

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday January 14, 2021**

Board Chairman Allen Eld called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; and one resident in-person; Chad DeMenge & Matt Indihar, WBS, and one resident via zoom

Motion by Charles Quale, seconded by Ron Smith, to approve the January 14, 2021 agenda; motion passed unanimously.

Motion by Ron Smith, seconded by Charles Quale, to approve the December 10, 2020 Regular Board Meeting minutes; motion passed unanimously.

Motion by Ron Smith, seconded by Charles Quale, to approve the December 15, 2020 Continued Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, December 31, 2020: General Revenue Fund, \$127,119.09; Road & Bridge Fund \$184,950.01; Sewer Fund, 30,025.18; Road Repair (blacktop) Fund, \$176,638.48; Fire Fund, -\$27,570.95; Building Repair Fund, \$345,141.69; Parks & Rec Fund, \$45,345.91; Road Bond \$309.06 and the Lease/purchase \$65,028.87; bond principal -\$244,000.00 – for a total in the checking accounts of \$1,004,629.24. The Blacktop Repair CDs' total \$ 157,074.19; Equipment CD's total 50,287.31 and the Sewer Fund CDs' total \$ 92,479.34. Money market interest received in December 2020 was \$214.82. Receipts for the month were \$4112.00. December disbursements were \$43,715.66. Motion by Charles Quale, seconded by Ron Smith, to approve the treasurer's report; motion passed unanimously.

After discussion of the purpose of the Greystone claim and Murphy Granite claim for clarification. Motion made by Charles Quale with the contingency of receipt of the monument layout, seconded by Ron Smith, to approve the December 2020 claims and payroll totaling \$45,015.90; motion passed unanimously. Claims list attached.

**Correspondence:** Thank you card from Sportsman's Club; MAT announcement email; Lake Country Power Strictly Business email and Dec 202 Newsline; ACAT January Meeting Notice and Bylaws; MN Paving & Materials memo; LMLID financial report, status of project & related info

The board reviewed the road right-of-way (ROW) variance requests presented by Richard Schindler. It was stated that Mr. Schindler's situation is unique; three lots and tract A around the end of the road belongs to Mr. Schindler. Due to this fact – they also discussed the possible vacation of the road. The way Mr. Schindler is improving the combined lots, it will be unlikely for the lots to be split and sold separately in the future. For this reason, the board recommended Mr. Schindler petition for vacation of the road, which Mr. Schindler was in favor. Motion made by Ron Smith, seconded by Charles Quale, to approve the

variance request with the condition Mr. Schindler vacate the road, proceeding with the process and petitioning the town board at the February Regular Board Meeting; motion passed unanimously.

The board discussed the variance request presented by Greg Schendel. It was stated that the board previously viewed the property and discussed Mr. Schendel's original plans at the continued December regular board meeting and denied said request. The board discussed the revised plans provided by Mr. Schendel for his addition. The revised plan showed a proposed 30' x 36' addition with a 22' setback to the road. This addition contains a garage with the door on the side away from the road. Motion made by Ron Smith, seconded by Charles Quale, to approve the current addition plans as presented to the board at the January meeting by Greg Schendel; motion passed unanimously. The clerk will provide a letter to the Aitkin County Zoning giving the board's decision with the current plans attached for clarity.

### **OLD BUSINESS:**

Salt Shed – Matt Indihar apprised the board the process of how the salt shed project will proceed towards bidding with the approval of the payment to Greystone for the salt shed plans.

Matt also informed the board of Local Road Improvement Program (LRIP) which is a state aid grant program that gives out money to townships, counties and cities for road improvement projects He stated that it may be a good source of funding for the township's Bridge Road project and that the township should apply.

Road Report – Tim Turner reported they have been plowing, sanding, winging and scraping; grub piles have burned up well; have been performing equipment maintenance, the road grader had hose problems; the pickup plow is rusting out; the gas broiler was temporarily out of commission and needed repairs; fixed a few ice ridges; the township has used about 1/3 of sand supply and has another order to be received this spring.

The board discussed the snowplow accident that occurred on December 30 in the morning while plowing. A SUV rear ended the 2014 Mack snowplow truck driven by Derek Kayfes on Highway 65. Derek was stopped preparing to make a left-hand turn onto 220<sup>th</sup> Avenue to continue with his snowplowing route. The driver of the pickup truck was injured, Derek was not. The sander on the Mack was damage and is unable to function until the parts are received to repair it. All information has been provided to our insurance provider.

It was also stated that the township tried (also desired by Derek Kayfes) to have a drug test performed on Derek for his protection as well as the township's. It was discovered that the township needs a *Chain of Custody* form, which is a preprinted 3-part form, in order to have said testing performed. The clerk and head maintenance will continue to gather information for the township to take the necessary steps required for employee testing for future purpose.

The board was informed that the maintenance and clerk have attempted to set the propane tanks on "keep fill" for convenience. However, when Ferrell Gas was contacted, we were informed that the tanks need a sensor installed at a cost of \$150 each tank. Allen Eld stated that he would reach out to his contact at the company.

Lakeview Road Vacation is completed, the township has received the original recorded copy from the county.

The clerk provided the board with the Scope of Services from WSB for the contracting of the completion of the DNR Grant application.

The board discussed the VETs Memorial name. Charles Quale recommended Bellhorn Veteran's Memorial to bring remembrance of the site of Bellhorn Bay School.

Ron Smith had stated he has seen a grant opportunity for outdoor handicapped accessibility funds and he would like to look towards having more available activities within the township such as handicapped assessable fishing pier.

The clerk informed the board the letter was mailed to Round Lake Presbyterian Church regarding the township's decision in relation to the possible township road acceptance previously presented to the town board.

### **NEW BUSINESS**

Bulk Mailings were discussed if the time came that the township would want to use such means to get information to the residents, rates would be approximately 11.5 cents per postage.

The board was provided with a Notice of Public Hearing - Water Quality Standards scheduled for February 4, 2021.

Motion made by Allen Eld, seconded by Ron Smith, to go into closed session pursuant to Minnesota Statutes, section 13D.05, subdivision 3(b) for an attorney-client privileged discussion with the Town's attorney regarding the suit filed by Jan and James Dame regarding Kenneth Avenue; Motion passed unanimously: Allen Eld – Aye; Ron Smith – Aye; Charles Quale – Aye.

Motion made by Allen Eld, seconded by Ron Smith, to return the January Regular Board Meeting to open session; Motion passed unanimously: Allen Eld – Aye; Ron Smith – Aye; Charles Quale – Aye.

The board reviewed requested variance by Mark Nagel from the required 30-foot bluff setback distance to a setback distance of 12 feet and a variance from the maximum 15 % building coverage allowance total building coverage of 15.75% to construct a 3036 square foot residence addition.

Board of Audit Meeting has been set for Thursday, February 11, 11:30 am at the Shamrock Town Hall.

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Candace Kral  
Clerk

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Allen Eld  
Board Chairman

**MINUTES WERE APPROVED AT THE FEBRUARY 11, 2021, REGULAR BOARD MEETING**