

**SHAMROCK TOWNSHIP  
RE-ORG/REGULAR BOARD MEETING  
Thursday March 28, 2024**

Board Chairman Allen Eld called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Flatten and Brian Napstad; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; Thomas Meyer and Ernie Darlow, new supervisors elect; John Grones, Voyageur Press; and three residents and two on zoom.

Motion by Ron Flatten, seconded by Brian Napstad, to approve the March 7, 2024 Regular Board Meeting minutes agenda; motion carried.

Motion by Ron Flatten, seconded by Brian Napstad, to approve the March 14, 2024 Regular Board Meeting minutes agenda; motion carried

**Reorganization:**

The clerk performed the Swearing in of the newly elected officers, Thomas Meyer and Ernie Darlow. Candace Kral presented Allen Eld with a plaque from the town board honoring his 24 years of combined dedicated service to Shamrock Township as a Town Supervisor. Following this, Allen Eld yielded his seat to Thomas Meyer, and Brian Napstad passed his seat to Ernie Darlow, who will now assume the roles of the new Town Supervisors.

Tom Meyer made a motion, seconded by Ernie Darlow, to designate Ron Flatten be the Chairman for the coming year; motion passed unanimously.

Ernie Darlow made a motion, seconded by Ron Flatten, to designate Tom Meyer as Vice-Chairman for the coming year; motion passed unanimously.

Motion made by Ernie Darlow, to pass Resolution 2024-03, Designating Grand Timber Bank as the Legal Depository & Signature Authorization, seconded by Tom Meyer; motion passed unanimously.

Motion was made by Ernie Darlow to pass Resolution 2024-04 on the safe deposit box authorization, seconded by Tom Meyer; motion passed unanimously.

Motion was made by Ernie Darlow, seconded by Tom Meyer, to pass Resolution 2024-05 Establishing a Policy for the Compensation and Reimbursement of Town Officers; motion passed unanimously.

Motion was made by Tom Meyer, seconded by Ernie Darlow, to pass Resolution 2024-06, Allowing board members to Work as an Employee at an hourly rate of \$17.00; motion passed unanimously.

Motion was made by Tom Meyer to pass Resolution 2024-07 Authorizing Contract with Interested Officer for Ron Flatten at an hourly rate of \$17.00, seconded by Ernie Darlow; Resolution was approved on the following vote: Ernie Darlow, aye; Tom Meyer, aye – Ron Flatten abstained.

Motion was made by Tom Meyer to pass Resolution 2024-08 Authorizing Contract with Interested Officer for Ernie Darlow at an hourly rate of \$17.00, seconded by Ron Flatten. Resolution was approved on the following vote: Tom Meyer, aye; Ron Flatten, aye – Ernie Darlow abstained.

Motion was made by Ernie Darlow to pass Resolution 2024-09 Authorizing Contract with Interested Officer for Thomas Meyer at an hourly rate of \$17.00, seconded by Ron Flatten. Resolution was approved on the following vote: Ernie Darlow, aye; Ron Flatten, aye – Thomas Meyer abstained.

Motion was made by Tom Meyer to designate Voyageur Press as the township's official newspaper, seconded by Ron Flatten. Motion passed unanimously. The clerk will also publish all ads and notices in the Aitkin Independent Age as a secondary paper for the convenience of the township residents.

Motion was made by Tom Meyer to designate the Shamrock Town Hall as official posting, seconded by Ernie Darlow. Motion passed unanimously. All notices and postings will also be posted at Sather's and on the township website – [TownofShamrock@Shamrockwp.org](mailto:TownofShamrock@Shamrockwp.org) for the convenience of the township residents.

Motion was made by Tom Meyer to allow the town officers and the deputy clerk to attend training sessions and other meetings as needed, seconded by Ernie Darlow. Motion passed unanimously.

The board was presented with information regarding the board life insurance together with new information regarding disability insurance. Motion made by Tom Meyer, seconded by Ernie Darlow, to continue the board life insurance same as last year; motion passed unanimously.

Motion made by Ernie Darlow, seconded by Tom Meyer to set the meeting schedule for the 2024/2025 year scheduled at the Shamrock Town Hall at 6:00 pm unless otherwise stated as follows: May 9; June 13; July 11; August 8; September 12; October 10; November 14; December 12; January 9, 2025; February 13; March 6; March 11, 8:15 pm (Annual Meeting); March 13; March 27; April 10; Motion passed unanimously. All regular board meetings will be held in person at the Shamrock Towns Hall and be available to attend via Zoom as well.

The scheduling of the annual road view was tabled until the April regular board meeting. Ron Flatten also stated that he would like to perform a road view in winter with snow on the ground for purpose of accessibility for emergency response vehicles.

### **OLD BUSINESS:**

Bridge Road Project – there was no new information provided. Both Paul Sandy, WSB, and John Welle, Aitkin County, will be present at the April regular board meeting.

Land Donation –Ron Flatten reported on his discussion with Andrew Brown from MNDNR, highlighting that the family previously offering the property donation has stated a preference for compensation over donation. Upon Andrew's preliminary evaluation, he suggested that the access might suffice for proposed improvements discussed earlier. Additionally, Andrew indicated the DNR's willingness to conduct clean-up and surface improvement activities for the access as well as provide a dock, establishing a cooperative arrangement with the township. Under this arrangement, the township would assume responsibility for maintaining the access. It was proposed that the township conduct a survey of the access for further assessment. Motion by Ron Flatten, seconded by Tom Meyer, to have the access surveyed as recommended by Andrew Brown; motion passed unanimously.

The board agreed that the ball field advertising signs will be installed on the fence by the township.

### **NEW BUSINESS**

The board discussed the donation requests received for 2024 as well as the donations given in 2023. It was agreed to table any discussions regarding donations to the April regular board meeting

Motion made by Tom Meyer, seconded by Ernie Darlow, to approve and sign Resolution 2024-10 Resolution Adopting a Social Media Policy; motion carried

Printer – the clerk informed the board of toner issues she is having with the printer. She explained that the printer declares the toner cartridge is empty when, in actuality, it is not; causing the township extra unnecessary costs on toner. She is working with Brothers, Inc to try and remedy the issue.

The board reviewed and discussed the Interim Use Permit request for a vacation home rental by Jesse Dill. It was recommended that all county and township rules and regulations be followed.

The board revisited the concern regarding numerous owners of home rentals neglecting to remit the lodging tax to the township, deliberating potential measures to ensure compliance. It was proposed to extend an invitation to a representative from the McGregor Area Chamber of Commerce for collaboration. It was suggested that their involvement could facilitate cooperative efforts between the township and local businesses in addressing this issue.

The board provided their approval to purchase a Pet Waste Station for the recreation area. The board also suggested “No Pet” signs be obtained for the courts.

Meeting adjourned at 8:00 p.m.

---

Candace Kral  
Clerk

---

Ron Flatten  
Board Chairman

**MINUTES WERE APPROVED AT THE MARCH 28, 2024, REGULAR BOARD MEETING**