

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday April 13, 2023**

Board Chairman Allen Eld called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Ron Flatten; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; 15 attendees in person.

Motion made by Ron Smith, seconded by Allen Eld, to approve February 9 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, March 30, 2023: General Revenue Fund, \$13,992.61 Road & Bridge Fund -\$4,632.72; Sewer Fund \$15,397.85; Road Repair (blacktop) Fund, \$135,410.56; Fire Fund, \$51,627.33; Building Repair Fund, \$450,564.91; Parks & Rec Fund, -\$109,648.32; American Rescue Plan 0; Escrow/Road Vacation \$702.30; and the Lease/purchase \$164,952.15; Salt Shed loan - \$77,913.49 – a total in the checking accounts of \$718,366.67. The Blacktop Repair CD' total \$ 159,553.47; Equipment CD's total 50,571.11 and the Sewer Fund CDs' total \$ 118,361.49. Money market interest received in March 2023 was \$259.45. Receipts for the month were \$10,209.51. March disbursements were \$139,564.64. Motion by Ron Smith, seconded by Ron Flatten, to approve the treasurer's report; motion passed unanimously.

Motion made by Ron Smith, seconded by Ron Flatten, to approve the March 2023 claims and payroll totaling \$186,094.96; motion passed unanimously. Claims list attached.

Correspondence: Lake Country Power January 2023 Newsline; Email from Jason Scott 2023 MN Herbicide and Adjuvant Bid – Van Diest Supply information

OLD BUSINESS:

Road Report – Tim Turner reported that they have done some snow plowing, some grading, with caution due to the thawing process and frost; has performed some blacktop patching, one road/culvert repair due to frost heave and thaw; tree trimming; working on replacing mailbox poles that were damaged during winter plowing; requested the purchase of a heavy-duty tow strap and cones, the board approved; Tim will do a culvert inventory count for purpose of this year's culvert order. Weight restrictions are in place.

The clerk informed the town has been approached by a couple town residents regarding the cleaning of the Trader's Post Culvert. Kathie Serfling and Tim StCyr have been speaking with the DNR and recommended certified contractors for approximate cost of cleaning the culvert. They will provide more information to the board at the next regular meeting

Bridge Road Project – Ron Smith informed the board that he met with Paul Sandy, WSB, regarding Bridge Road. They performed an extensive road view of Bridge Road. He

stated that they will be taking core samples of the road soon and surveying will start once the snow banks are melted. It was reiterated that the township's policy for asphaltting a road is that the initial application is by for by adjacent property owners with the township assisting in the quality improvement of the base. The township then is responsible for the maintenance and any relay as necessary.

Residents asked if the township would be able to do anything with the large potholes in Bridge Road. Maintenance stated they would do what they can.

Tom Meyer informed the board that he had emails from the majority of the property owners of the road(s) he is requesting the township to pave. He was informed that he needs to petition the township using a simple form and obtain signatures on the petition. Mr. Meyer felt the emails should qualify as signatures. The clerk will contact the attorney to verify whether emails are sufficient or if original signatures are required.

Shamrock Recreation Area Project

Bell Horn Bay School Monument – The board was presented with a sketch of a design for the small Bell Horn Bay School pedestal memorial for their approval. The monument will be located in front of the old school flag pole that is currently still in use.

VETs Memorial – The clerk has reached out to get installation information for the memorial to be installed. She is also focusing on the lighting and landscaping for the memorial area as well as park areas.

Benches - The board was presented with a picture and cost of a design for the two 6' memorial benches for their approval. She also informed the board that the township received a \$1000 donation from the McGregor Lions towards the benches.

Playground –the board informed she that the playground should be installed next week, weather permitting.

It was stated that the town board should do an Annual Road View of all the township roads to help familiarize Ron Flatten with them. Annual Road View has been set for the Wednesdays April 19 and April 26 starting at 8:00 am.

Courts – the town attorney and clerk are still working on a contract that is agreeable with the court surfacing company.

The board discussed the different organizations the township received donation requests from. Motion by Ron Smith, seconded by Ron Flatten, to donate as follows: Angels \$2,000; CARE \$200; Seven County Senior Federation \$1,500; Support within Reach \$200; Aitkin County Search and Rescue volunteers \$200; The Lake Country Quilters \$200 with the condition they are 501(c)(3) for a total of \$4,300; motion passed unanimously.

Lake Country Power – Gravel pit property electric service – The clerk stated that according to a representative of Lake Country Power regarding that putting up a security light would not keep the power box at the property. To keep the power box would still be \$48

per month whether we had anything hooked up to it or not. The board agreed that would be a couple years or better before power is would necessary at this location, and it would not be economical to keep the power.

The board was presented with a letter received from the Millers regarding their home rental. The board agreed to repay the Millers. The township portion is 263.77 and the Chamber is \$5009.91 She informed them that she has also spoke with McGregor Chamber of Commerce. They are agreeable to do what is recommended by the town attorney.

Urban Town – Ron Flatten informed the board that he has been doing some research into the benefits of having Urban Town status and powers. He also stated that he believes that the township already qualifies for automatic Urban Town status. An informational event for the township residents has been scheduled for May 25, 2023, 6:00 p.m.

The board discussed the leaf sites, their use by residents, companies and nonresidents and the required maintenance. Different options for maintenance and cost of maintenance were also discussed.

Meeting adjourned at 2:02 p.m.

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE MAY 11, 2023, REGULAR BOARD MEETING