

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday January 11, 2024**

Board Chairman Allen Eld called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Ron Flatten; Brian Napstad; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; John Welle, Aitkin County Engineer and 15 property owners.

Motion made by Ron Flatten, seconded by Brian Napstad, to approve January 11, 2024 Regular Board Meeting minutes; motion passed.

The treasurer reported the following fund balances for the period ending, January 31 2024: General Revenue Fund, -\$3,421.30; Road & Bridge Fund \$26,087.00; Sewer Fund \$20,507.18; Road Repair (blacktop) Fund, \$189,040.11; Fire Fund, \$60,964.99; Building Repair Fund, \$502,037.15; Parks & Rec Fund, -\$304,821.73; Escrow/Road Vacation \$1,979.10; and the Lease/purchase \$166,098.58 Salt Shed loan -\$58,928.14 – a total in the checking accounts of \$606,297.08. The Blacktop Repair CD' total \$164,388.09; Equipment CD's total \$52,103.47 and the Sewer Fund CDs' total \$120,284.60. Money market interest received in January 2024 was \$212.16. Receipts for the month were \$44,978.01. January disbursements were \$76,508.92.

Motion by Ron Flatten, seconded by Brian Napstad, to approve the treasurer's report; motion passed unanimously.

Motion made by Ron Flatten, seconded by Brian Napstad, to approve the February 2024 claims and payroll totaling \$68,499.032; motion passed. Claims list attached.

Correspondence: Holiday card from Angels; Lake Country Power December 2023 Newline; MAT legal case update; Solar Push Button System signs; Aitkin County Workforce Summit.

Concerns from residents not on the agenda: Lakes & Pines board & Employee Newsletter January 2024; Lake Country Power January 2024 Newline; McGregor Mercury Winter 2024; SCSF Echoes Nov/Dec 2023; PERM Proper Economic Resource Mgmt. letter dated 2024 providing information regarding a ruling by Eighth Circuit Judge Susan Nelson and the filing of an Amicus Brief in appeal of the ruling; Email – Danny G owner of More Human, stating is a state-approved background screening firm under MN Group Purchasing contract; MAT Email – Township Day registration & info

William Smith, 214th Place, addressed the board with concerns regarding his neighbor parking on the road and access for emergency vehicles to be able to pass through. His request is to put up "No Parking" signs on the road right of way. The board discussed and will contact property owner.

Brian Napstad gave a recap on the Bridge Road project. He introduced John Welle, County Engineer, and the board asked for his guidance on the Bridge Road Project.

Mr. Welle gave some options for improving the road and minimizing the risk for residents to not be able to use the road in the event of a flood. Reclaiming, raising the road and stabilization were some of the topics that were discussed along with the quality of the road soil. The suggestion was made to look into bids from local hot mix plants for when the county is working on local road projects in 2025. It was also stated that the township could bid with the county in order to make the project more cost effective. The board will continue to stay in contact with John Welle as the project progresses.

OLD BUSINESS:

Road Report – Tim Turner reported that equipment maintenance was performed on both the trucks; have been performing ice and snow removal to keep the shoulders of the roads visible; trimming and clearing off road right of ways and overhanging branches; propane boiler in the maintenance building has been fixed by Gravelle along with the furnace on the fire department side of building; the trucks are in need of inspections; Tim Turner also informed the Board that they have the permission from the DNR and will begin to burn the brush piles on the compost sights. He requested the Board to look at tire quotes previously presented because there is an increased need for new tires. The board directed Tim to purchase the tires from Auto Smith Services, the lowest quote.

Allen Eld reported he visited the ditch on 484th Street and talked with homeowners about the run off and the filtering of the water that goes into the lake. There was a pole building built that may have altered the drainage on the property.

Matt Wolf was present to follow up on requesting permission from the board to run power under a platted road. He stated that one of the roads is a non-developed public easement that runs between two lots that he owns and the other is a township-maintained road. Mr. Wolf supplied the township with a drawing that showed his plans. A letter will be provided stating the township is not responsible for any damage to the wires due to road maintenance. The board approved the project; motion by Brian Napstad and second by Ron Flatten.

The Bill of Sale for playground equipment has been written up by the township attorney and will be put on the website in the spring.

The Clerk has submitted the paperwork for the 2022 Snow Emergency Claim in the amount of \$7,838.29. Payment will take 45-60 days to process.

Tom Meyer – Roads Improvement Request Project- No new information at this time.

NEW BUSINESS

The board set the Board of Audit & Budget Mtg for February 8th, 2024 at 5:00pm

Motion was made by Brian Napstad, seconded by Ron Flatten, to accept and sign Resolution 2024-01; A Resolution Appointing the 2024 Absentee Ballot Board.

Motion was made by Brian Napstad, seconded by Ron Flatten, to approve Election Judge Appointment for PNP Election as presented and recommended by the Clerk.

Motion was made by Brian Napstad, seconded by Ron Flatten, to approve the Election Judge Appointment for Township Election.

The board reviewed the requested Interim use permit for Michelle Goltz to operate a vacation home rental. Shamrock Town Board has no objections or concerns to the requested permit and recommends that the county rules and regulations be followed.

The board reviewed the requested Interim use permit for Greg & Jessica Malban to operate a vacation home rental. Shamrock Town Board has no objections or concerns to the requested permit and recommends that the county rules and regulations be followed.

A resident came to board meeting not in favor of the operating of a vacation home rental. He expressed his concerns and it was decided that the clerk will write a letter to the County of Aitkin expressing the concern from the resident regarding the permits for rental property in Aitkin County. A request of the county to include require a map showing the location of the rental properties in the conditional use permit packet.

Motion by Brian Napstad, seconded Ron Flatten, to adjourn the meeting; Motion passed unanimously.

Meeting adjourned at 7:40 p.m.

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE FEBRUARY 11, 2024, REGULAR BOARD MEETING