

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Wednesday September 20, 2023**

Board Chairman Allen Eld called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Ron Flatten; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; Paul Sandy, WSB engineer, via Zoom; 10 property owners in person and 2 property owners on Zoom. Ron Smith was not in attendance.

Motion made by Ron Flatten, seconded by Allen Eld, to approve August 10 Regular Board Meeting minutes; motion passed.

Motion made by Ron Flatten, seconded by Allen Eld, to approve August 10, 2023 Public Hearing Minutes for Gregg Perri road vacate; motion passed.

Motion made by Ron Flatten, seconded by Allen Eld, to approve August 24, 2023 Special Board Meeting Minutes with corrections; motion passed.

Motion made by Allen Eld to approved Resolution No. 2023-13 – Resolution Declaring a Temporary Vacancy in the Office of Town Supervisor – motion received no second. The board further discussed the issue; subject tabled.

Appointment of temporary Town Supervisor - tabled

The treasurer reported the following fund balances for the period ending, August, 2023: General Revenue Fund, \$6,012.55 Road & Bridge Fund \$54,003.75; Sewer Fund \$18,299.37; Road Repair (blacktop) Fund, \$192,910.26; Fire Fund, \$16,219.61; Building Repair Fund, \$479,780.95; Parks & Rec Fund, -\$249,875.32; Escrow/Road Vacation \$3,202.30; and the Lease/purchase \$165,598.84; Salt Shed loan -\$68,459.06 – a total in the checking accounts of \$686,152.31. The Blacktop Repair CD' total \$161,149.00; Equipment CD's total 51,076.82 and the Sewer Fund CDs' total \$119,008.734. Money market interest received in August 2023 was \$242.43. Receipts for the month were \$7,976.42. August disbursements were \$132,346.11. Motion by Ron Flatten, seconded by Allen Eld, to approve the treasurer's report; motion passed; absent – Ron Smith.

Motion made by Ron Flatten, seconded by Allen Eld, to approve the September 2023 claims and payroll totaling \$192,380.96; motion passed. Claims list attached.

Correspondence: SCSF donation thank you card; Lake Country Power August 2023 Newsline; Talon September 2023 Tamarac Nick Project update and News Release stating the agreement with the department of defense; Pipeline awareness Volume 18, Summer 2023; Solar LED Traffic Signs info email; MAT August 2023 Newsletter; Info American Recycling email and brochure; Angels Voice of the Angels August -September 2023 MN Department of Health water test results

Paul Sandy, WSB, presented a preliminary cost estimate for the Bridge Road Project and information regarding LRIP funding program. He stated that he met with MNDOT about this project and discussed in detail with them to confirm our eligibility for the funding. Paul discussed the process of completing. Motion made by Allen Eld, seconded by Ron Flatten, to approve WSB moving forward with the submittal of the LRIP grant application; motion passed.

Concerns from residents not on the agenda

Dan Wesburg 19543 484th St, Sheshee Point. Mr. Westburg stated that the ditch that runs to the lake is a 4-foot ditch from the other side of the road, runs through the person properties. Over the years they (himself and neighbors) have tried to keep it clean, which is getting more difficult and is requesting if the township put a culvert in rather than it being a ditch. He has talked to Soil and Water regarding the possibility. Allen Eld informed him that he is not sure that a pipe would be the answer, also stating that the township cannot spend money on private land but that we can check into what can be done.

OLD BUSINESS:

Road Report – Tim Turner reported that maintenance has been grading and graveling; pulling shoulders; cutting hanging limbs on roads; performed equipment maintenance; drains have been installed on the courts; have been shaping the landscaping around the courts, the area is ready for seeding once the board approves the layout; there is a home owner's sprinkler system on 508th Lane that is creating a water hole on the road. Ron Flatten stated that he has spoken with the owner's son, so the owners are aware of it. It was stated that the board will watch if it becomes a road issue; Tim Turner stated that at 477th Lane there is a resident that is blocking and/or roping off the road that is causing unsafe conditions for residents (4-wheeler) and hampering the turnaround for the maintenance crew – it was stated that the sheriff needs to notified due to the safety issues being caused. It was also stated that there are a couple of roads off of Hwy 65 that he would like to request an asphalt apron be constructed as it is unsafe condition for plowing and grading due to the high traffic on Hwy 65 – cost would be approximately \$7,500 each. There is some sticks in the trader's post culvert, maintenance department will clean it out.

It was stated that the going rate for the rental of a reclaimer is \$125/day plus parts (teeth) worn by use. The board agreed to use this cost to rent the unit to Turner Township.

Tom Meyer requested a blacktop quote regarding to the roads improvement request project he previously presented to the board so he can provide the other property owners on the roads with dollar amounts.

The board also discussed the possibility of creating a third township specification exhibit for the township policy for currently existing road of a lower traffic and resident count for the purpose of upgrading their road to township specification. This will allow some residents to petition the township more easily to take over the maintenance of their road. There was also discussion of assessment to property owners for the town to provide the construction to bring their road up to township specifications also for the purpose as part of the process of petitioning the town accept responsibility of road maintenance.

The board discussed Resolution No. 2028-8 – Resolution Establishing Requirements and Specifications that must be met before the town will assume the maintenance of a road. It was stated that until the town board makes a third spec list as an addendum – a new exhibit – that would encompass the standards for smaller road with a less likelihood of higher traffic. It stated that until there is a change to the policy, the board cannot accept the request for 205th Place – Township acceptance of road maintenance.

George Carlberg requested the board to mark or stake the road right of way at his property on 216th Place. The board informed Mr. Carlberg his property line along the road is the start of the road right of way and that the township does not survey to mark private property owners' lot lines. It

was also stated that he has a survey plat map, and with his road being a newer road he has the information to find his property lines. Mr. Carlberg requested we talk with Dan Guida, County Sheriff, regarding Mr. Carlberg's conversation with him.

Flag lights are put in place.

Bathrooms Door locks – no new information

The clerk informed the board that per discussions with Troy Gilchrist, the town attorney, the way the urban town powers question was asked and voted on at both the annual meeting in March and the special meeting in May the town will need to have another special meeting for the purpose to perform and elect vote to adopt urban powers. It was stated that the special meeting was required due the verbiage used at March 2022 annual meeting and the special meeting was advertised as an "information" meeting. Motion made by Ron Flatten, seconded by Allen Eld, to set and urban town powers meeting for October 26th, 2023, 6:00 pm to perform a vote for the elector to allow the township to accept urban powers and to approved Statement of the Town Board Calling for a Special Town Meeting; motion passed. A question came up regarding the ability to absentee vote for those are unable to attend the meeting. The clerk will reach out to the town attorney for an answer.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Resolution 2023-14 – Resolution Determining to Submit the Option A Question Providing for a Five-Member Town Board to the Town Electors; motion passed.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign the Social Media Policy to allow Shamrock Township to open and run a social media account. After further discussion the motion did not go to a vote. It was stated that Allen Eld wished to do more research on the subject as he is not family with social media, Facebook in particular. Subject was table for future discussion.

Motion by Ron Flatten, seconded by Allen Eld, to approve advertising to be sold for the ballfield fence and for fund to be applied to the Recreation Fund; motion passed. It was stated that the town attorney drafted a Ballpark Advertisement Application & Agreement to be used.

NEW BUSINESS

The town board saw no issues with the location of the conduit for T-Mobile equipment as requested by Seth Gutierrez to provide service to 49404 Lake Ave. Motion by Ron Flatten, seconded Allen Eld, to approved the installation of conduit service to 49404 Lake Ave; motion passed.

The board was provided with information regarding the Upper Mississippi Grand Rapids Watershed committee meeting

Allen Eld informed the board that Casey Junker has pulled his ROW Variance Request due to an issue with the county.

The board reviewed the documents provided by Perry Joos for a road right of way variance request for the installation of septic holding tank. This variance states a 0' setback for the holding tank. Due to other setbacks as well as nearby wells and septic systems, Mr. Joos is not able to position the holding tank at any other location. After further discussion of the location and situation; Motion made by Allen Eld, seconded by Ron Flatten, to approve the variance as presented to the board contingent on the engineer of the township's Bridge Road Project confirming this will cause no issues with the current road project on Bridge Road. Approval is also contingent on Mr. Joos understanding the township is not responsible for any possible future damage to the holding tank

due to regular road maintenance and snowplowing; motion passed. The Board has no objections to the requested variance and recommends that all county rules and regulations be followed.

Motion made by Allen Eld, seconded by Ron Flatten, to approve and sign resolution issuing a liquor license to Brian Caron, DBA Round Lake Resort, LLC; Motion passed.

Meeting adjourned at 7:55 p.m.

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE OCTOBER 20, 2023, REGULAR BOARD MEETING