

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday November 9, 2023**

Board Chairman Allen Eld called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Ron Flatten; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; Paul Sandy, WSB engineer via Zoom; 18 property owners in person and 3 property owners on Zoom. Ron Smith was not in attendance.

Motion made by Ron Flatten, seconded by Allen Eld, to approve October 12, 2023 Regular Board Meeting minutes; motion passed. Ron Flatten would like to discuss the policy of the homeowners only being assessed for road improvements when the road is paved from a gravel road.

Motion made by Ron Flatten, seconded by Allen Eld, to approve October 26, 2023 Special Board Meeting minutes; motion passed.

Motion made by Ron Flatten, seconded by Allen Eld, to approve November 2, 2023 Special Board Meeting minutes; motion passed.

The treasurer reported the following fund balances for the period ending, October, 2023: General Revenue Fund, -\$12,658.03 Road & Bridge Fund -\$107,249.38; Sewer Fund \$18,306.21; Road Repair (blacktop) Fund, \$157,426.39; Fire Fund, \$15,729.12; Building Repair Fund, \$479,960.36; Parks & Rec Fund, -\$344,006.83; Escrow/Road Vacation \$3,202.30; and the Lease/purchase \$165,660.76; Salt Shed loan -\$64,657.86 – a total in the checking accounts of \$376,373.90. The Blacktop Repair CD' total \$162,760.49; Equipment CD's total \$51,587.59 and the Sewer Fund CDs' total \$119,395.53. Money market interest received in October 2023 was \$146.00. Receipts for the month were \$730.99. October disbursements were \$125,464.08. Motion by Ron Flatten, seconded by Allen Eld, to approve the treasurer's report; motion passed; absent – Ron Smith.

Motion made by Ron Flatten, seconded by Allen Eld, to approve the November 2023 claims and payroll totaling \$50,557.30; motion passed. Claims list attached.

The board stated the Resolution 2023-18 Resolution Declaring a Temporary Vacancy in the Office of the Town Supervisor was signed at the special meeting on November 2. Ron Flatten addressed and thanked all the parties that came forward and were interested in helping out the citizens of the township during the temporary vacancy. He encouraged them to be involved in future opportunities to represent the citizens of the township as the township plans to move forward to a five member board.

Motion made by Ron Flatten to appoint Ernie Darlow, no second; motion died.

Motion made by Ron Flatten to appoint Tom Meyer, no second; motion died.

Motion made by Candace Kral to appoint Brian Napstad, second by Ron Flatten; motion passed.

The Board was presented with a letter from Ron Smith resigning his supervisor position on the board effective November 9, 2023. Due to the resignation, there is no longer a temporary vacancy on the board so the Clerk will contact the attorney to determine what the process will be to fill the permanent board position.

**Correspondence:** Lake Country Power October 2023 Newsline; “More Human,” State-Approved Background Screening; Opioid Class Action Settlement Notice; WSB 2024 Rate Schedule; Widseth regarding Aitkin County CSAH 14 Reconstruction Project

**OLD BUSINESS:**

Road Report – Tim Turner reported that maintenance has been grading and graveling; shouldered black tops; road sign maintenance; mixed winter maintenance salt sand and refilled the salt sand barrels; cleaned out Traders Post culvert and beaver is being trapped; plan is to clean out 484<sup>th</sup> street ditch next week; property markers placed North of 508<sup>th</sup> Lane on Maple Lane; suggestion was made to order more Class 5 gravel; 2 way radio system not working well and in need of a new system that works 6x6 square miles – suggestion was made to go through Granite Electronics in St. Cloud for a 800 MHZ radio; contacted Darrell Fredrickson about a price to roll the leaf piles;

The board was provided quotes for tires from three local businesses for the pick-up truck. Discussion followed with a decision to be made at a later date.

The bathrooms will be kept open next year until after MEA weekend. There was a lot of use of the park over the MEA weekend. The nets on the courts will come down after November 20 due to the forecast of weather in the 60’s.

Paul Sandy, WSB representative, presented the board with an update and quotes on three options on the Bridge Road Project:

- Full reconstruction, grading, surfacing (9 or 10-ton design, drainage improvements, etc. – LRIP eligible with approximate cost of \$3,546,416
- Local Road Design Resurfacing Project – 7-ton road design, (5-ton restricted) – not LRIP eligible with approximate cost of \$1,123,852
- Local Road Design Resurfacing Project with Localized Grade Raises – 7-ton road design (5-ton restricted) – not LRIP eligible with approximate cost of \$1,542,884. This option raises the roadway to the 50 year flood elevation of Big Sandy Lake to prevent localized flooding in areas along the corridor.

Discussion followed with the board and community asking clarifying questions about the three project options. The board decided to not move forward with the Full Reconstruction Project and the LRIP grant at this time. They will continue to look into options including local road projects that the township may be able to work with to reduce costs. Paul Sandy will put together the options into a spreadsheet or table that will also include an estimate that keeps water to 1 foot on the road and corrects the subgrade.

The board is continuing to work on obtaining asphaltting quotes for Tom Meyers’ road improvement request project. Ron Flatten will reach out to Bryan Roth to set up a Road View.

The board discussed 484<sup>th</sup> Street Ditch and Ron Flatten will do a road view with Tim Tuesday morning.

The board looked at the sample ballot question provided by the town attorney for the township election to be held on March 12, 2024. The ballot states - “Town question whether to adopt five-supervisor board” with either a “yes” or “no” response. The Clerk will send it to the county. The board was provided an informational email stating the Data Practices Act does not apply, regardless of the Urban Powers status because the township is not within the seven-county metro area.

The board discussed the abuse and illegal dumping of the Compost sites. The continuation of these actions will risk the sites being shut down.

**NEW BUSINESS**

The board discussed the time of the meeting dates for January-April. The time of the meetings was set for 6:00pm.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Resolution No.2023-19 Issuance of Liquor License to 202 Tavern; motion passed.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Resolution No.2023-20 Issuance of Liquor License to Craft House; motion passed.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Resolution No.2023-21 Issuance of Liquor License to Blue Moose; motion passed.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Resolution No.2023-22 Issuance of Liquor License to Banns; motion passed.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Resolution No.2023-23 Issuance of Liquor License to Minnewawa Sportsmen’s Club; motion passed.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Resolution No.2023-24 Issuance of Liquor License to Prairie River Retreat; motion passed.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Resolution No.2023-25 Issuance of Liquor License to Red Rock; motion passed.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Resolution No.2023-26 Issuance of Liquor License to Hillcrest Resort; motion passed.

The board approved the Clerk, Deputy clerk and Ron Flatten to attend the MAT Annual Conference.

The contracts and pricing for the ball park advertising will be posted on the Township website.

The board was asked about use of the Town Hall for a public viewing of Eagle Brook services. Resident Lisa Palmer presented information on possible \$30 cost per hour for use the of building which would come from donations. Clerk will contact attorney to confirm the use of the Town Hall. Providing there are no legal issues, Motion by Ron Flatten, seconded by Allen Eld for use of the Town Hall.

Meeting adjourned at 8:06 p.m.

---

Candace Kral  
Clerk

---

Allen Eld  
Board Chairman

**MINUTES WERE APPROVED AT THE NOVEMBER 9, 2023, REGULAR BOARD MEETING**