unanimously.

Motion by Charles Quale, seconded by Ron Smith, to approve the April 16, 2020 Continued April Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, April 30, 2020: General Revenue Fund, \$97,193.40; Road & Bridge Fund \$103,804.41; Sewer Fund, 25,051.45; Road Repair (blacktop) Fund, \$78,179.21 Fire Fund, -\$74,335.49; Building Repair Fund, \$295,486.01; Parks & Rec Fund, \$81,997.96; Road Bond \$3,941.28 and the Lease/purchase \$15,581.76; bond principal -\$244,000.00 – for a total in the checking accounts of \$626,903.22. The Blacktop Repair CDs' total \$155,682.57; Equipment CD's total 50,093.49 and the Sewer Fund CDs' total \$92,054.97. Money market interest received in March 2020 was \$250.03. Receipts for the month were \$4,174.46. March disbursements were \$343,351.35. Motion by Ron Smith, seconded by Charles Quale, to approve the treasurer's report; motion passed unanimously.

Motion made by Ron Smith, seconded by Charles Quale, to approve the May 2020 claims and payroll totaling \$26,424.53; motion passed unanimously. Claims list attached.

Correspondence: Lake Country Power April 2020 Newsline an 2019 Annual Report; Frontier letter for credit claim; Invitation to for phone conference with MAT and Governor Walsh for May 13th; Email from Richard T commending the township with their quick response and helping him with a road/driving issue

Concerns from residents not on the agenda:

OLD BUSINESS:

Road Report – Tim Turner reported they have been grading; clearing the area for the new salt shed; provided equipment maintenance; removed snowplows; cut trees along 209th Place and 188th Avenue (that were hanging over road); have performed maintenance on leaf sites, stating that the sites are busier, more active this season; sweep blacktops except Bridge Road &

Eagles Nest, waiting for rain to finish; he has been watching the digital speed signs and informed the board that the batteries last about 1 ½ weeks, no concerns with the solar signs; regarding calcium chloride, Tim questioned if the township was going to remain the same as last year in regards to the portions of road that the township treats for road stabilization; our culvert supply is sufficient, he will not be ordering any at this time; stated that the state pit has rip rap that the township can acquire at \$18/yd, need to be paid in advance and the township could use it at the Timber Shore boat access; Tim recommended that the township lift the road restrictions stating that the state is pull on Friday. The board concluded to lift road restrictions.

Calcium Chloride – a resident called in to state that the township should apply the calcium chloride to all of Floe Road. He stated that the dust is really bad on the road and he feels that it causes a safety hazard when cars are traveling at higher speeds. The board stated that the areas that the township applies CaCl to is for road stabilization not for dust purposes. If the township decided to do one road for dust purposes, residents on all dirt roads would feel that their road should be done by the township at the township cost also. Due to the issue of being on the telephone rather than attending through the Zoom, the resident had a hard time hearing the board's reply and information, the clerk tried to relay the info over the phone.

Trader's Post Culvert – If the township is going to do this project with the lake being lowered, it should be done this fall in conjunction with the performing of the damn maintenance. The possibility of the culvert needing to be replaced was discussed. The bridge is still rated as "in good condition", good enough that we probably would not qualify for any bridge grants. Allen Eld will contact John Welle to get his recommendation/opinion regarding the culvert's replacement and condition.

It was stated that 197th Avenue was reconstructed to meet township standards according to the required road specification as sated in the approved Resolution 2008-8 for the township to accept maintenance of said road. The road has gone through a freeze and thaw cycle and been viewed by members of the town board. The board discussed the condition of the road, stating that it is in acceptable condition. Motion made by Charles Quale, seconded by Ron Smith, for the township to accept maintenance of 197th Avenue; motion passed unanimously.

Charles Quale informed the board that he met an individual that may be developing a section of property within the township. It was discussed that he is constructing and the township accepting maintenance of said road. He stated that he was planning on making a cul-de-sac but wanted to know if the township would prefer a connection to a maintained township road. Charles stated that the township would prefer the road be connected to the said road for ease of maintenance. Other aspects and preferences of building the road were discussed.

Salt Shed – the area has been surveyed, getting elevations; WSB is working on the design and drawing to fit the designated area for the boards review; Borings will be needed. The board asked for the shed to be completed by mid-September for purposes of the expected salt delivery. Shed design and placement were discussed. Chris Sonmor presented the board with some preliminary drawings for the position and size of the shed. The board decided that the

meeting will be continued until May 28th at 10:30 following the Board of Appeal and Equalization meeting. Chris and Chad will have documents and estimates ready for the continuation of the meeting.

Charles Quale informed Chris Sonmor that there are soil boring needed for the park project as well. We would like to coordinate the soil borings to give the township some costs savings. Chad will connect with Jason Amberg in order to combine the borings.

Shamrock Recreation Area Project – The board was informed that Jason had contacted the township clerk. With the opinion of a supervisor, the clerk instructed WSB to have the park area survey (area not part of the DNR grant for cost reimbursement purposes) and to provide a final design. A proposal was signed for the completion of the survey and final plan design. This area includes the location of the new tennis courts, pickleball courts and the small ball field. The thought was that regardless if the township obtains the DNR grant, the tennis/pickleball courts and small ball field can still be done to keep the project moving forward.

The clerk informed the board she and a few members of the park committee attended a short Zoom meeting to discuss moving forward with other grants and forms of funding for the park project. She is waiting for a list of grant opportunities from Katie Nelson to review for township qualification purposes.

DNR Grant Application – No new information
DNR Lease Extension – No new information

New Full-time Employee – tabled

The board was informed that Mike Dangers has contacted the clerk to stating that due to the trouble that the township had with Webex for last month's Board of Appeal & Equalization Meeting, the board can choose to have the continuation of the meeting be held via Zoom. The board stated their preference for using Zoom. The clerk will provide the board with any information required prior to the May 28th continuation date.

SCI will be installing fiber optics internet at the town hall on Wednesday afternoon.

Port-a-Potty tabled due to the Stay-at-Home Order and COVID-19 stating that a portable toilet is not necessary or recommended at this time

NEW BUSINESS

The clerk informed the board that she keeps getting messages that the version of Microsoft Office that she is using – current version (2010) will no longer supported after June(?July) 2020. She was wondering if she needs to get the Microsoft Office 365 at a monthly or yearly fee or if she should switch to LibreOffice which is free of cost. Jack Brula informed them that the program will still work, will not have any more updates so the township will be okay. He also stated the LibreOffice works well and its documents are easily saved and interchangeable with Microsoft Office.

The board reviewed the request by Kevin Kruta for a variance from 100ft ordinary high water level setback. The Board has no objections to the requested variance and recommends that all county rules and regulations be followed.

The board reviewed the request for Kristi Dank for the variances from 75ft ordinary high water level setback & from the 25% allowed impervious surface coverage. The Board has no objections to the requested variance and recommends that all county rules and regulations be followed.

1:39 pm May Regular Board meeting continued to May 28, 10:30 am.

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE JUNE 9, 2020, REGULAR BOARD MEETING