

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday February 10, 2022**

Board Chairman Ron Smith called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Charles Quale; Treasurer John Brula (via Zoom); Clerk Candace Kral; maintenance Tim Turner; Dennis Thompson; Aitkin County Land Dept; and two property owners in person and Robert Slipka, WSB, one property owner via zoom.

Motion made by Allen Eld, seconded by Charles Quale, to approve the January 13, Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, January 31, 2022: General Revenue Fund, \$80,500.98; Road & Bridge Fund \$41,698.63; Sewer Fund \$10,329.787; Road Repair (blacktop) Fund, \$182,526.44; Fire Fund, \$41,647.79; Building Repair Fund, \$398,727.88; Parks & Rec Fund, \$137,015.04; American Rescue Plan \$68,902.45; Escrow/Road Vacation \$794.38; Road Bond \$-1,818.42 and the Lease/purchase \$114,038.10; bond principal -\$144,000.00; Salt Shed load \$-104,007.62 – a total in the checking accounts of \$1,074,363.05. The Blacktop Repair CDs' total \$ 158,860.76; Equipment CD's total 50,463.06 and the Sewer Fund CDs' total \$ 117,890.57. Money market interest received in January 2022 was \$227.55. Receipts for the month were \$27,580.61. January disbursements were \$44,936.74. Motion by Charles Quale, seconded by Allen Eld, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approve the February 2022 claims and payroll totaling \$180,284.34; motion passed unanimously. Claims list attached.

Correspondence: Lakes & Pines FYI Board & Employee Newsletter January 2022; Rep Dale Lueck – Legislative Update; Lake Country Power January 2022 Newslines; Lake Country Power Strictly Business; MAT email – Reminder for Legislative & Research Committee Meeting Feb. 24 Details and Registration; Central Applicator, Inc. letter and brochure Re – roadside rights-of-way vegetation management; Tamarack Water Alliance flyer and email – Talon Mines Risks;

OLD BUSINESS:

Road Report – Tim Turner stated they have been snowplowing, scraping and winging; have performed repair work on the sweeper, board instructed him to order necessary parts to attach to loader, and sander on the 2014 truck was replaced; have been tree, brush and limb trimming.

Bridge Road Project – no new information

Shamrock Recreation Area Project: Bob Slipka provided the board with a list of options regarding the building/shelter for the park for their review. Basic features of the building were decided such as electrical outlets, exterior siding type, roof style, plumbing/electrical hardware choices, etc. The clerk will verify that using Sourcewell will not nullify the use of the DNR grant.

Jason Wood presented the board with a drawing of new home plans and is requesting a letter of approval for a road right of way variance. The board clarified the location of the property and the new construction plans with Mr. Wood. The board acknowledged the new construction will be 20' from the road right of way at one corner of the structure to 25' at the other corner and that the garage door does not face the road. Motion made by Charles Quale, seconded by Allen Eld, to approve the variance requested as presented to the board by Jason Wood and recommends all county rules and regulations be followed. A letter from the township for the Board of Planning and Zoning will be provided the following week; motion passed unanimously.

Bryan and Karin McGinnis had property north of Prairie River. He owns two lots with a public parcel, Pathway, between them. Dennis Thompson, Aitkin County Land Department, was present to help in finding a solution for Mr. McGinnis wanting to vacate or have swap land performed with property he owns in another plat. It was explained to Mr. McGinnis by the board and by Mr. Thompson that the DNR does not typically allow public waterway accesses to be vacated regardless of the terrain. Mr. McGinnis would need to research if this land is just dedicated to the public or listed as shared access under deeds to backlots and surrounding properties. Various options to assist Mr. McGinnis in helping him to find a solution were discussed.

Due to a scheduling conflict, the Board of Audit Meeting is rescheduled to February 24, 1:00 pm.

NEW BUSINESS

Clean-up Day is set for April 30th 9:00 am – 2:00pm

After review of the variance request for OHW and property line setbacks by Robert & Judy Lanchinski; the Board stated they have no objections to the requested variance and recommends that all county rules and regulations be followed.

After review of the variance request for property line and bluff setbacks and impervious surface coverage by Paul Carlson, the Board stated they have no objections to the requested variance and recommends that all county rules and regulations be followed.

The town board reviewed the requested Interim Use Permit to operate a vacation home rental by Alicia Metzen and has no objections or concerns to the requested permit and recommends that the county rules and regulations be followed.

The town board reviewed the requested Interim Use Permit to operate a vacation home rental by Derrick Sedin/RASJ Landco LLC Series and has no objections or concerns to the requested permit and recommends that the county rules and regulations be followed.

It was stated that the township would still like to have the option to perform drug & alcohol testing on new employees and in instances of accidents while on the job. In order for the township to have the legal ability to do this, it needs to obtain a Chain of Custody report form. Due to the nature and complexity of the process for the township to acquire said form or ability to perform Employee Drug & Alcohol Testing, the township will contact Minnesota Association of Townships (MAT) for assistance in the matter.

Board of Appeal and Equalization is scheduled for April 25 at 9:00 a.m.

Meeting adjourned 2:13 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE MARCH 3, 2022, REGULAR BOARD MEETING