

**SHAMROCK TOWNSHIP  
RE-ORG/REGULAR BOARD MEETING  
Thursday March 25, 2021**

Board Chairman Allen Eld called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; Matt Indihar, DSW and LuRae Melaas, 202 Tavern were present in person; four property owners were present via Zoom.

Motion by Charles Quale, seconded by Ron Smith, to approve the March 25, 2021 agenda; motion carried.

Motion by Charles Quale, seconded by Ron Smith, to approve the March 4, 2020 Regular Board Meeting minutes; motion passed unanimously.

The Allen Eld and John Brula were instructed in the Oath of Office by Candace Kral, clerk.

**Correspondence:** Lake Country Power Strictly Business March 2021; Minnesota Association of Townships Announcement of New MAT Executive Director – email; Minnesota LTAP Technology Exchange March 2021, Vo. 29, No. 1; McGregor School District #4 Mercury, Volume 41, Issue 3 Mar. Apr, May 2021;

Charles Quale made a motion, seconded by Allen Eld, to designate Ron Smith be the Chairman for the coming year. Motion passed unanimously.

Motion made by Allen Eld, seconded by Charles Quale, for the approval and adoption of the Resolution 2021-15, Issuance of 3.2 Percent Malt Liquor License for LuRae L. Melaas, dba 202 Tavern; motion passed unanimously.

**Reorganization:**

Allen Eld made a motion, seconded by Ron Smith, to designate Charles Quale as Vice-Chairman for the coming year. Motion passed unanimously.

Motion made by Charles Quale to pass Resolution 2021-8, Designating Grand Timber Bank as the Legal Depository & Signature Authorization, seconded by Allen Eld. Motion passed unanimously.

Motion was made by Allen Eld to pass Resolution 2021-9 on the safe deposit box authorization, seconded by Charles Quale. Motion passed unanimously.

The board discussed salaries together with meeting and hourly rates of back-up snowplow driver and board members working as employees. Motion made by Charles Quale, seconded by, Allen Eld, to pass Resolution 2021-10, Establishing a Policy for the Compensation and Reimbursement of Towns Officers increasing the clerk's salary to \$1,800 per month; leaving all other salaries and meeting and hourly rates unchanged; motion passed unanimously.

Motion was made by Charles Quale, seconded by Allen Eld, to pass Resolution 2021-11, Allowing a Supervisor to Work as an Employee; Motion passed unanimously.

Motion was made by Allen Eld to pass Resolution 2021-12 Authorizing Contract with Interested Officer for Ron Smith, seconded by Charles Quale; Resolution was approved on the following vote: Charles Quale, aye; Allen Eld, aye – Ron Smith abstained.

Motion was made by Allen Eld to pass Resolution 2021-13 Authorizing Contract with Interested Officer for Charles Quale, seconded by Ron Smith. Resolution was approved on the following vote: Ron Smith, aye; Allen Eld, aye – Charles Quale abstained.

Motion was made by Charles Quale to pass Resolution 2021-14 Authorizing Contract with Interested Officer for Allen Eld, seconded by Ron Smith. Resolution was approved on the following vote: Charles Quale, aye; Ron Smith, aye – Allen Eld abstained.

Motion was made by Allen Eld to designate Voyageur Press as the township's official newspaper, seconded by Charles Quale. Motion passed unanimously. The clerk will also publish all ads and notices in the Aitkin Independent Age as a secondary paper for resident convenience purposes.

Motion was made by Allen Eld to designate the Shamrock Town Hall as official posting, seconded by Charles Quale. Motion passed unanimously. All notices and postings will also be posted at Sather's and on the township website – [TownofShamrock@Shamrocktp.org](mailto:TownofShamrock@Shamrocktp.org) for the convenience of the township residents.

Motion was made by Charles Quale to allow the town officers and the deputy clerk to attend training sessions and other meetings as needed, seconded by Allen Eld. Motion passed unanimously.

The board was presented with information regarding the board life insurance together with new information regarding disability insurance. Motion made by Allen Eld, seconded by Charles Quale, to continue the board life insurance same as last year; motion passed unanimously.

Motion made by Allen Eld, seconded by Charles Quale to set the meeting schedule for the 2021/2022 year scheduled at the Shamrock Town Hall at 1:00 pm unless otherwise stated as follows: April 26, May 13; June 10; July 8; August 12; September 9; October 14; November 11; December 9; January 13, 2021; February 10; March 3; March 8, 8:15 pm (Annual Meeting); March 10; March 24; April 14; motion passed unanimously.

The board will not have an annual road view this year due to the COVID-19 virus; it was stated that the township has very dependable maintenance employees and they will inform board supervisors if there is a road the needs to be viewed, each supervisor will take care of viewing individually.

### **OLD BUSINESS:**

Salt Shed – the board reviewed the information and recommendations provided to the board by WSB regarding the salt shed bids. Questions were asked for clarifications from Mayt Indihar. The board discussed the cost and the township funds that are available. Motion made by Allen Eld, seconded by Charles Quale, to award the construction of the salt shed project to Nordic Group with the bid amount of \$171,445.00; motion passed unanimously.

The board discussed timing for the engineering for Bridge Road project, what needs to be done first and applying for future grants.

The board was presented with the information from Round Lake Presbyterian Church regarding the road easement they are deeding to the township. The clerk stated that she has contacted the attorney and they are working on the necessary paperwork for this issue to be completed at the next regular board meeting

Shamrock Recreation Area Project - The clerk informed the board that the DNR Outdoor Grant will be submitted next week.

## **NEW BUSINESS**

The board reviewed the information for a variance request by Matt Higgins. After discussion with Mr. Higgins, the board acknowledged the new construction will be 23' from the road right of way and that the garage door does not face the road. Motion made by Charles Quale, seconded by Allen Eld, to approve the variance requested as presented to the board by Matt Higgins; Motion passed unanimously.

The board stated that the right of way setback variance request by Gregory Thompson is an appeal and that the board had approved this variance at a previous board meeting and a letter was supplied to be submitted with his application to planning and zoning.

Jerry and Barb Olejar presented the board with a draft Road Vacation Petition. The board discussed the location of the roads she wishes to vacate together with her lots and the surrounding lots/properties. The board stated that by vacating said roads, she would be landlocking herself as well as other property owners. The board also stated that from a public standpoint, they do not see a reason or hardship to the Olejars giving purpose for vacating either road. Mr. Olegar informed the board the county recommended they petition to vacate the roads as the road were not currently developed and didn't the township would develop them in order to gain more usable/building space. The board informed the Olejars that they cannot predict with will happen in the future as more people are building in the area and cannot guarantee that future property owners would not need to developed the roads. The board stated that the township is willing to work with them if they moved forward for a variance request.

The board discussed with Joy Kammueler tentative plans to build a pole barn. She was looking for guidance as they start to make their plans. The board suggested they draw up a map indicating their plans for the board's review and further guidance.

Motion made by Charles Quale, seconded by Allen Eld, for the approval and adoption of the Resolution 2021-16, Issuance of 3.2 Percent Malt Liquor License for Minnewawa Sportsmen's Club; motion passed unanimously.

Donation Requests has been deferred to the next regular board meeting.

The board mentioned that Derek Kayfes had previously submitted his letter of resignation to the clerk, his last day of work will be March 27<sup>th</sup>. The board discussed the replacement of the maintenance position. Motion made by Charles Quale, seconded by Allen Eld, to run the employment ad necessary to start the process for a new hire; giving a due date of April 22<sup>nd</sup> to submit applications to the township. Motion passed unanimously. The clerk will submit the ad to the newspapers this afternoon to be run two weeks consecutively starting next week.

## **Closed Meeting** - Kenneth Ave. Road Vacation Hearing

Motion made by Ron Smith, seconded by Charles Quale, to go into closed session pursuant to Minnesota Statutes, section 13D.05, subdivision 3(b) for an attorney-client privileged discussion with the Town's attorney regarding the suit filed by Jan and James Dame regarding Kenneth Avenue; Motion passed unanimously: Allen Eld – Aye; Ron Smith – Aye; Charles Quale – Aye.

Motion made by Ron Smith, seconded by Allen Eld, to return the March 26 Reorganization-  
Regular Board Meeting to open session; Motion passed unanimously: Allen Eld – Aye;  
Ron Smith – Aye; Charles Quale – Aye

Adjourn 2:57 p.m.

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Candace Kral  
Clerk

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Ron Smith  
Board Chairman

**MINUTES WERE APPROVED AT THE APRIL 8, 2021, REGULAR BOARD MEETING**