

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday April 14, 2022**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Ron Smith; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; and two residents.

Motion made by Allen Eld, seconded by Ron Smith, to approve the March 24th Re-Organizational/Regular Board Meeting minutes; motion passed unanimously.

Motion made by Allen Eld, seconded by Ron Smith, to approve the March 29th Continued 24th Re-Organizational/Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, March 31, 2022: General Revenue Fund, \$50,876.55; Road & Bridge Fund \$31,173.03; Sewer Fund \$10,333.58; Road Repair (blacktop) Fund, \$34,581.79; Fire Fund, \$41,508.09; Building Repair Fund, \$398,874.06; Parks & Rec Fund, \$140,618.75; American Rescue Plan \$68,902.45; Escrow/Road Vacation \$794.38; Road Bond \$0 and the Lease/purchase \$114,080.03; bond principal \$0; Salt Shed load \$-100,293.37 – a total in the checking accounts of \$891,743.11. The Blacktop Repair CDs' total \$ 159,113.15; Equipment CD's total 50,501.63 and the Sewer Fund CDs' total \$ 117,921.36. Money market interest received in March 2022 was \$191.92. Receipts for the month were \$12,453.52. March disbursements were \$65,397.73. Motion by Allen Eld, seconded by Ron Smith, to approve the treasurer's report; motion passed unanimously.

Motion made by Ron Smith, seconded by Allen Eld, to approve the April 2022 claims and payroll totaling \$52,518.21; motion passed unanimously. Claims list attached.

Correspondence: Lake Country Power March 2022 Newsline and Annual Meeting info; MAT mail – Information regarding clerk and treasurer training; Central Applicator, Inc. letter and brochure Re – roadside rights-of-way vegetation management; Tamarack Water Alliance flyer and email – Talon Mines Risks; Seven County Senior Federation Echoes March/April 2022; Minnesota LTAP Technology Exchange training information

OLD BUSINESS:

Road Report – Tim Turner stated they have been snowplowing; and have been brush and limb trimming. Done some grading to help the potholes as much as possible. The grader started leaking oil, had a cracked seal is now fixed; ordered cutting edge for the summer. It was stated that the township needs to have something in writing for approved driveway culvert specs for property owners can access Bridge Road Project,

It was stated that the variance request the board approved for Jason Woods may be staked improperly. The site with the proposed construction staked out on the property for the new home with attached garage was viewed by two supervisors of the Shamrock Town Board on the recommendation of a member of the Aitkin County Planning and Zoning board. At the February 10, 2022 Regular Board Meeting, the board was presented with a drawing positioning the new construction to be 20' from the road right-of-way at one corner of the structure to 25' at the other corner and the garage door does not face the road. The appearance of the staked area showing the new construction to be approximately 6' from the road right-of-way. As the staked location currently sits, it does not conform to the plans the township approved. The clerk stated she submitted a letter to counter the approval letter to the county board with this information prior to the April 6th hearing date to correct location error.

Bridge Road Project

The board read an email received from Brent Hutchens regarding the potholes on Bridge Road. The board stated they are aware of the issues and that maintenance is working on it to the best of his ability. The clerk will respond letting Mr. Hutchens aware of this effort maintenance is putting forth and that the township plans to start the engineering for the road improvements by the end of the year. It was suggested that the township mill up the remains of the current blacktop and have the road as a dirt road until the new asphalt and road reconstruction can be performed.

The Annual Road View by the supervisors has been set for May 12th at 9:00. The board will meet at the townhall and then proceed to travel together throughout the township.

The board reviewed a letter from the township attorney regarding a loan for construction or the tennis/pickleball courts. Motion made by Allen Eld, seconded by Ron Smith, to move forward with the paperwork/process of acquiring a loan for the construction of the recreation area courts; motion passed unanimously.

Shamrock Recreation Area Project – The board reviewed the options regarding the park bathrooms and pavilion. The time and cost of the township to acquire an architect to obtain a stamped set of plans were discussed. The board acknowledged the fact that the township is on a time restraint with regards to completing this project. It was decided the best and most economical way to proceed would be to purchase the plans and materials from Romtec. By going this route, the board can then bid out the project allowing local contractors to perform the work. Motion made by Ron Smith, seconded by Allen Eld, to purchase the materials and stamped plans set for the full construction of the bathrooms/pavilion structure for the park project in the amount of \$131,663.82; motion passed unanimously.

Tim Turner questioned the board regarding the propane tanks that service the maintenance building, whether or not he should contact a contractor or gas company to relocate the tanks to a safer, more desirable location. The tanks currently sit at or near the intended site for the bathrooms/pavilion building. The supervisors approved the steps to be taken in order to relocate the propane tanks.

The board was informed that Tim had spoken with the electric company regarding the relocation of the powerline/pole that currently is located in the middle of the parking lot. The cost of moving the pole will be much less than originally anticipated.

Annual Egg Hunt held at the townhall by Big Sandy Lodge was quite successful. The Lodge served approximately 160 hot dogs. All donations given are for the benefit of the Big Sandy Little League

The donation requests received by the township were reviewed and discussed. It was noted that the township did not receive a request form Big Sandy Water Institute. Motion made by Ron Smith, seconded by Allen Eld, to approve donations as follows: Seven County Senior Federation in the amount of \$1,500 and Angels in the amount of \$2,000; motion passed unanimously.

Set 2022/23 Meeting Schedule Motion made by Ron Smith, seconded by Allen Eld to set the meeting schedule for the 2022/2023 year scheduled at the Shamrock Town Hall at 1:00 pm unless otherwise stated as follows: April 14, May 12; June 9; July 14; August 11; September 8; October 13; November 10; December 8; January 12, 2021; February 9; March 9; March 14, 8:15 pm (Annual Meeting); March 30; April 13; motion passed unanimously.

NEW BUSINESS

The board reviewed the proposed conduit path for a project as presented in the email from John Nyhlen, Cedar Creek Energy. The board stated no concerns regarding this proposal with the understanding the conduit needs to be sleeved and the township holds no responsibility to any damage caused to the lines due

to road, road right-of-way and/or ditch maintenance. The clerk will provide a letter to Mr. Nyhlen with stating the board's approval.

It was suggested the township put an article in the local paper restating the purpose of the yard waste sites and rules and regulation. The clerk will work with John Grones to get an article written.

Meeting adjourned 2:23 p.m.

Candace Kral
Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE MAY 12, 2022, REGULAR BOARD MEETING