

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday October 13, 2022**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Ron Smith; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; 24 property owners in person; ten property owners via zoom.

Motion made by Ron, seconded by Allen Eld, to approve the September Regular Board Meeting minutes; motion passed unanimously.

Motion made by Ron, seconded by Allen Eld, to approve the September Continued Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, September 30, 2022: General Revenue Fund, \$41,441.57 Road & Bridge Fund \$19,339.69; Sewer Fund \$13,150.49; Road Repair (blacktop) Fund, \$90,890.21; Fire Fund, \$5,380.85; Building Repair Fund, \$427,482.73; Parks & Rec Fund, \$143,499.21; American Rescue Plan \$31,696.14; Escrow/Road Vacation \$794.38; Road Bond \$0 and the Lease/purchase \$142,368.79; Salt Shed loan \$-89,166.25 – a total in the checking accounts of \$915,994.06. The Blacktop Repair CDs' total \$ 159,628.01; Equipment CD's total 50,578.03 and the Sewer Fund CDs' total \$ 118,134.82. Money market interest received in September 2022 was \$210.27. Receipts for the month were \$24,072.05. September disbursements were \$140,088.74. Motion by Allen Eld, seconded by Ron Smith, to approve the treasurer's report; motion passed unanimously.

Motion made by Ron Smith, seconded by Allen Eld, to approve the remainder of the August 2022 claims and payroll totaling \$157,713.61; motion passed unanimously. Claims list attached.

The board discussed with Greg Rono the final payment to R&R Landscaping and Construction for the courts' dirt work. The board and Mr. Rono could not come to agreement for final payment in regards to the additional costs over and above the accepted quote. It was again noted that the additional charges were not previously approved by the board through a change order from the contractor. It was also stated that part of the overages was due to the over construction of the courts. The board and Mr. Rono agreed to a partial payment of \$30,460.00 which is the balance of the original quote when added to the \$50,000 previously paid. The board will continue the meeting to work with Mr. Rono to come to a final payment amount. The meeting will be reconvened on Friday, October 14, 2022, at 9:00 am. Motion made by Ron Smith, seconded by Allen Eld to make a seconded partial payment to R&R Landscaping and construction in the amount of \$30,460.00; motion passed unanimously.

Correspondence Minnesota LTAP Technology Exchange, September 2022 issue; The Monthly Mercury October 2022; Lake Country Power September 2022 Newsline

Concerns from residents not on the agenda

Tony Rinta appeared to the board regarding a necessity for an after the fact variance request. The Shamrock Town Board discussed the road right of way variance request for the construction of storage units at a location off of Highway 65. The board acknowledged that the permit has previously been approved without the necessity of a road right of way variance request; and that this property is

adjacent to a State Highway. Motion by Ron Smith, seconded by Allen Eld, for the township's statement that the Town Board has no objections to Mr. Rinta obtaining said variance request for the continued construction of the storage units on State Hwy 65; motion passed unanimously.

Ernie Darlow Jr. informed the board he is being yelled at by residents regarding his use of the leaf sites. He acknowledged that he is commercial but has operated under the understanding that if he followed the rules, he was okay to use the sites as he is as Shamrock resident, and his company is based in Shamrock. Charles Quale explained to Ernie that the board has talked about holding a meeting with contractors that has been seen in the area to discuss the usage of the leaf sites. He explained leaf sites were opened in conjunction with the DNR and the township needs to follow the DNR rules and regulations given to the township. The leaf sites are a community service. It was also explained that logs and nonorganic items (such as appliances and sinks) have been dumped. Complaints have also come from property owners on a regular basis. The town board is trying to control the dumping and improper use of the sites and keeping the garbage items low so the DNR does not shut it down.

Tom Meyers presented the board with statistics of what Aitkin County will be spending per mile for resurfacing roads. Mr. Meyer again requested the township blacktop 498th Lane & 21th Place. The board has stated that whereas the road is basically ready for blacktop up to Hillcrest Resort, the road beyond that point needs engineering and the township cannot just put the blacktop down as is without an improved road surface and ditching.

Barry Armstrong requested a road right of way variance for the addition of an attached garage at his home located at the corner of Long Point Place and 511th Lane. Ron Smith informed the board he had viewed the location and proceeded to provide his thoughts regarding Mr. Armstrong's unique situation. The board was provided with a survey map for their reviewed. Upon further discussion with Mr. Armstrong, the board decided a road view would be best.

Tara Snyder is running for Aitkin County Recorder, is now the Deputy Recorder. Tara provided the residents with her background and stated her reasons for running and her vision for the recorder's office if election

OLD BUSINESS:

Road Report – Tim Turner reported that they have been grading and graveling as needed; they have extended shoulder mowing to get better site distance in some locations; fixed turn arounds - on 487th Lane and shape inside of corning for around end of culver 186th Ave; installed fabric under Rip Rap on 188th & 473rd Street; start shaping around the courts; have been taking care of beaver problems on 170th Place on at Round Lake; Tim stated that there are a couple trees on Bridge Road that should be removed. The board agreed to the removal upon the township obtaining a signed tree removal waiver prior to removing. Tim Turner requested permission to order road salt and cold mix, the board granted said permission. The old playground equipment has been removed and is sitting at the back of the lot. Tim stated there has been inquiries as to what the township will be doing with it, it was recommended that the township put it in the paper for best offer to allow anyone interest to purchase it. Tim Turner provided the board with quotes for tires that are needed for various pieces of equipment. The board instructed Tim to acquire the tires as he deems best for each piece of equipment.

The clerk informed the board the letter that was mailed to Patrick & Bobbi Jo O'Brien regarding the sprinklers on their property was returned as undeliverable. The letter was mailed to the "owner's address" as listed on the Aitkin County website. The letter was then hand delivered to the property, put inside the glass/screen door by Ron Smith and Tim Turner earlier this

day and documented with pictures. The township has done it's best to notify the property owners regarding the placement of their new sprinkler heads.

Residents from Bridge Road (Long Point Place) were present, requesting the township repair and re-blacktopped the road. It was stated the current asphalt is broken up with cracks throughout. The board stated their agreement that the road does need to be re-blacktopped stating that the township it is the next road project and will start the engineering according to when funds are available. The board acknowledged they have heard of a rumor (also seen as a Facebook post) that the township was going to turn the road back to gravel rather than fix and re-blacktop it. The board denied that this was the plan for the road, it was never in the plans. It was specified that as a process for blacktopping, the road would be left as gravel over the winter for a freeze thaw cycle which better compacts the road prior to the asphalt being applied. It was also reintereated that the board had a company provide some preliminary engineering for Bridge Road several years ago; however, the project was stopped by residents who were against the project. The board and residents discussed various aspects, concerns, possible solutions, procedures and necessary upgrades and changes of the road project.

The clerk provided the board with a complete and accurate vacation petition from Peter Thorson in regards to Maple Ridge Road Vacation. Motion made by Ron Smith, seconded by Allen Eld, to accept Petition to Vacation Maple Ridge Road by Peter and Leah Thorson; motion passed unanimously. The board discussed a couple dates. The clerk will connect with Mr. Thorson to confirm the best date for him. Motion by Ron Smith, seconded by Allen Eld to accept Resolution No. 2022-13 – Resolution Issuing an Order Setting a Hearing Date Regarding the Proposed Vacation of a Portion of Maple Ridge Road; motion passed unanimously.

Charles Quale state that he has spoken with George Carlberg regarding a new driveway approach several times in the past month. Mr. Carlberg would like a letter from the township stating he has permission to install a new driveway/approach using the road right of way. After some discussion the board approved a letter be written granting Mr. Carlberg permission to construct himself a new driveway/approach withing the road right of way in front of his property.

Shamrock Recreation Area Project – the board was provided with a spreadsheet giving the amount of donations received for the park projects including the VETs memorial and courts.
Concrete & Pavilion – The contractors will be starting soon.
Playground – no new developments
VETs Memorial – no new developments

Tennis/Pickleball Courts – the clerk informed the board she has been talking with a Laurie White and Rommele Cummings regarding the finishing of the courts. The have offered to assist the township by finding contractors specific to court construction and possible fund raising.

NEW BUSINESS

The board reviewed the list of available election judges together with the recommended list/schedule of judges to be appointed for the General Election. Motion made by Ron Smith, seconded by Allen Eld, to approved and appoint the election judges as recommended by the clerk; motion passed unanimously.

The clerk provided the board with MAT training information for their review and stated she will be attending the clerk's year end training offered.

The board reviewed the request from Nancy Nelson as provided to the Aitkin Count Planning and Zoning for a variance from road right of way setback of 30ft to 10ft to construct a residence. The

board acknowledged that this particular setback is in relation to a public commons area rather than an actual road. And even though the county is considering common areas and lake accesses same as road, the township is making a distinction between the two. The town board also acknowledged that Ms. Nelson has already requested and received permission from the town board. A letter of the town board's acceptance is attached to the county petition documents. The board suggests all county rules and regulations be followed.

The board reviewed the Interim Use Permit request by Gary Vorlicky to operate a vacation home rental. The board stated no objections to this requested and suggests all county rules and regulations be followed.

The board received a copy of the ACAT Meeting Agenda and Draft Minutes for their review.

At 3:28 p.m. meeting was continued and will reconvene on October 14, 9:00 a.m.

Candace Kral
Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE NOVEMBER 13, 2022, REGULAR BOARD MEETING