

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Tuesday June 9, 2020**

Board Chairman Allen Eld called the video meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner, Chad DeMenge & Chris Sonmor, WSB.

Motion by Charles Quale, seconded by Ron Smith, to approve the June 9, 2020 agenda; motion passed unanimously.

Motion by Ron Smith, seconded by Charles Quale, to approve the May 7, 2020 Regular Board Meeting minutes; motion passed unanimously.

Motion by Ron Smith, seconded by Charles Quale, to approve the May 28, 2020 Continued April Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, May 31, 2020: General Revenue Fund, \$87,032.79; Road & Bridge Fund \$88,271.48; Sewer Fund, 25,055.75; Road Repair (blacktop) Fund, \$78,192.64 Fire Fund, -\$74,359.49; Building Repair Fund, \$295,536.78; Parks & Rec Fund, \$82,205.42; Road Bond \$3,941.96 and the Lease/purchase \$15,587.67; bond principal -\$244,000.00 – for a total in the checking accounts of \$626,903.22. The Blacktop Repair CDs' total \$155,682.57; Equipment CD's total 50,093.49 and the Sewer Fund CDs' total \$92,225.20. Money market interest received in May 2020 was \$120.48. Receipts for the month were \$865.83. May disbursements were \$26,424.53. Motion by Charles Quale, seconded by Ron Smith, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Ron Smith, to approve the June 2020 claims and payroll totaling \$30,527.73; motion passed unanimously. Claims list attached.

**Correspondence:**

Minnesota State Demographer – 2019 Population and Household Estimates – population estimate 1,244 – household estimate 655; Seven County Senior Federation note – thanking us for the 202 donation; Lake Country Power, Notice of Capital Credit Allocation; Lake Country Power May 2020 Newslines and Strictly Business May 2020; Aitkin County Highway Department notice of construction on Highway 3; Minnesota Association of Townships May 2020 Newsletter; Lakes and Pines FYI Board & Employee Newsletter April 2020

**OLD BUSINESS:**

Road Report – Tim Turner reported they have been graveling & grading; Calcium Chloride marking and spraying; performed leaf site maintenance, Tim stated that Aitkin County is sending people (non-township individuals) to the leaf sites; installed digital speed signs on permanent posts; used portable speed sign on Trader's Post, by Hillcrest Resort and plan on moving it to by the Lodge next week; installed silt fence for salt shed; replaced culvert on

486<sup>th</sup> Lane; removed bank & shaped ditch at the end of the blacktop at Sheshebe Point, with the permission of the property owner; the road counts on Floe Road, West end average 130/day, East end average 90/day; the road counter is currently on Bridge Road, no results at this time.

Salt Shed – the board discussed the placement and design of the shed. It was decided to place the shed with space to run a gate/fence perpendicular to the current town hall building and behind the salt shed leaving space for maintenance between the shed and fence. Quote numbers will be available for the construction of the shed.

Trader's Post Culvert Cleaning – due to the fact there now has to be sand bottoms in these kinds of culvert, the township will not be performing the culvert cleaning. The board will continue to seek the recommendations of the county and the DNR in regards to when the culvert should have maintenance performed.

The clerk informed the board that for the township to officially accept maintenance of 197th Avenue – Bruce Johnson – the board needs to approve and pass a resolution. In order for the resolution be complete, she needs a description of the road. She is working to get ahold of Bruce to acquire that information from him.

Kenneth Synder – Cabin Construction permission – the supervisors had viewed the site shortly after the May meeting to discover that the construction was nearly complete. The clerk provided a letter to the county stating that the project is already in process and recommended that county rules and regulations be followed.

Calcium Chloride has been applied to township roads.

Shamrock Recreation Area Project, DNR Grant Application, DNR Lease Extension – no new information

New Full-time Employee – the board was provided with a maintenance job description and a draft employment ad for their review. Running time of the ad and deadline date for receipt of applications was set. The ad will run for a total of 3 weeks, applications are due to the township by July 6 at 5:00 pm. Brian Zimple is willing to do the interviewing for the township.

## **NEW BUSINESS**

Mailbox – it was brought to the board's attention that there are a couple new mailboxes that are located too close to the road. The damage that could be caused by routine maintenance and snowplowing was discussed. The clerk will send letters requesting the mailboxes be relocated.

It was stated that lots on Sheshebe that the township has talked about purchasing for road alteration and parking were sold. There was discussion of the possibility of acquiring other lots and performing a property swap with the current owner of the desired lots. An attorney will be consulted as to the legality of this particular procedure.

The board discussed the continuation of holding the board meetings via Zoom. It was stated that the township could do the meeting both in person and Zoom

Meeting Adjourned 8:19 pm

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Candace Kral  
Clerk

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Allen Eld  
Board Chairman

**MINUTES WERE APPROVED AT THE JULY 9, 2020, REGULAR BOARD MEETING**