

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday May 11, 2023**

Board Chairman Allen Eld called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Ron Flatten; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; Paul Sandy, WSB engineer, via Zoom; nine property owners in person and two property owners on Zoom.

Motion made by Ron Flatten, seconded by Ron Smith, to approve April 13 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, April, 2023: General Revenue Fund, -\$9,301.87 Road & Bridge Fund -\$41,519.81; Sewer Fund \$15,401.26; Road Repair (blacktop) Fund, \$135,440.52; Fire Fund, -\$43,443.22; Building Repair Fund, \$450,664.59; Parks & Rec Fund, -\$137,436.91; Escrow/Road Vacation \$702.30; and the Lease/purchase \$164,988.64; Salt Shed loan -\$76,039.07 – a total in the checking accounts of \$535,495.50. The Blacktop Repair CD' total \$ 159,553.47; Equipment CD's total 50,571.11 and the Sewer Fund CDs' total \$ 118,361.49. Money market interest received in April 2023 was \$184.06. Receipts for the month were \$3,039.73. April disbursements were \$186,094.96. Motion by Ron Smith, seconded by Ron Flatten, to approve the treasurer's report; motion passed unanimously.

Motion made by Ron Smith, seconded by Ron Flatten, to approve the May 2023 claims and payroll totaling \$90,774.06; motion passed unanimously. Claims list attached.

Correspondence: Lake Country Power April 2023 Newsline Special Edition, 2022 Annual Report; Lakes & Pines FYI Board & Employee Newsletter April 2023 Issue; May 2023 The Monthly Mercury; Email from Matt Peters providing information for Peters Crane Tree Services LLC; Minnesota Soil and Water Conservation districts email relating to summer road maintenance; Email Jeff Callander promoting his moving business as a MN State Agencies and PV Member

OLD BUSINESS:

Road Report – Tim Turner reported that maintenance has been doing tree removals, which is part of the winter storm clean up; street sweeping of the blacktop roads; have been blading the gravel roads; Tim has been putting time into overseeing and tending to concerns of the rec area construction project, there were extra playground woodchips that will be used for the walking path around the back property line of the park area; have been doing flood watch, handing out sandbags and hauling sand to different locations for ease for the property owners – 4500 bags have been handed out and 130 yards of sand has been used by potential flood victims. Tree debris has been hauled to the gravel pit; people are asking if they can cut for firewood, the board stated that with a cutting permit we would allow individuals to remove the wood; will be putting in a small culvert order; Tim stated that he will have Tom Besch start back up for yard care and maintenance.

The board discussed the commercial use of the leaf sites. The discussion included possible solutions for the prevention of commercial use of the sites such as camera's for monitoring and fines

for commercial use.. Also reaching out to the other townships to assist in the cost of the maintenance.

Trader's Post Culvert – no new information

Bridge Road Project – Ron Smith stated that he has been informed by Paul Sandy that surveying of road right of way and water levels will be started soon. Paul Sandy and informed the board that the boring testing has been completed and he plans on have the reports of the results soon.

Fred Neuman offered a potential flooding solution for a section of Bridge Road that would be simple, economical, and permanent. The board stated it sounded like a good suggestion and that they would review it with the engineers as a possible part the Bridge Road improvements.

The board was presented with Road Improvement Assessment Options provided by the township attorney in the past. A copy was provided to Tom Meyer for his information as well. The board discussed the various options provided, and delivered a brief explanation of each option to the meeting attendees. It was also read from said information that “the town board is not obligated to blacktop a road and there is no process under law for owners to “force” the Town to blacktop or improve their road”. The clerk also stated she was informed by the attorney that the safest and most cost-effective process for the township to use when assessing property owners for road improvements is the Subordinate Service District (Minn. Stat. Chap. 365A). The other processes for special assessments, could cost the township a large portion of the project and have more complicated, expensive steps involved.

Shamrock Recreation Area Project - the project is moving along. The concrete will be completed soon. The bathrooms and pavilion has some work to be completed. Substantial project is set to be completed by the end of June.

Bell Horn Bay School Monument – the monument has been ordered

VETs Memorial – no new information

Playground – is completed

Ron Flatted informed the board that he has spoken with Wayne Floe regarding a donation for the bleachers for the ballfield as the current bleachers are old and in need of repair or replacement. Wayne Floe considering donating new aluminum bleachers for the main ball field.

It has been brought to the township attention that the positioning of the ballfield causes sun-blinding issues for the pitcher. A suggested solution is to install some type of sun blocking mesh on the top 1/3 of the backstop fence providing relief to the pitcher from the sun. Willey's Marine has offered to pay for the improvement. Anthony Pierce has volunteered to research into some possible solutions.

Ron Flatten also reiterated that there has been some talk at a previous meeting about advertising on the ball field fencing. He informed the board that he has researched the subject further stating that those funds can be used to help maintain the township's recreation investment. He presented a sample recreation advertising agreement. The clerk will reach out to the town attorney for review.

The board stated they performed their annual road view last month covering most of the township roads and has nothing major to report. The maintenance employees are doing a really good job.

A reminder was given that the Urban Town information event is set for May 25th at 6:00 p.m. The board talked about the discussion from the Annual Meeting back in March regarding Urban Town, the current township status and the possibility of Shamrock already being qualified for urban town status according to the town population. The option of going urban town status via township vote was also discussed.

The clerk informed the board that the donations as approved at the April meeting are a part of this month's claims. There were two organizations the board approved funds for that the township is unable to donate to according to state statutes.

Clean-up Day had 227 sign-ins and \$2,332.00 was collected in fees. Supervisors Ron Smith and Allen Eld and Ron Flatten; road maintenance men Tim Turner, Marvin Turner, Luke Hauser and Tom Besch were assisted by volunteers Kevin & Diane Seefeld, Jack Johnson, Eric & Hunter Nistler, Kathie Serfling and Jeff Backowski. 5 dumpsters were delivered. It was cold, a little rainy and overcast.

NEW BUSINESS

The employees asked about the township doing payroll as automatic deposit. The treasurer will check into it with the bank.

The board was provided with the Townline Road Agreements between Shamrock Township and Workman Township for their review. They will be on the agenda for approval for next month's meeting.

Gregg Perri approached the board regarding the possibility of a Road Vacate for Gull Lane that runs between his properties. The board discussed the location and the possible usage and benefit of the road in the future. The clerk provided Mr. Perri with the information for the process to vacate a road.

Jim Gans, 205th Place, requested information for applying for township road maintenance acceptance for 205th Place. The process was explained to Mr. Gans

The board discussed the research of a possible conflict of interest within the board. Upon the research it was determined that there is no conflict that could affect the town board's regular process of performing town business.

Meeting adjourned at 3:34 p.m.

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE JUNE 8, 2023, REGULAR BOARD MEETING