

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday August 10, 2023**

Board Chairperson Allen Eld called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Ron Flatten; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; Troy Gilchrist, Kennedy & Graven; Paul Sandy, WSB engineer, via Zoom; 11 property owners in person and four property owners on Zoom. Ron Smith was not in attendance.

Motion made by Ron Flatten, seconded by Allen Eld, to approve July 13 Regular Board Meeting minutes; motion passed; absent – Ron Smith.

The treasurer reported the following fund balances for the period ending, July, 2023: General Revenue Fund, \$14,144.57 Road & Bridge Fund \$77,045.15; Sewer Fund \$18,294.77; Road Repair (blacktop) Fund, \$192,861.75; Fire Fund, \$16,337.50; Building Repair Fund, \$479,660.31; Parks & Rec Fund, -\$156,813.98; Escrow/Road Vacation \$3,202.30; and the Lease/purchase \$165,557.20; Salt Shed loan -\$70,362.53 – a total in the checking accounts of \$810,289.57. The Blacktop Repair CD' total \$161,149.00; Equipment CD's total 51,076.82 and the Sewer Fund CDs' total \$119,008.734. Money market interest received in July 2023 was \$286.99. Receipts for the month were \$21,858.84. July disbursements were \$140,978.25. Motion by Ron Flatten, seconded by Allen Eld, to approve the treasurer's report; motion passed; absent – Ron Smith.

Motion made by Ron Flatten, seconded by Allen Eld, to approve the August 2023 claims and payroll totaling \$132,356.11; motion passed; absent – Ron Smith. Claims list attached.

**Correspondence:** Lakes & Pines FYI Board & Employee Newsletter July 2023; Lake Country Power June 2023 Newsline; Minnesota Association of Townships MN broadband Office Update

**Concerns from residents not on the agenda**

**OLD BUSINESS:**

George Carlberg stated to the board complaints he has regarding a neighbor's use of the road right of way and the way in which the township has handled past issues with the same neighbor. George and Debbie Carlberg also provided their history of troubles they have had in this regard. Troy Gilchrist, township attorney, informed Mr. & Mrs. Carlberg that the township does not have the authority to resolve their issues. He also informed them that with regards to the township's road right of way ordinance is that the ordinance is focused on maintaining public safety on the road. Its content is stating that there cannot be obstructions that interfere with either safety or maintenance of the road. Troy Gilchrist also informed them that their driveway issue is a matter to be determined by district court.

The clerk informed the board that she was given information from the county and after checking with the attorney she stated that there has been some misunderstanding regarding acquiring Urban Town power and becoming a 5-supervisor board. She stated that the board can adopt the

powers on a majority vote of electoral present at the annual meeting or a special meeting but the question of becoming a 5-supervisor board is a ballot vote at the annual election.

Road Report – Tim Turner reported that they have been grading, graveling and shoulder mowing; cleared stump from the right of way on 170<sup>th</sup> place; replaced a culvert on 165<sup>th</sup> Place; when the culvert order is received, Tim wants to replace a large culvert on 172<sup>nd</sup>, which will need the assistance of a contractor with an excavator; has been working landscaping the recreation area for improved water flow; has had the drain tile for the courts check by Timber Lakes Septic, the pipe is crushed and there is concern that the drain tile is under the courts; hauled clay for future gravel crush; worked on shaping the rec area landscaping; leaf sites sign are up and the gates are being locked according to signs; It was last reiterated that the plow for the pickup truck is in really bad shape – he stated that we could look for a good used plow

Bridge Road Project – Paul Sandy, WSB, provided a quick overview and explanations of surveys, maps, and testing (geotechnical report as provide) that has been completed to date. It was stated the clerk forwarded the information on Local Road Improvement Program (LRIP) funding information that the township received from MAT to Paul Sandy. Paul Sandy gave a brief explanation of what LRIP funding is and where it originates. He explained to the board the requirements of projects to qualify for funding and how it may affect us, also stating that the Bridge Road project may qualify for applying.

CaCl Alternative no new information

It was stated that the town board performed a public hearing regarding the Vacation of Gull Lane as petitioned by Gregg Perri. The board approved and signed a resolution issuing an order vacating a portion of Gull Lane at said public hearing.

205<sup>th</sup> Place Town Road Acceptance for Purpose of Road Maintenance – no new information

### **Shamrock Park Project -**

The clerk brought up the question of purchasing portable pickleball nets for use in the tennis court area. She also stated that she has been informed that many pickleball players have nets and this purchase is not necessary at this time. It is a purchase that can be done next year.

Tim Turner provided the board with information on solar flag lights. The board approved the light style. The clerk will order the lights.

Bathrooms Door locks – no new information

The clerk stated that she believes everything is ready for the park grand opening and memorial dedication event to be held on August 19<sup>th</sup>.

Social Media Policy - tabled

### **NEW BUSINESS**

Casey Junker provided the board with a survey and explanation of the reconstruction of and addition to his home that he is requesting a road right-of-way variance. It was stated that the supervisors viewed the property/construction site in question prior to the meeting. It was stated that the home is already nonconforming. After further discussion, motion made by Ron Flatten, seconded by Allen Eld, to approved right of way variance request, placing the home reconstruction/addition

side of the building at 20ft from the road right of way, it was also stated that there would be no parking or windows on this side of the new construction; motion passed; absent – Ron Smith.

The board was presented with permits for Wayne Floe required by Aitkin County for fireworks & special water/lake event. Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Permit for Fireworks requested by Wayne Floe; motion passed; absent – Ron Smith. Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Permit for Special Water/Lake Event requested by Wayne Floe; motion passed; absent – Ron Smith.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Resolution 2023-12 - Resolution Approving VOTER Agreement with Aitkin County; motion passed; absent – Ron Smith.

The meetings time for the October 12th, November 9<sup>th</sup> and December 14<sup>th</sup> have been set for 6:00 pm.

Special meeting for employee contracts is scheduled for August 24, 2023, at 5:00 pm

The clerk informed the board of and read to them State Statute 367 subd 7 Inability or refusal to serve. This statute states that due to a board member's health, the board can declare a town officer unable to serve in office after a 90-day period due to illness. In such a case, the board then appoints an individual to replace the ill member until that member is either well enough to return or the end of their term.

Meeting adjourned at 7:55 p.m.

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Candace Kral  
Clerk

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Allen Eld  
Board Chairman

**MINUTES WERE APPROVED AT THE SEPTEMBER 20, 2023, REGULAR BOARD MEETING**