

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday December 9, 2021**

Board Chairman Ron Smith called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner.

Motion made by Charles Quale, seconded by Allen Eld, to approve the November 10 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, November 30, 2021: General Revenue Fund, \$90,617.89; Road & Bridge Fund \$118,468.37; Sewer Fund \$10,182.09; Road Repair (blacktop) Fund, \$179,576.76; Fire Fund, \$38,692.72; Building Repair Fund, \$397,125.53; Parks & Rec Fund, \$196,337.31; Escrow/Road Vacation \$794.38; Road Bond \$-1,818.42 and the Lease/purchase \$112,553.13; bond principal -\$144,000.00; Salt Shed load \$-107,661.05 – a total in the checking accounts of \$1,142,529.76. The Blacktop Repair CDs' total \$ 158,420.43; Equipment CD's total 50,426.59 and the Sewer Fund CDs' total \$ 117,743.53. Money market interest received in November 2021 was \$210.10. Receipts for the month were \$335,105.74. November disbursements were \$70,984.08. Motion by Allen Eld, seconded by Charles Quale, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approve the December 2021 claims and payroll totaling \$65,002.68; motion passed unanimously. Claims list attached.

Correspondence: Lake Minnewawa Lake Improvement District annual financial report; Minnesota Association of Townships November 2021 Newsletter; Rep. Dale Lueck Legislative update; The Monthly Mercury December 2021; Lake Country Power November 2021 Newsline

Concerns from residents not on the agenda:

Shamrock Recreation Area Project

Bob Slipka attended the meeting via zoom. Bob had supplied the township with a list of questions prior to the meeting for the board's review.

Restroom/Shelter Building: Whether the building will be a pre-fab structure (Huffcut, etc.) vs wood frame construction via architectural plans were discussed, including the pros and cons of both. It was also stated the building/bathroom and shelter to be constructed as separate structures would be money saving.

The board also agreed the bathroom would be fully functioning (running water) facility rather than holding tank style (vault unit style) The board is currently not planning on heating the building. It will be closed winterized for the off season.

The VETs Memorial was discussed stating the board's desires for the landscaping of the area, verifying what the town board expects WSB to handle/design for the township.

The board agreed it would be best for WSB to engineer the building foundation.

The board discussed with Andrew Carlstrom, Planning and Zoning, the history of construction and permitting issues the township has had regarding permit requests approved by Aitkin County Planning and Zoning. They stated the township would like to open communication with planning and zoning. Issues within the township caused by approved permit requests consist of water run-off issues, sewers in road right of way or natural drainage areas causing road issues, parking issues, and property

damage. It was stated the township has a policy of not allowing any new or re-construction closer to the platted road than 20 ft with any doors or window facing the road due to safety to both the township maintenance and the property owner's structure and or personal property. The town board is consistent with and holds firm to these standards for strong reasons. It was stated that when the township was told that the township can recommend whatever it wants and the planning board is going to do whatever it wants anyhow regardless of the township's desires – it is only recommendations, the town board has a strong disapproval for the planning board's methodology. It was also stated that many years ago the county approved lot splits that were "camp" lots, not intended for building. The county is now allowing these lots to be built on without the road right of way set back, causing issues for the township in performing road maintenance.

OLD BUSINESS:

Road Report – Tim Turner reported they have been snow plowing and scraping, 2 complete plows; brush cutting – church road, 184th Avenue 493rd St., 498th Lane, 508th Lane and Nelson's Landing; repair work to grader plow, pickup truck and plow is rusty; performed regular equipment maintenance. The board approved Tim to purchase a backup camera for the truck. It was decided to make a salt/sand bin to be placed in the parking lot for residents' personal use.

Bridge Road Project – no new information

The board was informed the letter sent to Thomas Green regarding the new driveway installed on his property that filled the ditched was returned as undeliverable. The clerk stated the mailing address was obtained off the Aikin County website. The guys stated they cleared the driveway materials out of the ditch, putting the material on Mr. Green's property.

Salt Shed – the board stated they had the meeting with Nordic Group and WSB prior to the regular board meeting. A compromise was agreed to by both parties. The salt shed is complete, closed and will be paid in full upon receipt of the appropriate signed documents.

Bryan and Karin McGinnis – no new information

NEW BUSINESS

The board reviewed the variance requested by Gerald Olejar acknowledging approval was already provided to this request. The township's letter of approval was included as part of the planning and zoning packet. The Board has no objections to the requested variance and recommends that all county rules and regulations be followed.

The town board reviewed the variance request by Jami Winkelman & Chris Pierce and has no objections or concerns to the requested permit and recommends that the county rules and regulations be followed.

Motion by Charles Quale, seconded by Allen Eld, to approve and sign Resolution in Support of Annexation Reform: Restoration of Landowner Voting Rights – Resolution 2021-22 as recommended by Minnesota Association of Townships; motion passed unanimously.

Motion by Allen Eld, seconded by Charles Quale, to approve and sign Resolution in Support of Road Reversion Reform SF1949 (2021-2022) Resolution 2021-23 22 as recommended by Minnesota Association of Townships; motion passed unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to purchase hams for the maintenance employees as a show of appreciation Christmas bonus; motion passed unanimously.

Tim Turner informed the board he is happy with the performance of the new employee, Luke Hauser, stating he is doing a good job. He is pleasant, willing to learn and is very reliable.

It was also stated the pick-up truck/plow is in poor condition and the town board needs to start thinking about replacing them.

Meeting adjourned 3:43 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE JANUARY 13, 2022, REGULAR BOARD MEETING