

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday September 9, 2021**

Board Chairman Ron Smith called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Marvin Turner and Matthew Indihar, WSB (via Zoom); and five residents (3 in person and 2 via Zoom).

Motion made by Charles Quale, seconded by Allen Eld, to approve the August 12 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, August 30, 2021: General Revenue Fund, \$80,241.03; Road & Bridge Fund \$145,722.57; Sewer Fund \$8,154.82; Road Repair (blacktop) Fund, \$138,839.34; Fire Fund, \$-3,373.15; Building Repair Fund, \$376,617.22; Parks & Rec Fund, \$154,478.04; Escrow/Road Vacation \$1,417.04; Road Bond \$-1,818.42 and the Lease/purchase \$92,006.31; bond principal -\$144,000.00; Salt Shed load \$-113.154.86 – a total in the checking accounts of \$992,284.80. The Blacktop Repair CDs' total \$ 157,974.74; Equipment CD's total 50,387.66 and the Sewer Fund CDs' total \$ 117,703.03. Money market interest received in August 2021 was \$223.21. Receipts for the month were \$9,312.98. August disbursements were \$88,011.96. Motion by Allen Eld, seconded by Charles Quale, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approve the September 2021 claims and payroll totaling \$71,521.81; motion passed unanimously. Claims list attached.

Correspondence: Rep. Dale Lueck update; MAT Board of Appeals and Equalization training schedule and ARPA Registration information, Township Tuesday info and 2021 Education Conference and Annual Meeting info; Lake Country Power Strictly Business August 2021 and August 2021 Newsline; MPCA Smart Salting Program update and training info; Lakes & Pines community action council meeting info; Pipeline awareness information packet; Seven county Senior Federation Echoes July/August 2021

Concerns from residents not on the agenda

Romelle Cummings address the board regarding the speed of the traffic on 202nd. She asked the board for signage to help slow down the traffic on the road for safety purposes. The board stated they would have maintenance put the portable digital speed sign in the area to assist in slowing down traffic.

Frank Merry was present to request the township start the engineering process for the upcoming Bridge Road Project. Mr. Merry was informed the board will begin said project upon paying off the road bond acquired during the previous road project. It was stated the township's intention is to be started on this project within the next couple years.

OLD BUSINESS:

Matt Indihar stated the salt shed should be completed next week. There was no invoice for payment submitted this past month. It was stated the project has gone beyond the August completion date already. Penalty fees may be applied.

Road Report – Marvin Turner reported they have been grading and graveling, adding milling on hills were needed; equipment maintenance was performed; had CAT service the loader, all oil tests were in normal range; have been doing shoulder mowing and shoulder repair; constructed a lift in a section of 172nd Place; repaired boat landing at Duck Pass; no new information regarding a Grapple bucket;

Motion made by Charles Quale, seconded by Allen Eld, to purchase a sweeper from MNDOT for the amount of \$2,500; motion passed unanimously.

The township received a letter for the production of cold mix. The board was in agreement of Tim Turner purchasing cold mix as the previous year according to the township's needs.

The board was informed the pickup truck needs new tires, a quote was provided for their review, the board approved the purchase of new tires. Approval was given to purchase the tires from AutoSmith Services, McGregor at a cost of \$1,195.70 for the purchase and mounting/balancing of 6 tires.

The board was provided quotes for fencing for the salt shed and the backstop for the ballfield from two companies. The board reviewed and discussed the two quotes. Motion by Charles Quale, seconded by Allen Eld, to accept and sign the bid provided by Century Fence in the total amount of \$19,590.00, said total includes the 130' option down the side the salt shed; motion passed unanimously.

The board reviewed an email received from Tom Schultz regarding culverts that are possible problems near his home. Marvin Turner stated that he had viewed said culverts. He informed the board the township will need to make a repair on the road at one of the culvert locations stating that the road has lifted up causing a buckle in the road, the other culvert in question is the responsibility of the homeowner.

The board performed a road view of 216th Place for purpose of accepting the road as a township-maintained road. During said road view, the board noticed large rocks placed in the road right-of-way for erosion control purposes. Concerns were stated regarding the large rocks placed in the ditched for erosion control presents a safety hazard to the public. The board would like the rocks removed and establish some kind of erosion control without the rocks that would present solution safer for the public. Upon satisfaction of alternate erosion control the acceptance of 216th Place as a township-maintained road will be approved by resolution.

Shamrock Recreation Area Project

DNR Grant – the grant contract is signed and completed. The township can proceed with the project. The clerk informed the board that she was provided with forms for the purposes of tracking employee and equipment time and amounts of township materials used.

VETs Memorial – the clerk informed the board the memorial structure is complete. Murphy Granite is waiting for the township to have the base ready for them to install/erect the memorial. The board discussed the placement of the memorial. It was suggested the original flag pole be left to pair with a monument stand for the BellHorn School site and use a 2 new flag poles for the VETs memorial.

Shamrock Recreations Area Rules and Regulations – the sign is completed and posted on the tennis courts fence

Kenneth Avenue Road Vacate litigation is waiting on the appropriate signed documents to be received and recorded by the Aitkin County Recorders' Office

NEW BUSINESS

The Shamrock Town Board discussed the variance request presented by Jerry & Barb Olejar at the September 9th regular board meeting. The information provided by Mr. & Mrs. Olejar showed a proposed garage/storage building addition to a partial existing building which involves a platted road right of way setback. The board acknowledges the new construction will be 20' from the road right of way and that the garage door will not be facing the road. The Township Board has no objections to this variance request and recommends that the county rules and regulations be followed. Motion made by Allen Eld, seconded by Charles Quale, to approve the variance request by Jerry & Barb Olejar, as presented to the board; motion passed unanimously.

The board reviewed the request for an ordinary high water variance by Arthur & Marsha Smith. The Township Board has no objections to this variance request and recommends that the county rules and regulations be followed.

The Shamrock Town Board reviewed the information provided by Jeremy Paquette regarding the proposed re-construction plans for the home/cabin located on the reference lot. It was stated the township has a policy of not allowing any new or re-construction closer to the platted road than 20 ft with any doors or window not running parallel to the road due to safety to both the township maintenance and the property owner's structure and or personal property. Motion made by Allen Eld, seconded by Charles Quale, to deny the reconstruction of the building in the current location allowing only a 5.9ft road right of way set back stating this goes against Shamrock Township's standard recommendations and expectations. The board recommends allowing the building to be turned in order to place it father away from the road keeping the distance to the lakeshore no closure than the current distance; Motion passed unanimously.

The board agreed to have the portable toilets removed after clean-up day.

Meeting adjourned 2:25 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE OCTOBER 14, 2021, REGULAR BOARD MEETING