

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday July 14, 2022**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Ron Smith; Deputy Treasurer Judy Brula; Clerk Candace Kral; maintenance Tim Turner; Pete Greeninger, Toro, and three property owners.

Motion made by Allen Eld, seconded by Ron Smith, to approve the June 9 Regular Board Meeting minutes; motion passed unanimously.

Motion made by Allen Eld, seconded by Charles Quale, to approve the June 16 Special Board Meeting minutes to review and accept quotes and reward contract regarding courts dirt work; motion passed unanimously.

The deputy treasurer reported the following fund balances for the period ending, June 30, 2022: General Revenue Fund, \$55,815.23; Road & Bridge Fund \$134,573.11; Sewer Fund \$13,142.29; Road Repair (blacktop) Fund, \$90,833.48; Fire Fund, \$6,026.89; Building Repair Fund, \$427,215.89; Parks & Rec Fund, \$195,004.4; American Rescue Plan \$-37,206.31; Escrow/Road Vacation \$794.38; Road Bond \$0 and the Lease/purchase \$114,279.92; bond principal \$0; Salt Shed loan \$-94,743.93 – a total in the checking accounts of \$1,028,479.66. The Blacktop Repair CDs' total \$159,369.09; Equipment CD's total 50,538.573 and the Sewer Fund CDs' total \$118,026.89. Money market interest received in June 2022 was \$149.28. Receipts for the month were \$455,199.75. June disbursements were \$160,321.45. Motion by Ron Smith, seconded by Allen Eld, to approve the deputy treasurer's report; motion passed unanimously.

Motion made by Allen Eld, seconded by Ron Smith, to approve the July 2022 claims and payroll totaling \$44,751.63; motion passed unanimously. Claims list attached.

Correspondence Notice of Capital Credit Allocation by Lake Country Power; Lake Country Power June 2022 Newsline; Information and Order Form from EZ Street Asphalt; Letter from First Call extending an invitation for membership of their FCFH Advisory Board

Concerns from residents not on the agenda

OLD BUSINESS:

Road Report – It was reported that maintenance has been grading and graveling, mowing shoulders; cleaning up storm damage – trees; the calcium chloride application is complete; beavers have been plugging pipes/culverts on Floe Road, Barret Road, and South Puckwanna; propane tanks are finished; 2014 Mack had a flat tire, it has been repaired; however, it will need new rear tires this fall.

Lawn Mower – Pete Greeninger, Toro representative, was present to discuss the township's needs and budget for the acquisition of a new lawn mower. Mr. Greeninger also informed the board that Toro is currently not state bid approved due to the price increases during the year. They will be back on the list February 2023.

487th Lane - DuPonts possible turn around – NorthStar Addition; the property owner would like the township to create a new turn around rather than using his driveway, he has given his permission in another area of his property. Motion made by Ron Smith, seconded by Allen Eld, to continue with the turn-around as planned; motion passed unanimously.

482 and 216th Place – VanderMay Shores - Point North may be a possible cost share with Soil and Water- has water drainage issues. Maintenance, Charles Quale and the clerk together with Sam Seabolt, Soil and Water, viewed this location. It was stated that this area has had water drainage issues with the potential to cause unsafe circumstances; however, due to previous property owners the work was not able to be done. Current owners have requested the assistance of the township and county to find a drainage solution. He has recommended using a portion of his property as a settling pond for the benefit of the road, his property and the lake.

The group also viewed the end of the road where there is a sort-of cul-de-sac. The cul-de-sac infringes onto Mr. Pratt's property. The group discussed an option of removing the cul-de-sac and constructing a "T" turn around with settling pond and raising the road to help dispense the water without causing damage to the road or neighboring properties. Sam stated he would do some checking and informed us that there may be some cost sharing with Soil and Water for the construction of these two projects.

Grader – no new information

Culvert Requirements/specs is tabled until next regular board meeting

The board reviewed an email regarding tree damage on a parcel of public property, a lake access. The email stated that the property owner cleaned up what he could; however, there is a section of tree that is too high for him to reach and if it is the township's responsibility to clean up. Upon verifying with the township attorney, she notified the property owner that due to it being an undeveloped parcel of property the township has no responsibility or liability.

Ron Smith was asked by a resident if the township could install a "No Parking" sign at the lake access by Frank Merry's residence across from Turner Island. People are parking in the public park area lake access blocking the ability to use the boat ramp. It was stated that it is being treated as an individual's private property. A supervisor suggested posting the access "Public Access".

Bridge Road Project – no new information

The board concluded they would not be providing any mosquito control in the park area this year

Shamrock Recreation Area Project

The board viewed the cost of mosquito control for the park area. The clerk had some research done; she received a couple price quotes. One time treatment would be approximately \$1,000. The board acknowledged that the baseball season is complete and the mosquitos have eased up a lot. The board concluded they would not be providing any mosquito control in the park area this year. They will keep it in mind for next year

The clerk informed the board she was notified of a grant opportunity for the park project. Aitkin County had received some funding that they used to form a Community Grant Program. The grant has a maximum dollar amount of \$20,000. The clerk completed the application gearing it towards the completion of the Courts and submitted it. The grant requires a resolution approval giving the clerk the authority to sign and submit the application for the county to fully accept the grant application. Motion by Ron Smith, seconded Allen Eld, for the approval of Resolution 2022-22 – resolution for Aitkin County Community Grant; motion passed unanimously.

Concrete & Pavilion – the board was informed the ads have been put out for bids. The clerk informed the board that the bid opening was rescheduled due to Romtec not providing the completed stamped plans in a timely manner in comparison to the timing indicated upon acceptance of the

purchase of the plans and building materials. Motion made by Ron Smith, seconded Allen Eld, to reschedule the bid opening to July 20th at 10:00 am; motion passed unanimously The bid awarding date will remain as set, July 22 9:00 am.

The Playground and VETs Memorial will be set up for installation once we have dates for the completion of the necessary concrete

Tennis/Pickleball Courts dirt work should begin next week. WSB will stake the courts for corner location and project elevation prior to project start

NEW BUSINESS

The Shamrock Town Board reviewed the information provided by Pete and Nancy Nelson regarding the proposed construction plans for the removal and rebuild of the cabin. The board acknowledged that this property is adjacent to a public commons area that the county currently classifies as a road with a 30' right of way setback. The township views this public area as a walkway rather than a road. With this being said the town board has no concerns with the 10' setback from the property line adjacent to the public property. Motion by Ron Smith, seconded by Allen Eld, to approve the construction of said cabin as presented to the board; motion passed unanimously. The board further recommends that all county rules and regulations be followed.

The board reviewed the recommended list and schedule for the primary election judges. Motion made by Ron Smith, seconded by Allen Eld, to appoint the primary election judges as recommended by the clerk; motion passed unanimously.

The board requested Jack Brula be treasurer for the township until the Township March Election. With Jack's agreement, Motion made by Ron Smith, seconded by Allen Eld, to approve the hiring of Jack Brula as township treasurer affective August 1, 2022 until the township election on March 14, 2023; motion passed unanimously.

Fall Clean-up day has been set for Saturday, September 10 from 9:00 am to 2:00 pm.

The board reviewed the most recent MN Department of Health water test results for the maintenance building water.

Meeting adjourned 2:03 p.m.

Candace Kral
Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE AUGUST 11, 2022, REGULAR BOARD MEETING