

**SHAMROCK TOWNSHIP  
CONTINUED JULY REGULAR BOARD MEETING  
Thursday July 16, 2020**

Board Chairman Allen Eld called the video meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Marvin Turner, Jason Kadelbach, Chad DeMenge, WSB in person & Chris Sonmor, WSB via Zoom.

Jason Kadelbach presented the township with a Petition for the Acceptance of Road Maintenance by Township of 216<sup>th</sup> Place together with exhibits giving road descriptions, easement and dedications. The Petition also stated that Jason Kadelbach will be responsible for the maintenance of the road through July 1, allowing the road to exist through a freeze/thaw cycle. Jason Kadelbach will do any repairs as the township deems necessary. The township accepted said Petition. It was also stated that come spring, the board will view the road for acceptance and at the time of the resolution for acceptance of road, all plat and road documents will be recorded with the county.

Salt Shed Quotes – WSB provided the board with an email containing the quote estimate amounts from two companies: Greystone construction Company - \$155,000 and Hy-Tech Construction of Brainerd, Inc. - \$164,000. The engineers estimate was \$135,000. Motion made by Charles Quale, seconded by Ron Smith, to accept quotes provided. WSB recommended the township accept the Greystone quote. The board discussed the provided quotes. It was explained that the quotes were higher than the engineers estimate due to the changes that were made after the estimate was provided. The board was not provided with the breakdown of the quotes. It was stated that there was a misunderstanding regarding the process followed by WSB. The township also expected the project to be advertised rather than distributed to a few companies. The quotes did not include the bituminous floor of the building, thus breaking down the project into separate projects. Concern was stated regarding the legality of breaking down the original project into parts,, believing that this is to keep the price below the \$175,000 limit, eliminating the requirement of sealed bids. Keeping this project as one makes it potentially greater than a \$175,000 bid amount. Dissatisfaction was stated regarding the procedure and the communication throughout this project process. The township was not provided with any documentation until requested by the clerk. Concern was also stated that the spec (231 pages) verbiage was not clear and understandable. A supervisor stated that he would like to see more specifics of some of the products stated in the spec, and certain aspects of the spec to be more clearly understandable. Charles Quale withdrew his previous motion accepting quotes following the board discussion. Motion made by Ron Smith, seconded by Charles Quale, to table the awarding of quote of construction of salt shed; motion passed unanimously. The township will look towards spring for the construction of the new salt shed.

The clerk provided the board with employment information and interview questions for a new maintenance employee interview to be conducted later in the evening. The township received four applications and four interviews were scheduled starting at 7:00 pm, however one interviewee has canceled his interview. Three individuals are still expected. The board

reviewed the interview questions and discussed the process that they would like to use in the interviews.

John Brula informed the board that he has researched the cost of streaming equipment for the benefits of online meetings, the installation of security cameras and the possibility of combining the two. He stated that the cameras cannot be used for dual purpose. The township would need two separate camera setups. It was stated that due to COVID the township will want to continue streaming meetings to encourage participation via internet. Motion made by Charles Quale, seconded by Ron Smith, to pursue the streaming option; motion passed unanimously.

Tim Turner has research the rental of a Forest Mulcher to clear the boarder of the leased property. The board agreed to move forward in obtaining the rental information of the mulcher.

Regarding the installation of the new door between the meeting room and the fire truck garage, the electrical has been moved and Jon Hawkinson will be here to complete the construction in about a week when the door is received.

Meeting Adjourned 2:48 pm

---

Candace Kral  
Clerk

---

Allen Eld  
Board Chairman

**MINUTES WERE APPROVED AT THE AUGUST 13, 2020, REGULAR BOARD MEETING**