

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday December 8, 2022**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Ron Smith; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; Chad DeMenge, WSB, 3 property owners in person; nine property owners via zoom.

Motion made by Allen Eld, seconded by Ron Smith, to approve November 10 Public Hearing Minutes for the road vacation petition of Maple Ridge Road; motion passed unanimously.

Motion made by Allen Eld, seconded by Ron Smith, to approve the November 10 Regular Board Meeting minutes; motion passed unanimously.

Motion made by Allen Eld, seconded by Ron Smith, to approve November 18 Continued Public Hearing Minutes for the road vacation petition of Maple Ridge Road; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, November 30, 2022: General Revenue Fund, \$50,318.29; Road & Bridge Fund \$96,244.83; Sewer Fund \$15,202.97; Road Repair (blacktop) Fund, \$131,967.84; Fire Fund, \$48,220.89 Building Repair Fund, \$448,259.71; Parks & Rec Fund, \$152,277.77; American Rescue Plan 0; Escrow/Road Vacation \$3,294.38; Road Bond \$0 and the Lease/purchase \$162,974.18; Salt Shed loan -\$85,430.78 – a total in the checking accounts of \$728,352.68. The Blacktop Repair CDs' total \$ 159,628.01; Equipment CD's total 50,578.03 and the Sewer Fund CDs' total \$ 118,239.71. Money market interest received in November 2022 was \$273.06. Receipts for the month were \$427,438.36. November disbursements were \$46,787.79. Motion by Ron Smith, seconded by Allen Eld, to approve the treasurer's report; motion passed unanimously.

Motion made by Ron Smith, seconded by Allen Eld, to approve the remainder of the December 2022 claims and payroll totaling \$186,443.54; motion passed unanimously. Claims list attached.

Correspondence Email from MAT regarding Township Day at the Capitol; The Monthly Mercury; Lake Country Power November 2022 Newsline; Lake Minnewawa Lake Improvement District 2022 Fiscal year report of revenues and expenses

OLD BUSINESS:

Road Report – Tim Turner reported they have been plowing, scraping, cutting – been out doing some brush cutting; performed equipment maintenance being sure the trucks are good for passing the yearly inspections; burning brush piles at the leaf sites, suggested having the leaves at sites rolled; cutting edges have been ordered, cutting edges are getting hard to buy; Sand supply is still good.

Bridge Road Project – The board was provided with a written proposal to provided services for Phase 1 Professional Engineering Services for the future reconstruction of Long Point Place (Bridge Road) with summary of the 3 phases of the project and Engineering Estimated Project Fees for Phase 1. It was stated that the pre-engineering phase is \$233,754. Chad DeMenge, WSB, made clear the documents provided, what was all included, explaining the steps in more detail, and answer questions posed by the board. The board discussed the scope and specifics of the information provided. Due to the high cost of the engineering for this project, the board will have the clerk check with the township attorney to double check if the township needs to obtain another bid for these services. Motion made by , Ron Smith moves, seconded by Allen Eld to accept the proposal by WSB

for the road reconstruction of Long Point Place Project and to continue to move forward with said project upon conformation by the town attorney of the competitive bidding process not being required by state statutes for road engineering; motion passed unanimously.

It was brought to the boards attention that Mr. & Mrs. Brazinsky requested a letter stating that the driveway installed by Mr. Carlberg on 216th Place was not put in as described in the letter to Mr. Carlberg the previous month. After discussing of the land/driveway grievances between the Brazinskys and Carlbergs. the board stated that their issues are a situation for a court to solve and not the township. The board feels that the letter given to Mr. Carlberg giving permission to install his driveway stated very clear the intentions for the location of the driveway. The board agrees that a letter to regarding this matter is not necessary. The board discussed the fact that there have been boulders put in the road right of way in this location. It was decided that a letter would be sent to Mr. Carlberg requesting the removal of the boulders as they are a road right of way hazard and safety issue.

The clerk informed the board that that township attorney responded regarding Sandy Lake Road a public road, being blocked. Due to the county website the actual location of the road is unclear. He can move forward with this situation if Mr. Stefano had a survey of the road or if the township knew of any other survey giving the road location they could reference. Mr. Stefano does not have any survey that could be used to locate the road and the township does not have one on file.

The clerk informed the board that she drafted and mailed a letter of approval for a variance request for the attached garage addition Barry Armstrong - Long Point Place and 511th Lane – would like to construct. She reminded the board of the reshaping of the intersection to put the road back into its original location. The board will have it taken care of after winter.

The board discussed the possibility of changing status to Urban Township. The clerk will work on contacting individuals who may be interested in being part of a committee to help further discuss the pros and cons of Shamrock being an urban township and to set up a meeting with Reno Wells.

Shamrock Recreation Area Project - the playground and vets memorial did not get installed due to the arrival of winter weather, they will be installed in the spring, the bathrooms building will be tented and erected during the winter, concrete will be poured in the spring.

Tennis/Pickleball Courts – Upon discussing the fencing for the courts with Century Fencing, the township will need to obtain 2 quotes due to the expected cost. Century Fencing will provide the township with a spec of their recommendations for fencing so we can get competitive quotes from other contactors. It was also stated to talk to TNT Construction for a change order adding the cost of the courts concrete apron to be completed along with the rest of concrete to be poured in the spring.

NEW BUSINESS

Motion by Allen Eld, seconded by Ron Smith, to approve and sign Resolution 2022-16 Designating Polling Place; motion passed unanimously.

The board reviewed the Preliminary & Final Plat Long Point Storage LLC – Jeremy Paquette and had no objections and recommend all county rules and regulations be followed.

The board reviewed the Preliminary & Final Plat Rinta Brothers LLC and had no objections and recommend all county rules and regulations be followed.

Jack Brula informed the board that he received a quote for the installation of security/surveillance cameras by Dell-Comm. The board discussed what is best for the township, and agreed to have Jack continue to get another quote for comparison.

Meeting adjourned at :36 p.m.

Candace Kral
Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE JANUARY 12, 2023, REGULAR BOARD MEETING