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**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday December 14, 2023**

Board Chairman Allen Eld called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Ron Flatten; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; John Grohns, Voyageur Press; and 13 residents.

Motion made by Ron Flatten, seconded by Allen Eld, to approve November 9, 2023 Regular Board Meeting minutes; motion passed.

The treasurer reported the following fund balances for the period ending, November, 2023: General Revenue Fund, \$10,302.63; Road & Bridge Fund \$107,249.38; Sewer Fund \$20,264.02; Road Repair (blacktop) Fund, \$195,982.57; Fire Fund, \$56,067.35; Building Repair Fund, \$499,308.69; Parks & Rec Fund, -\$308,098.12; Escrow/Road Vacation \$1,979.10; and the Lease/purchase \$166,011.03; Salt Shed loan - \$64,657.86 – a total in the checking accounts of \$376,373.90. The Blacktop Repair CD' total \$164,388.09; Equipment CD's total \$52,103.47 and the Sewer Fund CDs' total \$120,006.80. Money market interest received in November 2023 was \$146.10. Receipts for the month were \$361,729.26. November disbursements were \$50,557.30. Motion by Ron Flatten, seconded by Allen Eld, to approve the treasurer's report; motion passed.

Motion made by Ron Flatten, seconded by Allen Eld, to approve the November 2023 claims and payroll totaling \$57,255.43; motion passed. Claims list attached.

Motion made by Allen Eld to accept and sign Resolution 2023-27, A Resolution Accepting a Resignation and Declaring a Vacancy in the Office, seconded by Ron Flatten, also stating that he feels the position should be left vacant until the March 2024 Township Election; motion passed unanimously.

As members of the Appointment Committee, in accordance with Minnesota Statutes, section 367.03, subdivision 6, the Appointment Committee, consisting of the remaining Town Supervisors and the Town Clerk, shall sit to appoint someone to fill the vacancy until the next Town election, at which time the position will be up for election for its regular term. As member of said Appointment Committee, motion made by Allen Eld, seconded by Candace, to appoint Brian Napstad as temporary Supervisor until the 2024 March Township Election; motion passed on a majority vote: Allen Eld – Yay; Ron Flatten – Nay; Candace Kral – Yay. Brian Napstad accepted the appointment.

The clerk presented Brian Napstad with a Certificate of Appointment. Brian Napstad took the Oath of Office, then took his seat at the table as part of the Town Board.

Correspondence: Holiday card from Nuss Truck & Equipment; Holiday card from WSB; Minnesota LTAP upcoming workshops for January – April; Lake Country Power

OLD BUSINESS:

Road Report – Tim Turner reported that equipment maintenance performed included putting on the plows and sanders; one of the Mack trucks will be going to Nuss Truck & Equipment for repairs – a warning light is on; removing the grader wing and putting on the cutters; they have cleaned the township portion of the 484th Street ditch; clearing of road right of ways and overhanging branches; propane boiler in the maintenance building is being worked on by Gravelle. Tim Turner also informed the Board that John Welle informed him that the county will be redoing County Road 14 in 2026 and there will an issue with 189th Avenue where it connects to County Road 14.

The board discussed the leaf sites and determined to keep them open as the weather is getting colder and the township will not be plowing the road to the leaf sites during the winter.

The board was informed that there were a couple letters sent by request of the board chair to property owners on 216th Place that had large rocks on the road right of way that were potential hazards to the plow trucks and drivers. Tim Turner stated his appreciation as the rocks were moved upon receipt of the letters.

Bridge Road Project – Paul Sandy sent a breakdown of the three options. Brian recommended John Welle attend the next board meeting to ask questions and offer his view of the project and how to tie the project into the County Road 14 in order to save money.

Tom Meyer – Roads Improvement Request Project - Waiting for Anderson and Bryan Roth to give cost estimates. Board discussed when to meet Roth to look at project.

NEW BUSINESS

The clerk informed the board that one of the vendors and breakout sessions at the MAT Annual Conference was Advocates for Health. They were demonstrating and teaching the attendees about an Outside AED with Smart Cabinet. She stated that purchasing one (for placement at the park) or more units (to be placed around the township) would be an asset to the township. The unit is easy to use for most any age (age 12 and above), is weather proof (winter and summer) in the cabinet and trackable. With a yearly fee all maintenance of the unit as well as registration which includes a mapping system. She also stated that many communities have had great success in fund raising for multiple units. Discussion followed about the current AED's around the community and how to find out if they are registered with the 911 system for public knowledge of the location of the existing units.

The clerk and Supervisor Ron Flatten attended the MAT Annual Conference and shared information regarding the ability to have an email subscription option to communicate

to residence of the township. The topic of cyber security was also talked about at the Conference. Ron shared information about shoreline management. Matt Wolf was present to request permission from the board to run power under platted roads. He stated that one of the roads is a non-developed public easement that runs between two lots that he owns and the other is a township-maintained road. The board requested Mr. Wolf supply the township with a survey or drawing showing his intentions as it was unclear what his plans fully entailed.

The board was presented with a letter received from Andrew Brown, MDNR, Grand Rapids Area Assistant-Natural Resources Specialist Senior, regarding the opportunity of a land donation for the purpose of enhancing parking and accessibility to a platted water access on Big Sandy Lake. The board agreed they are interested and will reach out to find out more regarding the next steps.

Motion by Ron Flatten, seconded by Allen Eld, to approve and sign Resolution No.2023-29 Issuance of Liquor License to Big Sandy Lodge & Resort; motion passed.

Motion by Ron Flatten, seconded by Brian Napstad, to approve and sign Resolution No.2023-28 Issuance of Liquor License to Big Zandy Zorbaz; motion passed.

The board reviewed the variance request for road right of way setback for the construction of a garage. It was stated that the paperwork provided contains a letter from Shamrock Township stating previous approval this variance request which originally consisted of a road right of way variance as well.

The board reviewed the variance request for ordinary high-water setback for a septic tank. It was stated that the paperwork provided contains a letter from Shamrock Township stating previous approval this variance request as presented to the board.

Motion by Brian Napstad, seconded Ron Flatten, to adjourn the meeting; Motion passed unanimously.

Meeting adjourned at 7:52 p.m.

Candace Kral
Clerk

Allen Eld
Board Chairman