

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday July 8, 2021**

Board Vice-Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner and Matthew Indihar, WSB. Ron Smith arrived at 1:08 pm

Motion made by Allen Eld, seconded by Charles Quale, to approve the June 10 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, June 30, 2021: General Revenue Fund, \$88,835.37; Road & Bridge Fund \$262,934.02; Sewer Fund, 33,146.91; Road Repair (blacktop) Fund, \$138,784.40; Fire Fund, \$-3,198.15; Building Repair Fund, \$376,468.20; Parks & Rec Fund, \$82,256.98; Road Bond \$309.42 and the Lease/purchase \$91,969.913; bond principal - \$144,000.00 – for a total in the checking accounts of \$1,074,052.49. The Blacktop Repair CDs' total \$ 157,974.74; Equipment CD's total 50,387.66 and the Sewer Fund CDs' total \$ 92,635.97. Money market interest received in June 2021 was \$163.32. Receipts for the month were \$471,161.72. June disbursements were \$57,491.07. Motion by Allen Eld, seconded by Charles Quale, to approve the treasurer's report; motion passed unanimously.

Motion made by Allen Eld, seconded by Charles Quale, to approve the July 2021 claims and payroll totaling \$164,018.90; motion passed unanimously. Claims list attached.

Correspondence: 7 County Senior Federation – Echoes May/June 2021 issue; The Mercury; Lake Country Power June 2021 Newsliner; Talon Metals July 2021 Newsletter; Riverwood Foundation 2021 Golf Charity Event email; Riverwood Foundation donation Thank You letter; Lake Country Power Scam Warning email; Rep. Dale Lueck Legislative Updates; James P. Ratz, Aitkin County Atty, letter giving date for Pre-Trial Hearing for David Michael Fogel (driver of truck in snow plow accident); ACAT July 15 meeting reminder email; ACAT meeting invite/agenda and January 16, 2020 meeting minutes

OLD BUSINESS:

Salt Shed - Matt Indihar – the board was supplied with pay voucher 1 to be approved and signed by the board. He stated they are still talking with Nordic Group regarding their claims for additional charges, informing the board that WSB is still insisting on obtaining more documentation supporting Nordic Group's claims. Matt Indihar then explained the pay voucher and how the total was derived recommending the township pay the voucher. The township approved and signed the pay voucher on Matt Indihar's recommendation.

Road Report – Roads: It was reported that maintenance has been grading and graveling; did CaCl June 15 & 16; Clean ditch and reshape 472nd St.; pulled stumps on 510th Lane; Hauled pitrun & reshaped the Doc Marshall Rd; have been mowing shoulders on all roads, 2 passes complete; moved rock piles from state pit to township pit; started moving sand pile; the ballfield has been reseeded, all the seed was washed away with the recent heavy rains; waiting for quote on crack sealing; and still checking for grabble bucket

The board discussed the issues of the leaf sites being used for commercial purpose. It was also stated that it is possible that yard waste may be being brought in from other townships. It was suggested to send letters to the contractors, have the contractor attend a meeting to have them help maintain the sites or for the township to meet with the local lake association to again have the sites monitored. It was mentioned the DNR had talked about permanently shutting down the sites after the recent fire. Different scenarios of solutions were discussed. A draft letter to the lake associations and the DNR for the boards review at the next board meeting.

Bridge Road Project - no new information

The board continued discussion regarding borrowing a sum of money using the three blacktop CDs as collateral for a loan from Grand Timber Bank for the purpose of the salt shed.

Jack Brula stated he had talked to Sharon Lake, Grand Timber Bank. She informed him she would give the township a lower interest rate; however, it would tie up the CDs until the loan was paid off. The total for the three blacktop CDs right now is \$157,974. The bank would give this amount for the loan at 2.15% interest for five years. It was stated that they did not want to lock up the Blacktop CDs in case the township needed to cash them in. It was suggested the township use the Sewer CDs for the purpose of the loan rather than the Blacktop CDs as the township will not be needed to access the said funds. The board remarked the township had two CDs for Sewer and enough in the Sewer Fund to purchase another one. Motion made by Charles Quale, seconded by Allen Eld, to purchase a CD in the amount of \$25,000 using monies in the Sewer Fund; motion passed unanimously. With the purchase of the new CD, the township now has 3 Sewer CDs totally \$117,635.97. Motion made by Allen Eld, seconded by Charles Quale, to borrow \$115,000.00 from Grand Timber Bank using the Sewer CD's as collateral, also to grant John Brula the authority to acquire and sign all documents for said loan on behalf of the township; motion passed unanimously.

It was stated that the township will be able to start the Shamrock Recreation Area project using the DNR Outdoor Grant approximately the end of September. It was also discussed that due to the township's ability to prove the park project was started before the pandemic and that it was held up due to the pandemic, the township was informed they may use the American Recovery Act Funds towards the project as stated below. The clerk stated that she is working to find people to help with the donation letters and other grants to obtain more funding for the park project and the construction of the tennis/pickleball courts.

The bond interest payment due in August was discussed. The board deliberated whether or not to pay extra on the principal of the bond. The payment amount and the possibility of paying it off in February as debated. It was concluded the township will pay the bond interest payment due only and revisit the principal payment amount in February

The clerk has been in contact with Steve Fenske, Minnesota of Township's attorney, regarding spending the funds the township is receiving from the American Recovery Plan Act funds. Mr. Fenske stated that it sounds like we were seeing the change in grant funding as a delay because of the pandemic. If our board can show that the project was planned and that it had been delayed because of the pandemic, then it appears that the board can use ARPA funding for it. The clerk will print copies of the minutes and communications with Mai Moui, DNR, regarding the planning, funding and grant application process and rules for the park for records of proof. Motion made by Charles Quale, seconded by Allen Eld, to approve the completion of the application for funding from the American Recover Plan Act funds.

The board was provided with documents from Mai Moui for their review. It was that Mai has started the approval process for your project by contacting the State Historic Preservation Office (SHPO) to review our project to determine if the site is a potential location for historical or archeological findings. Also that this is a federal Land and Water Conservation Fund grant and requires approval from the National Park Service (NPS) prior to entering into an agreement with the City. She will submit our application through Grants.gov for review and approval. The township was informed not to expend any funds until all the paper is completed. The anticipated start date for the federal award will be September 24, 2021.

The clerk informed the board that Troy Gilchrist provided his approval of the park rules with a couple of small changes and a prepared a resolution to be approved and signed by the board. It was stated that the board was aware of the need for a resolution and approved the chairman to sign said resolution as written by the township attorney regarding the implementation of the park rules in a motion at the previous board meeting. Resolution 2021-19 has been signed and provided for their reference. Shamrock Recreations Area Rules and Regulations have been provided to Glens Sign Dezin for purpose of an outdoor sign for posting in the park area.

The clerk informed the board she has contacted Bob Aslop, Kennedy & Graven, regarding the completed agreement in the Kenneth Avenue Road Vacate. He has communicated with the opposing attorney regarding the signatures from his clients of the documents. We are still waiting to the fully executed agreement.

NEW BUSINESS

Jessica Johnson, Talon, requested to be put on the Meeting agenda for the next meeting to give an update on the Tamarack project.

The board discussed the email from Dale Murphy regarding animal and property line issues he is having with neighbors. One of the supervisors had viewed the location prior to the meeting. It was stated that the board has no ordinances or authority regarding said issues. It was suggested that he may need to obtain a survey and contact the county. The clerk will respond to his email.

Maintenance Contract will be discussed at the continuation of this meeting to be held on July 12, 3:30 so all maintenance employees may be present to participate in the discussion,

Fall Clean-up Day is set for Saturday, September 18, 2021 from 9:00 am – 2:00 pm. The board discussed the disposal of electronics. The township still has not decided on a source for disposal of electronic. More information will be obtained.

The board reviewed the conditional use permit request submitted to Aitkin County Planning and Zoning by Richard Schindler. There were no concerns regarding this request.

2:25 p.m. Meeting continued to Monday July 12, 3:30 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman