

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday October 8, 2020**

Board Chairman Allen Eld called the video meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; Chris Somners, WBS, via Zoom; and two residents, in person.

Motion by Ron Smith, seconded by Charles Quale, to approve the October 8, 2020 agenda with the addition of Lakeview Road vacation; motion passed unanimously.

Motion by Ron Smith, seconded by Charles Quale, to approve the September 10, 2020 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, September 30, 2020: General Revenue Fund, \$134,037.54; Road & Bridge Fund \$136,634.82; Sewer Fund, 27,829.65; Road Repair (blacktop) Fund, \$133,141.47133,167.57; Fire Fund, -\$17,320.79; Building Repair Fund, \$323,316.90; Parks & Rec Fund, \$66,431.57; Road Bond \$308.87 and the Lease/purchase \$43,126.77; bond principal -\$244,000.00 – for a total in the checking accounts of \$847,531.90. The Blacktop Repair CDs' total \$ 156,627.33; Equipment CD's total 50,238.31 and the Sewer Fund CDs' total \$ 93,386.20. Money market interest received in September 2020 was \$184.42. Receipts for the month were \$14,625.40. September disbursements were \$38,355.99. Motion by Ron Smith, seconded by Charles Quale, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Ron Smith, to approve the September 2020 claims and payroll totaling \$50,364.25; motion passed unanimously. Claims list attached.

**Correspondence:** Lake Country Power September 2020 Newsline; A "Thank You" note from Aardvark for using their service

**Concerns from residents not on the agenda:** Laurie White and Chris White were present. They voiced an issue to the board's attention regarding a public lake access issue in Big Sandy Lake Highlands development. A DNR sign has been removed; there are piles of brush put on the lake access rendering it is unusable, having been done multiple times after residents had removed the piles so that the access could be used. An individual, who has a pontoon docked at the end of the point of the public land, discovered there had been 2 padlocks put on the chain so that they could not use their pontoon – had to cut the locks. The board stated that there have been multiple complaints regarding this same access. It is believed to be the newer property owners that have the property on the left side of the access. They have also put their dock on the right side of the access making use of the boat launch difficult. The owners have also stated that they are wanting to buy the road, which is also part of the access and public land. The local residents want to be sure that they will not be able to purchase said road/property. The individual also planted trees in the parking area of the access. The Whites stated that they moved the trees, did not wreck them. The Whites

were informed that the township doesn't have any authority, that they should contact the DNR or the Sheriff's Department because they have a Waters Division. The board informed them that the area on the township's plat map is a "park area dedicated to the public".

## **OLD BUSINESS:**

Road Report – Tim Turner reported that they have been grading and graveling, used approximately 650 yards class 5; 180 yards Pit Run; mixed up 150 yds of salt/sand, filled shed; clean up about 5 yds of riprap placed on 170<sup>rd</sup> Place; reset planks on access on Hillcrest road; performed leaf maintenance at leaf sites; road mowing; removed tree stumps and tree roots in the ballfield, started to shape the field; removed stumps on 173<sup>rd</sup> Place and 483 Street; the area for the new salt shed is roughed in for grade; the township will need approx. 150 yds screened sand for the winter salt, Motion made by Charles Quale, seconded by Ron Smith, to allow Tim Turner to contact the Anderson Bros. and to purchase leftover sand from Anderson Bros if they have any from performing the current county road project; motion passed unanimously. Traffic Markings will paint the intersection at 201<sup>st</sup> Ave. & 202<sup>nd</sup> Place; the cost will be \$600 or less as long as it can be done when he does County Rd 3; a "Dead End" sign has been installed on 197<sup>th</sup> Ave per Bruce Johnson's request

Cold Mix will be ordered.

Digital Speed Sign – Solar Panel – the replacement panel is on and the sign is functioning

Curt Sparks – Choke Cherry Trees on the right-of-way in front of his house were cut in the process of mowing the ditches, the new mower operator was unaware of them; Charles Quale spoke with Mr. Sparks and the issue is smoothed out, Mr. Sparks has placed stakes in the area of the bushes/trees for future maintenance

480<sup>th</sup>/481<sup>st</sup> Lane Turnaround – the pole has been moved into the area of the turn-around used by the maintenance when performing road maintenance and snow plowing. Tim Turner contacted the contractor to obtain information with no results. The contractor stated due to fact there is no turn-around given to the township documented and claims that there has been nothing done in the last 15 years, the turn-around is not township property. The board stated that Jerry Pawlak (previous owner of the property) had given permission several years ago to turn around at that location; they are not sure, however, if the permission was just verbal or put into the town board meeting minutes. The board is worried for the maintenance employees, the road being dangerous for the plow truck to not have a turn-around and have to back out. The board stated that due fact of the dangerous status of plowing this road, the order of the road being plowed in the winter will be altered as to take into consideration of the employee's and other vehicles' safety. The board has stated that the contractor has not responded to inquiries from the township as to any possible plans for another turn-around. Allen Eld will attempt to contact the contractor and/or property owner to discuss another option for the township snow plows.

Ron Smith informed the board that an individual on Big Sandy Lake contacted Ron to inquire about a house that is doing shoreline work with no permit posted. Ron contacted Aitkin County Soil & Water. He was informed the work being performed at the location in question is an ongoing restoration project due to a violation.

Ron Smith related to the board that an individual hired Rocon Paving to perform some blacktop repair in their driveway. In the process Rocon Paving graciously also patched some bad holes on the township road.

Medical Insurance Benefit Monetary Substitution – no new information

Shamrock Recreation Area Project – DNR Grant – the board was informed that Mia Moau, DNR, met with Charles Quale and the clerk, to visit the grounds involved in the grant. The visit is a standard procedure in the grant process. She indicated that when we resubmit the Grant Application for 2021, we need to make a couple of changes. She stated that the ball field bleachers do not qualify for the grant, telling us to pull that item out of the application, to include three handicapped parking spaces rather than two and to change the picture a little bit so as not to show the current buildings. At said meeting, after Charles inquired if the military/veterans monument previously discussed by the board would qualify for the grant, Mrs. Moau concluded that the monument qualifies can be included as part of the grant application.

The board commented that the new ball field, being worked on by the township maintenance, is coming along and looking good.

It was commented that the road grading process has slowed down as to not blow all the leaves into people's yards.

Video Streaming System – John Brula spoke with Zach Boxrud, Tierney, obtaining a quote for a protable streaming system for the township. Final quote included camera, sound/mic system, computer and cart for less than \$10,000. Motion made by Charles Quale, seconded by Ron Smith, to approve the purchase of a streaming system, with any upgrades and/or components required in an amount of up to \$15,000; motion passed unanimously.

Tim Turner asked about the survey needed on the end of 208<sup>th</sup> Place for purpose of correct placement of road at the location of the turn-around. It was discussed at the previous board meeting; there was not a final decision. Motion made by Charles Quale, seconded by Ron Smith, to contact Jason Kadelbach, North Star Surveying, to perform the survey; motion passed unanimously.

## **NEW BUSINESS**

Motion made by Charles Quale, seconded by Ron Smith, to approve and sign Resolution 2020-16 Resolution Designating Annual Polling Place; Motion passed unanimously.

The board was provided with the Township Road Mileage Certification and map from Aitkin County. The clerk had drawn in the addition of 197<sup>th</sup> Avenue with highlighter on the map and the footage noted on the certificate for the county's reference to update their records. The clerk informed the board that she will be sending a copy of the resolution with the certification and map to the county.

Motion made by Charles Quale, seconded by Ron Smith, to approve and sign the Addendum to Minnewawa Estate Snowplowing Agreement signed 2014; motion passed unanimously.

The board was provided with the employee medical insurance 2021 premium change for their review.

Charles Quale present to the board Town Road Vacation Petition for the Vacation of Lakeview Road. Motion made by Ron Smith, seconded by Allen Eld, to accept Petition to Vacate Lakeview Road; motion approved on votes as follows: Ron Smith – yes; Allen Eld – yes; Charles Quale abstained due to conflict of interest as petitioner. A check from Charles Quale in the amount of \$2,500 was provided for escrow deposit. The board further discussed the petition and accepted the check.

The clerk informed the board that for the general election judges on November 3<sup>rd</sup> she contacted the high school, and will have two student election judges to serve the afternoon shift and there will also be a new election judge trained for to serve the morning shift.

Meeting Adjourned 2:23 pm

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Candace Kral  
Clerk

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Allen Eld  
Board Chairman

**MINUTES WERE APPROVED AT THE NOVEMBER 12, 2020, REGULAR BOARD MEETING**