

SHAMROCK TOWNSHIP
RE-ORG/REGULAR BOARD MEETING
Thursday March 30, 2023

Board Chairman Chuck Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Ron Smith; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; Ron Flatten, new supervisor elect; John Grones, Voyageur Press; and three residents.

Motion by Allen Eld, seconded by Ron Smith, to approve the March 9, 2023 Regular Board Meeting minutes agenda; motion carried.

Correspondence: ACAT minutes and agenda; MAT Spring Short Course schedule; Minnesota LTAP Technology Exchange March 2023 Vol. 31, No.1; Lake Country Power annual meeting invitation; The Monthly Mercury April 2023

Reorganization:

Ron Smith made a motion, seconded by Charles Quale, to designate Allen Eld be the Chairman for the coming year; motion passed unanimously.

Allen Eld made a motion, seconded by Charles Quale, to designate Ron Smith as Vice-Chairman for the coming year; motion passed unanimously.

The clerk performed the Swearing in of the newly elected officers, Ron Flatten and John Brula. Ron Smith presented Charles Quale with a plaque from the town board honoring his 42 years of dedicated service to Shamrock Township as a Town Supervisor. Charles Quale then gave his seat over to Ron Flatten as new Town Supervisor.

Motion made by Ron Smith to pass Resolution 2023-02, Designating Grand Timber Bank as the Legal Depository & Signature Authorization, seconded by Ron Flatten; motion passed unanimously.

Motion was made by Ron Smith to pass Resolution 2023-03 on the safe deposit box authorization, seconded by Ron Flatten; motion passed unanimously.

The board reviewed salaries together with meeting and hourly rates of back-up snowplow driver and board members working as employees. The board discussed the time and work of the clerk in correlation to her salary. It was stated that in the last two years, responsibilities and workload have greatly increased. The board also discussed add a pay scale for online training, stating that this type of training is not the same as in person for purposes of time involved. Motion made by Ron Flatten, seconded by Ron Smith, to pass Resolution 2023-04, Establishing a Policy for the Compensation and Reimbursement of Towns Officers increasing the clerk's monthly salary to \$2,600 and adding online training courses to be paid same as the events and other hourly work (\$25 first hour and \$17 for each additional hour); leaving all other salaries and meeting rates unchanged; motion passed unanimously.

Motion was made by Ron Smith, seconded by Ron Flatten, to pass Resolution 2023-05, Allowing supervisors to Work as an Employee at an hourly rate of \$17.00; motion passed unanimously.

Motion was made by Allen Eld to pass Resolution 2023-06 Authorizing Contract with Interested Officer for Ron Smith at an hourly rate of \$17.00, seconded by Ron Flatten; Resolution was approved on the following vote: Ron Flatten, aye; Allen Eld, aye – Ron Smith abstained.

Motion was made by Ron Smith to pass Resolution 2023-07 Authorizing Contract with Interested Officer for Allen Eld at an hourly rate of \$17.00, seconded by Ron Flatten. Resolution was approved on the following vote: Ron Smith, aye; Ron Flatten, aye – Allen Eld abstained.

Motion was made by Ron Smith to pass Resolution 2023-08 Authorizing Contract with Interested Officer for Ron Flatten at an hourly rate of \$17.00, seconded by Allen Eld. Resolution was approved on the following vote: Allen Eld, aye; Ron Smith, aye – Ron Flatten abstained.

Motion was made by Ron Smith to designate Voyageur Press as the township's official newspaper, seconded by Ron Flatten. Motion passed unanimously. The clerk will also publish all ads and notices in the Aitkin Independent Age as a secondary paper for the convenience of the township residents.

Motion was made by Ron Smith to designate the Shamrock Town Hall as official posting, seconded by Ron Flatten. Motion passed unanimously. All notices and postings will also be posted at Sather's and on the township website – TownofShamrock@Shamrocktwp.org for the convenience of the township residents.

Motion was made by Ron Smith to allow the town officers and the deputy clerk to attend training sessions and other meetings as needed, seconded by Ron Flatten. Motion passed unanimously.

The board was presented with information regarding the board life insurance together with new information regarding disability insurance. Motion made by Ron Smith, seconded by Ron Flatten, to continue the board life insurance same as last year; motion passed unanimously.

The 2023-2024 meeting schedule was discussed. Different dates and times were contemplated. The board agreed on the schedule for the first 6 meetings and tabled the remainder of the 2023/24-year schedule until a later date. Motion made by Ron Flatten, seconded by Ron Smith, to set the first 6 meetings dates and times as follows: April 13, 1:00 pm; May 11, 1:00 pm; June 8, 1:00 pm; July 13, 6:00 pm; August 10, 6:00 pm; September 14, 6:00 pm; Motion passed unanimously. All regular board meetings will be held in person at the Shamrock Towns Hall and be available to attend via Zoom as well.

The board agreed to table the scheduling of the annual road view until the April meeting due to the snow coverage and colder than average temperatures.

OLD BUSINESS:

The clerk informed the board that an election judge had contacted her stating that during the township election on March 14 she had money stolen out of her purse (approx. \$160) that was stored in the office. It is believed that an individual, a voter, used the town hall's bathroom and took the opportunity at that time. Motion made by Ron Smith, seconded by Ron Flatten, to reimburse the election judge the amount that was stolen; motion passed unanimously.

Bridge Road - Ron Smith informed the board that he received the call from Paul Sandy, WSB engineer, informing him that they are able to start on the core sampling process earlier than expected. We should see them will be starting this week. The board was also informed that the clerk and Ron Smith provided Paul Sandy with surveys and any other information we had on Bridge Road to assist them in developing and existing conditions memo which helps give them a starting place. Ron Smith then provided a history of Bridge Road, its development, original construction, and work previously performed including past and present issues and/or concerns of

the road. Giving the reasoning behind why the township follows the procedures they do, why the board uses engineers on all road projects and the benefits of this process to the town now and in the future.

The board was presented with a quote on a used grader. They discussed the pros and cons of purchasing the equipment. The benefits and the cost of a new grader was compared to purchasing used equipment as well as a rebuild of the machine we currently own. An estimate on an engine rebuild was given of \$40,000 and brakes of \$20,000 to extend the life of our current grader were also provided. It was decided that they would obtain more information.

The board discussed the township's population in relation to the requirements of default urban status. The process of being elected into a five-supervisor board and of filling the two new supervisor positions upon approval by the voting residents were also outlined and discussed.

The clerk informed the board that she had been approached by Ms. Skinaway regarding the use of the park for a Pow Wow this summer. The clerk informed her that it should not be a problem she would need to present to the board, providing the date to ensure there are not conflicts at a regular board meeting

Shamrock Recreation Area Project

It was stated that the Concrete, playground, and Veteran's Memorial is waiting for weather conditions to continue.

TNT Construction has been trying to heat the bathrooms for painting purposes, but has been unsuccessful due to the cold night. Tim Turner will check on turning off the heaters until the nights warm up.

The clerk informed the board that she had the town attorney draft a contract for the courts work.

The board reviewed the contract for service provided by People's Security Company, Inc. for the purchase and installation of a security system. It was agreed the contract was in good order, and that the clerk can move forward with the paperwork.

Millers – Lodging Tax - Diane and Ron Miller operate a home rental in the area. As mentioned at the last meeting they are not in Shamrock Township and have been paying since the letters went out in 2018 informing them of the Shamrock Township lodging tax ordinance. Upon receipt of the letter that I sent to them stating that the rental property is not in Shamrock Township and do not need to pay the lodging tax to Shamrock, the Millers are strongly requesting repayment. The clerk stated that she has reached out to the Chamber of Commerce and the town attorney.

NEW BUSINESS

Donation Requests – tabled until April regular board meeting.

The board discussed setting the date for the park and Veterans Memorial Dedication.

The clerk informed the board that the township has received information from Lake Country Power regarding the township Gravel Pit Property located on Lily Avenue. The power company is planning on disconnecting the power and removing the power facilities due to the idle service of over 10+ years on the property. It had been suggested to request a pole light to keep the power to the property. The township stated that they would require power there eventually but is not sure

when it will be needed. They would rather not have the facilities removed. The clerk will obtain further information from Lake County Power.

The town board reviewed the variance request by Douglas Hussman and Cindy Luedke for the property located at 50917 Long Point Place. The Board has no objections to the requested variance and recommends that all county rules and regulations be followed.

The town board reviewed the right-of-way variance request by Barry & Michelle Armstrong for the property located at 51076 Long Point Place. The Board stated that they have already viewed and provided a letter of approval to Mr. Armstrong. The board that they have no objections to the requested variance and recommends that all county rules and regulations be followed.

The town board reviewed the requested Interim use permit to operate a vacation home rental by Bradley Kuntz for the address located by 48183 216th Place. Shamrock Town Board has no objections or concerns to the requested permit and recommends that the county rules and regulations be followed.

Meeting adjourned at 4:15 p.m.

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE APRIL 13, 2023, REGULAR BOARD MEETING